



REGULAR CITY COMMISSION MEETING

**COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522**

**April 22, 2013
6:00 P.M.
MINUTES**

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Douglas Gibson, Vice Mayor Jeff Bracy, Commissioners Kathy Bittle, Robert Livingston and Ron Engele.

B. PRESENTATION - NONE

C. CITY ADMINISTRATION REPORTS

1. Yearly Audit

The City Clerk informed the Commission that the City's Auditors would be in the office completing the City's Audit and this would be a good time for the Commission to approach the auditors with any concerns or questions they may have.

The City Clerk also explained she will be preparing the Mid-Year Budget adjustments and will be presenting them to the Commission in June.

The City of Oak Hill recently was visited by the Department of Economic Development to monitor the City's current CDBG Small Cities grant; and the City Clerk informed the Commission the City is in compliance with the required regulations.

The City Clerk informed the Commission that Glenn Storch was willing to be present at the May 27th meeting but that is Memorial Day; she will put this item on the next agenda for discussion.

D. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson) - NONE

E. POLICE DEPARTMENT RELATED ITEMS (Captain Summers) - NONE

F. CITY PLANNER ITEMS (Montye Beamer) - NONE

G. CONSENT AGENDA

1. Approval of the Bills and Paid Interim Bills for April 22, 2013
2. Approval of the Regular meeting minutes March 25, 2013 and the Regular meeting minutes April 8, 2013.

Commissioner Livingston made a motion, seconded by Commissioner Bittle, to approve the Consent Agenda. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried, 5-0.

H. OLD BUSINESS

1. City Property – Nancy Street (Commissioner Engele)

Commissioner Engele directed the Commission to the colored map depicting the City's property on Nancy Street; and went to explain that it is an unbuildable lot.

Vice Mayor Bracy stated Commissioner Engele needed to act on direction of the Commission and not as an individual; he then read a portion of the City's Charter. He went on to state that the day to day workings are overseen by the City Clerk who is directed by the Commission as a whole.

Vice Mayor Bracy stated he had talked with a gentleman from Unisom and felt he may have wanted to come before the Commission and he was not given that option.

Commissioner Engele stated the meeting with Unisom was spur of the moment and the gentleman did not ask to come before the Commission at that time. Commissioner Engele stated he is completely aware of the Charter and feels he did nothing wrong.

The Commission continued to discuss policy and procedures of the Commission, Commissioners and staff.

2. Public Works Building Placement

The Mayor stated he had staked the proposed Public Works building on both the north side of the City Hall property and on the south side. He went on to say there are pros and cons to each area. The Mayor then asked each of the Commission what their thoughts were; the answers were as follows:

Commissioner Livingston stated he preferred for the building to be on the north side of the property.

Vice Mayor Bracy stated he also liked the north side.

Commissioner Bittle stated the north side seemed the better location.

Commissioner Engele stated he was ready to get started and either side would be fine for him.

Mayor Gibson agreed with Commissioner Engele.

David Lee, North Putnam Grove Road, urged the Commission to work with an engineer or someone who would help the City decide what area would be the best for this property. He personally felt the building should be on far back of the property close to the railroad tracks.

Commissioner Engele asked for the bids for the Public Works building to be put on the next agenda.

Commissioner Livingston made a motion and it was seconded by Vice Mayor Bracy to place the proposed Public works Building to the North side of the City Hall property. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, No; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried, 4-1.

3. Unisom Proposal (Vice Mayor)

Discussed under item number 1

I. NEW BUSINESS

1. Oak Hill Economic Development Board – Reorganization and Reinvigoration (Mayor)

The Mayor stated Mike Arman had developed a rejuvenating plan for the EZDA and EDB; and then he invited Mr. Arman to the podium.

Mike Arman, Magda Lane, stated the City has untapped resources in the EZDA and EDB. He would like to ultimately join the two boards and work as their director.

The Commission agreed these boards should be utilized.

The City planner cautioned the EZDA zones are to expire in 2015.

The City attorney stated the ordinance for the EZDA committee states the EZDA director is chosen by the EZDA commission, therefore Mr. Arman could be appointed as the Chairman instead of the director.

Vice Mayor Bracy made a motion and it was seconded by Commissioner Livingston to appoint Mike Arman as the EZDA chairman. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried, 5-0.

2. Street Eagles Request to move the crosswalk on Halifax Avenue (Commissioner Livingston)

Commissioner Livingston stated the Street Eagles who help the school children cross the road have suggested moving the crosswalk on East Halifax to the top of the hill instead of below it.

The Commission agreed and directed the City Clerk to arrange the change.

J. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee

Request funds to attend the Spring 2013 Waterfronts Florida Program Meeting – San Carlos Island:

Vice Chair, Cindy Livingston stated there is an annual conference for the Waterfronts committee and the Waterfront board requested she attend and also the board agreed to ask the Commission to help with the expenses.

The Mayor asked if she could come back to the next meeting with a definite amount that would be needed.

PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board

K. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Lydia Gregg, Mid-Florida Housing Partnership Inc., stated she came to the Meeting for Fair Housing awareness week. She went on to explain it is illegal to refuse housing to anyone for their race, sex, religion or disability.

The Mayor thanked her for her time and the information she provided the City.

David Lee, North Putnam Grove Road, wanted to know who authorized the sidewalk, because he felt the contractor is using poor craftsmanship and it is going to be time consuming and costly to maintain it.

Commissioner Engele stated the contract the City has with FDOT, for the maintenance of the highway right of way and medians, is up for review and the City will be sure to address any concerns. He has requested the contract be on the next agenda.

L. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Livingston expressed his desires to provide the employees and their spouses with insurance.

Sue Payne, Campton Street, stated when the Commission reviewed the insurance last year they still chose the same plan and did not properly explore the other options that would help the insurance become affordable to the employees' spouses.

David Lee, North Putnam Road, suggested the City piggy back with a larger municipality.

Commissioner Bittle asked about the progress of a City-wide clean up. The City Clerk explained she had a meeting with Waste Pro and they are on board and ready to help and they suggested the City contact the County dump and request a one day rate discount and also ask about hazardous material collection. The City Clerk is waiting for a reply from the county.

Commissioner Engele stated the DOT contract has already been addressed and it will be on the next agenda. He went on to state he would like to discuss further annexations at the next meeting.

Commissioner Engele asked the City Planner if the PLDRC will be having a meeting on the Comp Plan in May. She stated that they would.

Commissioner Engele inquired about the progress of getting proposals to install the fire hydrants in Indian Harbor Estates. The City Clerk stated she has sent requests everywhere she could think of and at this time the City has not received any proposals.

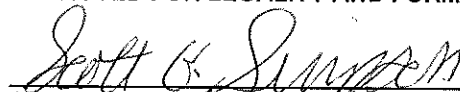
M. ADJOURNMENT – 8:11PM


DOUGLAS GIBSON, MAYOR

ATTEST:


KOHNS EVANS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:


SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.