



REGULAR CITY COMMISSION MEETING

COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522

September 12, 2011
6:00 P.M.
MINUTES

1. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll

Present at Roll Call: Mayor Mary Lee Cook, Vice Mayor Linda Hyatt, Commissioners Ron Engele, Douglas Gibson and Kathy Bittle.

2. PRESENTATION – Citizen of the Fourth Quarter – Rich Allen

The Mayor presented a Proclamation to Mr. Allen and thanked him for his efforts.

3. CITY ADMINISTRATION REPORTS

1. Strategic Plan

The Deputy City Clerk requested permission from the Commission to present this at the next Commission meeting. The Commission agreed.

2. Solid Waste – Workshop/Meeting

The Commission agreed to a Workshop at 4:30pm Friday with a Special Meeting following at 5:30.

3. Vacation

The Deputy City Clerk informed the Commission she would be taking a vacation from November 2, 2011 thru November 7, 2011.

4. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Mike Armin – discussed the possibility of marine storage in Oak Hill and enticing business to come here.

Lyn Seaward – expressed her satisfaction with the Volusia County Sheriff

5. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson) - NONE

6. CITY PLANNER ITEMS (Montye Beamer)

A.

ORDINANCE NO. 2011-02

AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, CREATING CHAPTER 14 ARTICLE VII SECTION 14-161 (STORMWATER DISCHARGE POLLUTANT CONTROL) TO INCORPORATE INTO THE CITY OF OAK HILL, FLORIDA CODE OF ORDINANCES BY REFERENCE CHAPTER 50 ARTICLE VII (STORMWATER DISCHARGE POLLUTANT CONTROL) OF THE VOLUSIA COUNTY, FLORIDA, CODE OF ORDINANCES AS IT MAY BE AMENDED FROM TIME TO TIME; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele that Ordinance 2011-02 be moved to the end of the meeting. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

B. Canaveral National Seashore General Management Plan

The City Planner expressed that this Plan will have noticeable effects to the City. There will be a meeting at the Brannon Center September 20, 2011. Commissioner Engele stated he would volunteer to go; the City Planner stated she will also go. The Mayor stated she would like to move this item to next Agenda to give the Commission more time to gather information.

7. CONSENT AGENDA

- 1. Approval of August 22, 2011 Regular Meeting Minutes.**
- 2. Approval of August 29, 2011 Solid Waste/Budget Workshop Minutes.**
- 3. Approval of September 6, 2011 Tentative Budget Meeting Minutes.**
- 4. Approval of the Bills and Paid Interim Bills for September 12, 2011.**

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson that the Consent Agenda be approved. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

8. OLD BUSINESS

- 1. Mary Dewees Park – Cancelled Lease**

The owner of the trailer located at Mary Dewees Park Renee Sortman expressed her difficulty in removing the trailer and requested more time. The Commission would like to know the liability for a three month extension and directed the Deputy City Clerk to ask the City Attorney, and to put this item on the next agenda.

M.J. Eberhart, former Oak Hill police officer, stated he would like his employment separation status with FDLE changed from Administrative Termination to Other. Commissioner Gibson said he will contact him the following day.

2.

RESOLUTION # 2011-29

A RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, APPOINTING KOHN EVANS AS DEPUTY CITY CLERK AND PROVIDING FOR COMPENSATION; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Bittle that Resolution 2011-29 be approved with an effective date of August 22, 2011 and hourly rate of fifteen dollars. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

1. NEW BUSINESS

1. Appointment of Volunteer Code Enforcement Officer

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele to appoint Jupp Norhausen as volunteer Code Enforcement Officer for the City. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

- 2. Jordan and Associates – Invoice – **Approved by Consensus**
- 3. Southeast Volusia Humane Society – Contract Renewal

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to renew the Southeast Volusia County Humane Society contract. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

4. Sidewalks, Speed Limits and Crosswalks – Commissioner Engele

Commissioner Engele explained FDOT is doing studies to reduce the speed on US 1 around the curve that occurs after Canal Road going south and to put a crosswalk at Halifax and US 1. He also informed the Commission that TPO is currently working on bring a sidewalk on the east side of US 1 from Putnam Grove Road north to Canal Road; he will keep the Commission posted of the progress.

2. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

3. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Gibson stated he has Diane Young's property ready to be picked up and he will coordinate a time with her.

Commissioner Engele is speaking with Verizon in reference to possibly taking over the lawn maintenance around the cell tower for a fee.

4. ADJOURNMENT – 7:30



MARY LEE COOK, MAYOR

ATTEST: 

KOHN EVANS, DEPUTY CITY CLERK

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.