



CITY OF OAK HILL

REGULAR CITY COMMISSION MEETING

**COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522**

October 22, 2012

6:00 P.M.

MINUTES

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Mary Lee Cook, Vice Mayor Linda Hyatt, Commissioners Douglas Gibson, Ron Engele, and Kathy Bittle.

B. PRESENTATION - NONE

C. CITY ADMINISTRATION REPORTS

The City Clerk recognized Ronald Vanzant from Jordan and Associates and asked him to address the Commission in reference to the Small City Grant.

Mr. Vanzant stated there was an issue with one of the bids for OH-09 – Adams Street; apparently the lowest bidder stated the bid was incorrect and did not include the contractor fee. Mr. Vanzant offered the Commission the following choices; consider that bid unresponsive and rebid the job, consider the lowest bid unresponsive and award the job to the next lowest bidder or adjust the bid to include the contractor fee and award the bid to the original lowest bidder.

Commissioner Engele made a motion seconded by Vice Mayor Hyatt to consider the original lowest bidder (Pawlak) unresponsive and to award the bid to the next lowest bidder (Conner), contingent on the new bidder honoring the bid. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried, 4-0. Commissioner Bittle abstained.

Mr. Vanzant stated the Commission also needed to set the amount of temporary housing and storage reimbursement for the homeowners; he suggested \$500.00 for owners whose homes are being renovated and \$2000.00 for owners whose homes that are being rebuilt.

Commissioner Engele made a motion seconded by Vice Mayor Hyatt to set the temporary housing and storage reimbursement for the homeowners at \$500.00 for owners whose homes are being renovated and \$2000.00 for owners whose homes that are being rebuilt. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried, 4-0. Commissioner Bittle abstained.

D. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Euda Mary Alderman, Ridge Road, wanted to take a moment and recognize the Commission and their last official meeting as a group. She thanked them for working together for the good of Oak Hill

Harvey Martin, Flamingo Road, inquired about the progress of getting the Saints and Sinners cemeteries cleaned up and the road widened.

The Commission assured him this is an active project and the City is exploring all avenues to bring the cemetery back to a respectful state.

Julie Wood stated she had information about the cemeteries and would be happy to share the information with the City.

E. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)

F. POLICE DEPARTMENT RELATED ITEMS (Captain Summers)

G. CITY PLANNER ITEMS (Montye Beamer)

1. Brownfield Assessment Grant

The City Planner stated a letter of intent is needed to continue to pursue the Brownfield Grant with the cities of Edgewater and New Smyrna. The Commission agreed to send the letter of intent, by consensus.

2. Proposed Sale of County Property

The City Planner stated the County wanted to sell a piece of county property within the City limits; after researching the property in question the planner advised against the sale because that property may be needed for future water and sewer project.

The Commission agreed by consensus to send a letter to the County expressing objection to the sale.

3. Annexation Update

The City Planner stated at this time the County would want the City to take possession of the roads within the Indian Harbor Estates subdivision. The Planner stated in the best interest of the City she would work with the County to insure the roads are up to code and in good standing order before the City takes the responsibility of their maintenance. She informed the Commission there would be a meeting on Friday October 26, 2012 with the County and some Indian Harbor Estates owners to discuss code enforcement and road issues.

H. CONSENT AGENDA

1. Approval of the Bills and Paid Interim Bills for October 22, 2012
2. Approval of October 8, 2012 Regular Meeting Minutes

Commissioner Gibson made a motion, seconded by Vice Mayor Hyatt, to approve the Consent Agenda. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried, 5-0.

I. OLD BUSINESS

1. City Attorney Contract

Commissioner Gibson made a motion, seconded by Vice Mayor Hyatt, to approve the City attorney contract. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried, 5-0.

2. Julie Wood – Update

Julie Woods stated there is a Costal Partnership Initiative grant opportunity she would like to pursue; and she stressed the deadline is October 31st.

The Commission stated they would like to have more time to review the grant opportunity and scheduled a Special Meeting for October 29, 2012 at 5:30PM.

J. NEW BUSINESS

1. November 12, 2012 Commission Meeting

The City Clerk explained the November 12, 2012 Commission meeting falls on a holiday where the office is closed. The Commission agreed to keep the office closed and still conduct the Commission meeting with the only items on the Agenda to be the swearing in of the new commission members, selection of the Vice Mayor and the selection of department heads.

2. Curtis Vann (Gibson)

Commissioner Gibson stated he would like to suggest a plaque in City Hall to recognize Curtis Vann as the designer of the City Seal. The Commission agreed by consensus.

K. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board

L. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

The Mayor took a moment to acknowledge City staff and compliment them on their hard work and dedication. She also thanked the Commission as a whole for working together and accomplishing positive things for Oak Hill; she went on to state Oak Hill is now debt free, the Comp Plan is close to being finished and the Volusia County Sheriff's Department is settled and doing a great job. She thanked everyone and stated it was a pleasure working as the Mayor of Oak Hill.


Commissioner Engele stated the City is in possession of various pieces of land and the Commission should begin to look at those properties for their value to the City and how they could be utilized.

M. ADJOURNMENT – 8:10PM



DOUGLAS GIBSON, MAYOR

ATTEST:



KOHNS EVANS, CITY CLERK

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.