



REGULAR CITY COMMISSION MEETING

**COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522**

**August 22, 2011
6:00 P.M.
MINUTES**

1. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Mary Lee Cook, Vice Mayor Linda Hyatt, Commissioners Ron Engele, Douglas Gibson and Kathy Bittle.

2. PRESENTATION - NONE

3. CITY ADMINISTRATION REPORTS

1. Directaway signs

Acting Deputy City Clerk explained she received a phone call from Jim Anderson with FDOT in which he stated the signs owned by Directaway are in violation of their code and need to be brought to code or removed. The Commission by consensus agreed that FDOT should contact the owners and make them aware of the violation.

2. Municode

The Commission was informed that the City has not submitted any ordinances to Municode for two and a half years and the cost to bring the City up to date would be \$1948.00.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to send the ordinances to be recorded.

The attorney stated that since the City has an ongoing contract with Municode there is no need for a motion even though the amount is over \$1000. The motion was withdrawn and the Acting Deputy City Clerk was directed to send the ordinances to Municode with the addition of two that the City Planner will have before year's end.

3. One Way on Ridge Road – School

The Acting Deputy City Clerk suggested making Ridge Road permanently One Way. The Commission by consensus would like to keep it One Way during school opening and closing hours for the time being.

The City does not have a Veterans' Preference section in its current Employment Application; therefore the Acting Deputy City Clerk will add one. Also the City will need to make the

Veterans' preference part of the Personnel Policy Manual, and that will be done by resolution. Commissioner Engele also expressed the need for a checklist to be followed proving the City showed preference at every stage of hiring.

The Code Enforcement Volunteer will need to fill out a Volunteer form and be appointed by the Commission; this will be on next Commission Meeting Agenda.

4. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

5. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)

The City Attorney requested that Resolution 2011-26 be moved to the end of the meeting.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele that Resolution 2011-26 be moved to the end of the meeting. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

6. CITY PLANNER ITEMS (Montye Beamer)

RESOLUTION NO. 2011-24

A RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, ACKNOWLEDGING THAT ORDINANCE NO. 2000-09 AMENDING THE CITY'S COMPREHENSIVE PLAN PERTAINING TO USE AND DEVELOPMENT OF THE CITY'S WATERFRONT AREA WAS ADVERTISED IN COMPLIANCE WITH STATE STATUTES BUT WAS NOT TRANSMITTED TO THE VOLUSIA GROWTH MANAGEMENT COMMISSION BEFORE THE SECOND READING AND, AFTER ADOPTION, WAS NOT TRANSMITTED TO THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS AS THE FINAL ACTION AND THAT THERE HAS BEEN NO FURTHER CHANGES BY THE CITY TO THE COMPREHENSIVE PLAN FOR USE AND DEVELOPMENT OF THE CITY'S WATERFRONT AREA; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2011-24 was read by heading only into record.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele to approve Resolution 2011-24 as read. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

RESOLUTION NO. 2011-25

A RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, ACKNOWLEDGING THAT ORDINANCE NO. 2006-08 ADOPTING A SMALL SCALE COMPREHENSIVE FUTURE LAND USE MAP AMENDMENT FOR 4.3 ACRES ON THE NORTHEAST CORNER OF THE INTERSECTION OF US HIGHWAY 1 (SR 5) AND LAGOON AVENUE WAS ADVERTISED IN SUBSTANTIAL COMPLIANCE WITH STATE STATUTES BUT THAT, AFTER ADOPTION, WAS INADVERTENTLY NOT TRANSMITTED TO

**THE VOLUSIA GROWTH MANAGEMENT COMMISSION AND THE FLORIDA DEPARTMENT
OF COMMUNITY AFFAIRS AND THAT THERE HAS BEEN NO FURTHER AMENDMENT TO
THIS PARCEL; PROVIDING FOR SEVERABILITY,
AND PROVIDING FOR AN EFFECTIVE DATE.**

Resolution 2011-25 was read by heading only into record.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to approve Resolution 2011-25 as read. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

7. CONSENT AGENDA

1. Approval of August 1, 2011 Special Meeting Minutes.
2. Approval of August 8, 2011 Regular Meeting Minutes.
3. Approval of August 8, 2011 Budget Workshop Minutes.
4. Approval of the Bills and Paid Interim Bills for August 22, 2011.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to accept consent agenda items 1 through 4 with corrections made to the minutes. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

8. OLD BUSINESS

1. Police Benevolent Fund Gift Cards - Publix - \$205.00. Winn-Dixie - \$15.00, Wal-Mart - \$150.00. Amount in the Account – \$4,587.29

A motion was made by Commissioner Engele and seconded by Vice Mayor Hyatt to send a note to all the churches in Oak Hill informing them the City would like to divide the Police Donation Fund among them. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

2. The Eagle/Politics 101 – Mayor

The Mayor read a speech into record in reference to the Burns Science and Technology Charter School's Ribbon cutting.

The Mayor read a speech into record referencing actions of the Commission and Sunshine Law.

9. NEW BUSINESS

1. Sheriff Contract for services

There was a discussion between the Commission, the City Attorney and Sheriff Ben Johnson.

A motion was made by Commissioner Gibson and seconded by Commissioner Engele to accept the contract offered by the Sheriff's Department. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, No. The motion carried 4-1.

Citizen Fred Peters expressed the need for liability insurance as the City Attorney had suggested.

2. Waste services RFP

The City Attorney discussed the options the City could take in regards to a new Solid Waste contract. The Commission set a Workshop for August 26, 2011. The Commission suggested a letter be sent to the waste companies asking for information for them to review at the workshop.

3. Resolution 2011-26

RESOLUTION #2011-26

AN RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, CREATING THE FULL TIME POSITION OF PUBLIC WORKS AND PARKS TECHNICIAN; CREATING A JOB DESCRIPTION; APPOINTING TERRY PAYNE TO THIS POSITION OF PUBLIC WORKS AND PARKS TECHNICIAN; ESTABLISHING A COMPENSATION RATE; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2011-26 was read by heading only into record.

A motion was made by Commissioner Engele and seconded by Commissioner Gibson to approve Resolution 2011-26 as read. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

10. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

11.COMMENTS/CONCERNS FROM COMMISSION MEMBERS

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to appoint Kohn Evans to the position of Deputy City Clerk. Roll Call Vote: Mayor Cook, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes; Commissioner Bittle, Yes. The motion carried 5-0. The resolution will come to vote at the next Commission Meeting.

Commissioner Ron Engele expressed his desire to begin more annexations either by Interlocal Agreement or by Legislation. The attorney stated we need to begin work to have something done by the 2013 Legislative session. The Commission agreed the City should move forward to annex more properties into our city limits.

12.ADJOURNMENT - 7:40PM



MARY LEE COOK, MAYOR

ATTEST:



KOHN EVANS, DEPUTY CITY CLERK

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.