



## **CITY OF OAK HILL**

### **REGULAR CITY COMMISSION MEETING**

**COMMISSION CHAMBERS - CITY HALL  
234 South US Hwy 1  
Oak Hill, FL 32759  
386-345-3522**

**October 8, 2012  
6:00 P.M.  
MINUTES**

#### **A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

#### **B. PRESENTATION - NONE**

**Present at Roll Call: Mayor Mary Lee Cook, Vice Mayor Linda Hyatt, Commissioners Douglas Gibson and Ron Engele; Kathy Bittle, absent.**

#### **C. CITY ADMINISTRATION REPORTS**

1. ICS 300 and 400 Certification Schedule

**The City Clerk asked the Commission to recommend a projected date to schedule the ICS 300 and 400 classes and whether or not the City will offer the classes to citizens as well.**

**The Commission stated the classes should be scheduled after the election in November and they believed it would be beneficial to include interested citizens.**

#### **D. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)**

**Euda Mary Alderman, Ridge Road, shared the historical information regarding the City's Seal; she stated the Seal was designed by the recently deceased Curtis Vann and the original drawing should be in the City's archives. The Commission thanked Mrs. Alderman for the information.**

#### **E. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)**

##### **RESOLUTION #2012-10**

**A RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, ADOPTED PURSUANT TO SECTION 2-325 OF THE OAK HILL CODE OF ORDINANCES AUTHORIZING THE NEGOTIATION OF A CONTRACT WITHOUT REGARD TO PURCHASE PRICE; APPROVING A CONTRACT WITH JULIE L. WOODS FOR CONSULTING; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**Commissioner Gibson made a motion, seconded by Commissioner Engele, to approve Resolution 2012-10 as read. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried, 4-0.**

## **F. POLICE DEPARTMENT RELATED ITEMS (Captain Summers)**

## **G. CITY PLANNER ITEMS (Montye Beamer)**

### **1. Annexation Update**

The City Planner updated the Commission on the progress of the Indian Harbor Estates. Commissioner Engele requested a list of the properties to be annexed.

## **H. CONSENT AGENDA**

1. Approval of the Bills and Paid Interim Bills for October 8, 2012
2. Approval of September 24, 2012 Budget Hearing Minutes
3. Approval of September 24, 2012 Regular Meeting Minutes
4. Approval of October 3, 2012 Special Meeting Minutes

Vice Mayor Hyatt made a motion, seconded by Commissioner Gibson, to approve the Consent Agenda with the additional bills and changes to the Special Meeting minutes. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried, 4-0.

## **I. OLD BUSINESS**

### **1. Public Works Building**

Commissioner Engele state he was getting the bid information together for the Public Works Building and he asked the Commission if he could move forward and place an ad in the Newspaper. Vice Mayor Hyatt stated that the survey should be cleared before the City asks for bids. The City Planner also stated Commissioner Engele should confer with the Building Official in regards to requirements of the Fire Marshall and how close the building can be to City Hall.

Lyn Seaward, Ezra Rd, asked about water and septic for the building.

After some discussion the Commission agreed to go ahead with the ad requesting bids when Commissioner Engele has the bid papers completed.

## **J. NEW BUSINESS**

### **1. City Attorney Contract (Gibson)**

Commissioner Gibson stated that after some research he had found the City Attorney does not have a contract with the City and he suggested the Commission look at getting one.

The City Attorney stated he had sent a draft of the contract to the Commissioners for their input. The Attorney stated that this contract allows Commissioners to individually request the Attorney's time up to four hours; he recommends this provision be removed and have all correspondence go through the City Clerk. After some discussion the Commission agreed to remove that provision and put the contract on the next agenda. The City Attorney stated he will send the revised contract to the Commission before the next meeting.

### **2. Synthetic Drug Resolution (Hyatt)**

Vice Mayor Hyatt expressed concern of Synthetic Drugs being sold in Oak Hill. The City Attorney stated some cities in Volusia have already adopted Resolutions in regards to this case and he inquired if the Captain would like to speak on the subject.

Captain Summers recommended the ordinance that Palm Coast adopted and he will send a copy to the City Clerk.

#### K. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)

Julie Woods suggested a quarterly meeting for all boards to meet in hopes to jumpstart board activities.

Economic Development Board  
Waterfront Committee  
PLDRC (Planning & Land Development Regulation Commission)  
Parks and Recreational Advisory Board  
Historical Preservation Board

#### L. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Engele stated the Directaway signs will be removed as soon as the owner can coordinate the removal.

Mayor Cook informed the Commission that the Vice Mayor and herself had attended the Chamber of Commerce 80<sup>th</sup> Anniversary and encouraged everyone to go see the new building.

Commissioner Gibson inquired about the house at 146 North Gaines Street; the City Clerk informed the Commission that a letter of violation will be sent and the matter will come in front of the Commission as soon as the appropriate Notice is given.


Commissioner Engele stated he requested a map from Volusia County mapping depicting City property.

Commissioner Engele lowered the school sign on East Halifax in hopes of making the sign more visible; he will continue to monitor it.

#### M. ADJOURNMENT – 7:10PM

  
\_\_\_\_\_  
MARY LEE COOK, MAYOR

ATTEST:

  
\_\_\_\_\_  
KOHNS EVANS, CITY CLERK

APPROVED FOR LEGALITY AND FORM:

  
\_\_\_\_\_  
SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 186.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.