



## **CITY OF OAK HILL**

### **REGULAR CITY COMMISSION MEETING**

#### **COMMISSION CHAMBERS - CITY HALL**

**234 South US Hwy 1**

**Oak Hill, FL 32759**

**386-345-3522**

**April 25, 2011**

**6:00 P.M.**

#### **MINUTES**

#### **A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Commissioner Ron Engele, Present; Mayor Mary Lee Cook, Present; Commissioner Kathy Bittle, Present; Commissioner Linda Hyatt, Present; Previous Mayor Darla A. Lauer, Resigned.**

#### **B. PRESENTATION**

**None**

#### **C. CITY ADMINISTRATION REPORTS**

##### **Discussion of vacant Commission seat 2**

**The City Clerk, Laura Goodearly, explained that the commission has thirty (30) days to choose someone to sit in the vacant commission seat #2, however, if the commission fails to do so, a special election must be held within ninety (90) days. The Commission asked to have flyers placed in the city to give the citizens an option to be considered for the empty commission seat. The commission will then make their decision at the next commission meeting. When the new person is chosen the new Vice Mayor will be nominated and voted on.**

#### **D. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)**

**None**

#### **E. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)**

**None**

## **F. POLICE DEPARTMENT RELATED ITEMS (Chief Young)**

### **Approval of the Police Mission Statement**

Chief Young presented the mission statement to the commission where as the commission, as a whole, approved the mission statement.

Chief Young reminded the commission that in order to fill the grant position, we must fill the vacant part-time police department position. As agreed by the Commission, Chief Young will bring a possible candidate for the part time position to the commission.

## **G. CITY PLANNER ITEMS (Montye Beamer)**

### **Direction on 2007 Small Scale Comprehensive Plan Amendment**

The City Planner, Montye Beamer, explained to the commission what she has been doing in regards to the comp plan. While doing research it has come to her attention that some things were not handled properly. A motion was made by Commissioner Hyatt and seconded by Commissioner Engele to allow the City Planner to continue working in the direction she is presently going. The motion carried 4-0 with voting as follows: Commissioner Engele, Yes; Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes.

## **H. CONSENT AGENDA**

1. Approval of April 11, 2011 Regular Meeting Minutes.
2. Approval of April 11, 2011 Workshop Minutes.
3. Approval of April 18, 2011 Special Meeting Minutes.
4. Approval of the Bills and Paid Interim Bills for April 25, 2011

A motion was made by Commissioner Hyatt and seconded by Commissioner Bittle to approve consent agenda items 1, 2, 3, 4. The motion carried 4-0 with voting as follows: Commissioner Engele, Yes; Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes.

## **I. OLD BUSINESS**

### **RESOLUTION NO. 2011-13**

**A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA ESTABLISHING A YEARLY BASE SALARY FOR THE CITY CLERK / ADMINISTRATOR POSITION; AND ESTABLISHING AN EFFECTIVE DATE.**

A motion was made by Commissioner Hyatt and seconded by Commissioner Engele to continue the probation period for another six months or sooner. The motion carried 4-0 with voting as follows: Commissioner Engele, Yes; Mayor Cook, Yes; Commissioner Bittle, Yes; Commissioner Hyatt, Yes.

## **RESOLUTION # 2011-14**

**AN RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, APPOINTING KOHN EVANS AS DEPUTY CITY CLERK AND PROVIDING FOR COMPENSATION; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**Tabled**

### **J. NEW BUSINESS**

#### **1. "Driving Miss Daisy" ( Vice Mayor Lee Cook )**

**Mayor Mary Lee Cook stated because of physical restraints she is unable to drive and explained that varying elected officials, city employees and citizens are kind enough to offer her a ride. She thanked those for accommodating her and assured everyone that she always enjoys her ride and she never mixes business with pleasure.**

### **K. BOARDS & COMMITTEES**

**EZDA (Enterprise Zone Development Agency)  
Economic Development Board  
Waterfront Committee  
PLDRC (Planning & Land Development Regulation Commission)  
Parks and Recreational Advisory Board  
Historical Preservation Board  
Grant Committee**

### **L. COMMENTS/CONCERNS FROM COMMISSION MEMBERS**

**Commissioner Engele asked Commissioner Hyatt if she would like to go to the TPO meeting.**

**Commissioner Bittle had concerns that it has been taking too long on the ADA upgrades for the park's bathrooms.**

**Mayor Cook stated that the city can request a deposit on large record requests.**

**Commissioner Hyatt asked if the commission would appoint a department head for the Road and Street Department. Commissioner Engele stated that he felt the City Clerk has a good handle on the department at this time. Commissioner Hyatt stated that citizens have asked her why the commission permit the media unlimited access of the commission room during a meeting.**

**M. ADJOURNMENT 7:25pm**

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MARYLEE COOK, MAYOR

**ATTEST:**

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LAURA GOODEARLY, CITY CLERK

**APPROVED FOR LEGALITY AND FORM:**

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SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.