



CITY OF OAK HILL

REGULAR CITY COMMISSION MEETING

**COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522**

November 26, 2012

6:00 P.M.

MINUTES

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Douglas Gibson, Vice Mayor Jeff Bracy, Commissioners Kathy Bittle, Robert Livingston and Ron Engele.

B. PRESENTATION - NONE

C. CITY ADMINISTRATION REPORTS

1. Welcome Commission Members

The City Clerk welcomed the new Commission and stated there are Florida Sunshine and Newly Elected Official courses available and that information will be forwarded to them.

The City Clerk informed the Commission every year the City gives \$1000 to the Oak Hill parade and it is time to do that again.

Vice Mayor Bracy made a motion, seconded by Commissioner Livingston, to approve issuing a check for \$1000 to the Oak Hill Community Trust for the annual Christmas Parade. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, abstained. The motion carried, 4-0.

D. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes) - NONE

E. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson) - NONE

F. POLICE DEPARTMENT RELATED ITEMS (Captain Summers) - NONE

G. CITY PLANNER ITEMS (Montye Beamer)

1. Indian Harbor Estates

Mayor Gibson closed the regular Commission Meeting and Opened the Public Hearing for the Interlocal Agreement for Indian Harbor Estates. 6:05PM

The City Planner stated that at this time the County has not finished the Interlocal Agreement, but it will be done by the next Commission Meeting. The Planner also stated that the County was interested in looking at ways to streamline the Waste Services for that area, and she will keep the Commission posted on that subject. Also, the Planner stated that she and the Mayor are trying to schedule a meeting with the new County Chair Jason Davis to discuss Oak Hill.

The Mayor opened the floor for Citizen comments and the following spoke against the annexation, for reasons of higher taxes:

**Sharon Morse, 209 Gary Avenue
Linda Malinowski, 139 East Ariel
Walter Carr, 230 Indian Creek Road
Alzira Bruno, 143 East Ariel Road**

The following citizens spoke in favor of the annexation:

Mike Arman, Magda Lane
Maurice Mathieu, Canal Avenue
Ela Lugo, Magda Lane

Vice Mayor Bracy made a motion, seconded by Commissioner Bittle, to continue the Public Hearing for Indian Harbors Estates to December 10, 2012. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, yes. The motion carried, 5-0.

Mayor Gibson closed the Public hearing and Reopened the regular Commission Meeting. 7:00PM

2. Comp Plan

The City Planner stated she had been immersed in the Annexations but hopes to have a joint meeting with the Commission and PLDRC and would like to try for January 8, 2012 at 6PM. The City Clerk will contact the PLDRC members and advertise the meeting in the paper.

H. CONSENT AGENDA

1. Approval of the Bills and Paid Interim Bills for November 26, 2012
2. Approval of October 22, 2012 Regular Meeting Minutes
3. Approval of October 29, 2012 Special Meeting Minutes
4. Approval of November 12, 2012 Regular Meeting Minutes

Commissioner Bittle made a motion, seconded by Commissioner Engele, to approve the Consent Agenda. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, yes. The motion carried, 5-0.

I. OLD BUSINESS

1. Master Plan (Zahn Engineering)

The City Clerk informed the Commission she had spoken with Pete Zahn and he would adjust the original Master Plan for water to show US 1 as Phase 1 for \$1375. No action was taken at this time.

2. Tri-Party Agreement Meeting (Gibson)

The Mayor stated he had met with Tracy Barlow the City Manager for Edgewater and he stated that Edgewater is ready to assist Oak Hill in any way it can. The Commission agreed to have a Workshop after the Mayor and the City Planner meet with the County.

3. Personnel Manual (Gibson)

The Mayor asked where the Personnel manual in being reviewed. The City attorney stated that even though the HR specialist was unable to review the manual at this time she suggested to the City to compare the City's Personnel Manual Draft with the Brevard County Personnel Manual, which is the model she uses.

The Commission directed the City Clerk to obtain a copy of the Brevard manual and compare it to the City's Personnel Manual Draft.

4. TPO

Commissioner Engele stated he was no longer able to attend the Volusia TPO and he expressed the importance of having the City represented.

The Mayor stated he would attend the meetings.

J. NEW BUSINESS

1.

ORDINANCE NO. 2012-03

AN ORDINANCE OF THE CITY OF OAK HILL,VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 725 EAGLE WATCH ROAD CONTIGUOUS TO THE CITY OF OAK HILL; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Vice Mayor Bracy made a motion, seconded by Commissioner Bittle, to approve the Ordinance 2012-03. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, yes. The motion carried, 5-0.

2.

ORDINANCE NO. 2012-04

AN ORDINANCE OF THE CITY OF OAK HILL,VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 375 BEEHIVE DRIVE CONTIGUOUS TO THE CITY OF OAK HILL; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Livingston made a motion, seconded by Commissioner Bittle, to approve the Ordinance 2012-04. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, yes. The motion carried, 5-0.

3.

ORDINANCE NO. 2012-05

AN ORDINANCE OF THE CITY OF OAK HILL,VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 337 BEEHIVE DRIVE CONTIGUOUS TO THE CITY OF OAK HILL; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Bittle made a motion, seconded by Vice Mayor Bracy, to approve the Ordinance 2012-05. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, yes. The motion carried, 5-0.

4. Pest Control Services (Engele)

Commissioner Engele inquired about Vice Mayor Bracy conducting the Pest Control services for the City.

Vice Mayor Bracy stated he contacted the State Attorney's office and was told that as long as the Commission is happy with the service, and he was providing the service before he took office, they saw no problem with him continuing the service. He continued to state that if ever the Commission decided to ask for Pest Control proposals he would be unable to submit one.

K. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee

Cindy Livingston, Committee Vice Chair, stated there would be a speaker at the next Waterfront Meeting, December 11, 2012 at 6PM.

Commissioner Engele stated he had a few ideas for the Waterfront Committee to research; such as a partnership with a kayak or canoe club and to also look into geo-teching which is like a global treasure hunt.

PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board

L. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Vice Mayor Bracy requested a car from the Volusia County Sheriff's Office for the City's parade.

Captain Summers stated he would look into it and let the City Clerk know what he finds out.

The City Clerk stated that Nancy Cummings Park would be closed for three weeks while new playground equipment and ground covering is installed.

Commissioner Engele commended the Sheriff's Office of the handling of a recent situation they were called to.

M. ADJOURNMENT – 9:04PM

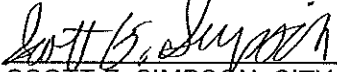


DOUGLAS GIBSON, MAYOR

ATTEST:


KOHNS EVANS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.