



CITY OF OAK HILL

REGULAR CITY COMMISSION MEETING

**COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522**

**May 9, 2011
6:00 P.M.
MINUTES**

1. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Commissioner Ron Engele, Absent; Mayor Mary Lee Cook, Present; Commissioner Kathy Bittle, Present; Commissioner Linda Hyatt, Present.

2. SELECTION OF COMMISSIONER FOR VACANT SEAT # 2

Douglas A Gibson and Sue Payne both put their name in to be chosen to fill the vacant commission seat 2. The Charter stated that since there were only three commissioners at the meeting then the vote for the vacant seat must be done by majority vote. (Section 4.08 Filling of Vacancies). A motion was made by Mayor Mary Lee Cook to appoint Douglas A. Gibson as the new Commissioner for seat 2. This failed due to a lack of a second. A motion was made by Commissioner Hyatt and seconded by Commissioner Bittle to appoint Sue Payne as the new Commissioner for seat 2. The motion failed 2-1 with voting as follows: Mayor Cook, No; Commissioner Bittle, Yes; Commissioner Hyatt, Yes. Since the commission could not choose who would be seated, the commission chose to bring this up again at the next commission meeting. However if this is not solved at the next meeting it will go to a special election.

3. SWEARING IN OF NEW COMMISSIONER

Tabled

4. SELECTION OF VICE MAYOR

A motion was made by Mayor Mary Lee Cook and seconded by Commissioner Bittle to appoint Commissioner Linda Hyatt as temporary Vice Mayor until a successor is placed in seat 2. The motion carried 3-0 with voting as follows: Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes

5. PRESENTATION

1. Oak Hill Seafood Co-Op (Susan Cook)

Susan Cook gave her presentation to the commission and explained that the Oak Hill Seafood Co-Op is now a 501C (a non- profit corporation). This will now allow the Oak Hill Seafood Co-Op to move forward on waterfront projects though the Waterfront Management Organization (WMO)

6. CITY ADMINISTRATION REPORTS

Agreement for the CDBG Administration Services (Jordan & Associates)

Blount Armstrong from Jordan & Associates gave a current update to the commission on where the city stands in regards to the CDBG Small City Grant. Jordan & Associates and Scott Simpson went over the Administrative Agreement and asked the commission for their approval. A motion was made by Commissioner Hyatt and seconded by Commissioner Bittle to accept the Administrative Agreement between Jordan & Associates and the City of Oak Hill on the CDBG Small City Grant. The motion carried 3-0 with voting as follows: Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes.

7. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Maurice Mathieu 121 Canal explained to the commission that he had purchased more property and would hope that it would not take long to be annexed into the city.

Michelle Tylluki 168 W Halifax asked why the commission has not moved on her requesting the resignation of Commissioner Ron Engele.

Vicky 263 Randle wanted to know what the qualifications were to become a commissioner.

8. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)

Scott Simpson stated that there are two ways to have a commissioner removed from office. The first way is that the public must follow Florida Statutes Law 100.361 titled Recall in regards to requesting a commissioner to resign, and that the commission should not give advice or guidance. The other way is if the commission can prove that the commissioner in question has committed a violation in regards to the city's charter rules under 4.07 Forfeiture of office.

9. POLICE DEPARTMENT RELATED ITEMS (Chief Young)

None

10. CITY PLANNER ITEMS (Montye Beamer)

The City Planner was attending a TPO meeting for the city in regards to the Sidewalk and Bicycle Path

11. CONSENT AGENDA

- 1. Approval of April 25, 2011 Regular Meeting Minutes.**
- 2. Approval of April 25, 2011 Workshop Minutes.**
- 3. Approval of MAY 2, 2011 Workshop Minutes.**
- 4. Approval of the Bills and Paid Interim Bills for May 9, 2011**

A motion was made by Commissioner Hyatt and seconded by Commissioner Bittle to approve consent agenda items 1, 2, 3, 4. The motion carried 3-0 with voting as follows: Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes

12. OLD BUSINESS

Mayor Cook addressed the public in regards to the actions of the Commission at the last commission meeting and had also apologized to Henry Frederick for the miscommunication. The Mayor assured the public the meeting will be completely professional from this point on.

13. NEW BUSINESS

RESOLUTION 2011-17

A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, ESTABLISHING A PAY INCREASE FOR PUBLIC WORKS TECHNICIAN MICHAEL D. HERNDON; AND ESTABLISHING AN EFFECTIVE DATE.

A motion was made by Commissioner Bittle and seconded by Commissioner Hyatt to approve Resolution 2011-17. The motion carried 3-0 with voting as follows: Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes

RESOLUTION 2011-18

A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, ESTABLISHING A PAY INCREASE FOR PARK AND RECREATION TECHNICIAN TERRY L. PAYNE; AND ESTABLISHING AN EFFECTIVE DATE.

A motion was made by Commissioner Bittle and seconded by Commissioner Hyatt to approve Resolution 2011-18. The motion carried 3-0 with voting as follows: Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes

RESOLUTION 2011-19

A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, APPOINTING TERRY L. PAYNE FROM PART-TIME PARK AND RECREATION TECHNICIAN TO A FULL TIME PARK AND RECREATION TECHNICIAN; AND ESTABLISHING AN EFFECTIVE DATE.

A motion was made by Commissioner Hyatt and seconded by Commissioner Bittle to approve Resolution 2011-19. The motion carried 3-0 with voting as follows: Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes

14. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

15. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Hyatt asked what happened to the net for the tennis courts at Mary Dewees Park. Laura Goodearly, the City Clerk, explained that the courts will be worked on soon and(that everyone must stay away from the work area because of the turtles).

Commissioner Hyatt asked what is the city doing in regards to the leaky roof at the Roads & Street Building?

MARY LEE COOK, MAYOR

ATTEST:

LAURA GOODEARLY, CITY CLERK

APPROVED FOR LEGALITY AND FORM:

SCOTT E. SIMPSON, CITY ATTORNEY

16. ADJOURNMENT 7:05

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.