



REGULAR CITY COMMISSION MEETING

COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522

November 28, 2011
6:00 P.M.

MINUTES

1. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll

Present at Roll Call: Mayor Mary Lee Cook, Vice Mayor Linda Hyatt, Commissioners Ron Engele and Douglas Gibson. Commissioner Kathy Bittle was absent; excused.

2. PRESENTATION – NONE

3. CITY ADMINISTRATION REPORTS

1. Donation to Community Trust for the Annual Christmas Parade.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to donate \$1000 to Community Trust for the annual Christmas Parade. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 4-0.

4. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Euda Mary Alderman, wanted to compliment the Public Works staff on a job well done. The roadways always look so pristine.

5. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)

6. CITY PLANNER ITEMS (Montye Beamer)

7. CONSENT AGENDA

1. Approval of November 14, 2011 Regular Meeting Minutes.
2. Approval of the Bills and Paid Interim Bills for November 28, 2011.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to approve the items on the Consent agenda with one minor correction on page four. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 4-0.

8. OLD BUSINESS

1. Proposal from Wayne Perrigo in reference to the police vehicles

Mr. Perrigo explained his proposal to strip the police vehicles and ready them for sale. There was some discussion about GovDeals.com and Commissioner Engele volunteered to compile the information to list with them.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele to accept the proposal from Wayne Perrigo to strip the police vehicles and ready them for sale. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 4-0.

9. NEW BUSINESS

The Mayor stated she had spoken with Ronald Vanzant of Jordan and Associates and he stated there is a possibility of grant funds being available to put towards the building of a Public Works warehouse; he will bring forth more information at the January 23, 2012 Workshop.

1. City Clerk Position

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele to offer the position of City Clerk to Kohn Evans at the suggested salary of \$35,360 with a six month probation period, effective December 1, 2011. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 4-0.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele to give all the employees of the City a onetime bonus of \$500. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 4-0.

2. Discussion to Appoint a new member to the Waterfront Board

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele to appoint Cynthia Livingston to the Waterfronts Committee and the Economic Development Board. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 4-0

10. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

Jeany Gonzalez stated she had researched the City's Boards and Committees; she related her findings to the Commission. The Commission requested a list be made up of the Boards and Committees with a brief summary of their functions.

11. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Gibson stated he had completed his inventory of the Police Department and he distributed copies to the Commission. He requested if there are any questions or comments on this item they will be addressed at the next Commission Meeting.

12. ADJOURNMENT – 6:40PM



MARY LEE COOK, MAYOR

ATTEST: 

KOHN EVANS, CITY CLERK

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.