



CITY OF OAK HILL

REGULAR CITY COMMISSION MEETING

COMMISSION CHAMBERS - CITY HALL

234 South US Hwy 1

Oak Hill, FL 32759

386-345-3522

May 23, 2011

6:00 P.M.

Minutes

1. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Mary Lee Cook, Vice Mayor Linda Hyatt, Commissioners Ron Engele, Kathy Bittle, and Douglas Gibson.

2. PRESENTATION

None

3. CITY ADMINISTRATION REPORTS

1. Election of Department Heads.

Commissioner Engele suggested that since new Commissioner, Mr. Gibson, has experience as a police officer he would be more suited to be over the police department and Commissioner Engele could be over Road and Streets. The Commission agreed by consensus

4. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Mike Arman 695 Magda Lane: explained to the Commission that he had contacted the person who had information about the electric car stations. Mr. Arman asked if the Commission would like for that man to come talk to the Commission. The Commission felt the city does not have a current need and will consider this at a later date.

5. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)

None

6. POLICE DEPARTMENT RELATED ITEMS (Chief Young)

1. Click it or Ticket Campaign

Chief Diane Young explained this campaign will start running June 5, 2011 and will help in getting equipment for the police department.

RESOLUTION 2011-20

A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, APPOINTING JEAN H GONZALEZ FROM PART-TIME ADMINISTRATIVE ASSISTANT FOR THE CITY OF OAK HILL POLICE DEPARTMENT TO A FULL TIME ADMINISTRATIVE ASSISTANT FOR THE CITY OF OAK HILL POLICE DEPARTMENT; AND ESTABLISHING AN EFFECTIVE DATE

A motion was made by Commissioner Engele and seconded by Commissioner Bittle to accept Resolution 2011-20 Roll Call Vote: Mayor Cook, Yes; Commissioner Bittle, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 5-0.

Since the Resolution had not stated a raise, the Mayor wanted to give Jean Gonzalez a pay increase to \$12.00 per hour. Chief Young felt that a 5% increase would be enough. A motion was made by Commissioner Bittle and seconded by Commissioner Engele to increase Jean Gonzalez hourly rate to \$12.00. Roll Call Vote: Mayor Cook, Yes; Commissioner Bittle, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes The motion carried 5-0.

RESOLUTION 2011-21

A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, APPOINTING ANNA MARIE LITRELL TO A FULL TIME C.O.P.S. GRANT POLICE OFFICER POSITION; ESTABLISHING AN HOURLY RATE; AND ESTABLISHING AN EFFECTIVE DATE.

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Engele to accept Resolution 2011-21. Roll Call Vote: Mayor Cook, Yes; Commissioner Bittle, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 5-0

Commissioner Gibson has asked about Anna Marie experience. Chief Young explained since Anna Marie has just graduated that she will be going through 12 weeks of field training. Mayor Cook stated that this is something new for the city and that she will be trained to be a road patrol police officer.

7. CITY PLANNER ITEMS (Montye Beamer)

1. FEMA Flood Maps.

City Planner Montye Beamer asked if the Commission would be willing to have an open house for the public to come to see what flood zone their property is in on the new updated maps. The Commission asked that this be addressed at the next work shop.

2. Update on EAR Based Amendment.

City Planner Montye Beamer explained that after talking with DCA some of the amendments over the past 20th years were not handled properly and we should file for an extension before the dead line of June 10, 2011. The Commission by consensus agreed that a letter should be drafted by Monty Beamer and signed by the City Clerk requesting the extension.

8. CONSENT AGENDA

1. Approval of May 9, 2011 Regular Meeting Minutes.
2. Approval of May 9, 2011 Workshop Minutes.
3. Approval of May 16, 2011 Workshop Minutes.
4. Approval of May 20, 2011 Special Meeting.
5. Approval of the Bills and Paid Interim Bills for May 23, 2011

A motion was made by Vice Mayor Hyatt and seconded by Commissioner Gibson to accept consent agenda items 1 though 5 with corrections made to the minutes. Roll Call Vote: Mayor Cook, Yes; Commissioner Bittle, Yes; Vice Mayor Hyatt, Yes; Commissioner Engele, Yes; Commissioner Gibson, Yes. The motion carried 5-0

9. OLD BUSINESS

None

10. NEW BUSINESS

1. Disbanding of the Personnel Board

This item tabled for a later date and to be reviewed at a workshop.

3. Workshop on the Oak Hill Seafood Co-Op (Mayor)

The Mayor explained that Susan Cook wants to address the Commission in a work shop as to what the Seafood Co-OP would like to do for the city. The Commission selected June 1st at 3:00 pm for the workshop.

11. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

12.COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Engele stated that he wanted to continue attending the TPO meetings, also stated that he had received an email from Dana Thompson about the Rail to Trails program and would like to look into it more. The Commission expressed their interest.

13.ADJOURNMENT 7:34pm

MARY LEE COOK, MAYOR

ATTEST:

LAURA GOODEARLY, CITY CLERK

APPROVED FOR LEGALITY AND FORM:

SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.