



CITY OF OAK HILL

REGULAR CITY COMMISSION MEETING

COMMISSION CHAMBERS - CITY HALL

234 South US Hwy 1

Oak Hill, FL 32759

386-345-3522

March 14, 2011

6:00 P.M.

Minutes

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Commissioner Ron Engele, Present; Mayor Darla A. Lauer, Present; Vice Mayor Mary Lee Cook, Present; Commissioner Kathy Bittle, Present; Commissioner Linda Hyatt, Present.

B. CITY ADMINISTRATION REPORTS

Officer Mike Ihnken is now under a doctor's care. We are taking sick time to pay him, as he started treatment on 2/1/11; however I did not know this until mid February. During his paid administrative leave, it has been discovered he was under medical care for a separate issue and did not report or request sick time, therefore his sick time continued to grow. At this time he does not get FMLA, because he has not put in enough working hours. By Consensus the commission agreed to check the policy and request reporting in be required by all employees that are on paid or unpaid leave and to adjust his sick time.

The City must have three people as emergency contact. Diane Young is first, Laura Goodearly is second who next one...is Commissioner Linda Hyatt stated that she would be the third contact.

Mosquito Control fly over contract is up for renewal for March 2011 to March 2012. By consensus the commission approved the contract for another year the city clerk must inform them of the fish farm to avoid sparing over that property.

Cell phone for Parks and Recreation and Roads and Streets. Tabled till next meeting.

Port a Johns at Mary Dewees Park, the grant was going to pay for them but I now must sign a contract for them to payback the city if the city pays for them first. Then fill out paper work to get the money back, in turn this would be audited. Therefore I am asking that the city just pay for the few months of \$53.75 each time. By consensus the commission gave approval for the expense to be booked to the parks department.

C. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Mr. Mathieu would like help in finding out if his issues with County Code violations are cleared up since he annexed into the city.

Mr. Taylor would like the commission to advertize all job openings and state this in the personnel manual.

D. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson)

None

E. POLICE DEPARTMENT RELATED ITEMS (Chief Young)

1. St. Patrick's Day DUI Campaign 3/8/11 to 3/17/11

Chief Young Explained the program to the commission and that it runs from March 15, 2011 to March 31, 2011.

2. RESOLUTION # 2011-12

AN RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, APPROVING THE INTERLOCAL AGREEMENT FOR RMS SERVICES WITH THE COUNTY OF VOLUSIA AND AUTHORIZING THE MAYOR TO EXECUTE SAME; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by Commissioner Engele and seconded by Commissioner Hyatt to accept the Resolution 2011-12. The motion carried 5-0 with voting as follows: Commissioner Engele, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes. Commissioner Hyatt, Yes.

F. CITY PLANNER ITEMS (Montye Beamer)

1. Volusia County Council approval of the Interlocal Agreement

Motion was made by Commissioner Hyatt and seconded by Commissioner Engele to accept the Volusia County Council Interlocal Agreement with changes to be made and deletion of enclave # 8. The motion carried 5-0 with voting as follows: Commissioner Engele, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes. Commissioner Hyatt, Yes.

1. ORDINANCE NO. 2010-14

AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA AMENDING ARTICLE VIII (SIGNS) OF CHAPTER 24 (LAND DEVELOPMENT REGULATIONS) OF THE CITY OF OAK HILL CODE OF ORDINANCES; PROVIDING FOR CONFLICTING PROVISIONS, SEVERABILITY AND APPLICABILITY; PROVIDING FOR CODIFICATION AND AN EFFECTIVE DATE.

This was tabled, it was the wrong ordinance.

G. CONSENT AGENDA

1. Approval of the Bills and Paid Interim Bills for February 28, 2011.
2. Approval of February 14, 2011 Regular Meeting Minutes.
3. Approval of the Bills and Paid Interim Bills for March 14, 2011.
4. Approval of February 28, 2011 Regular Meeting Minutes.

Motion was made by Commissioner Hyatt and seconded by Vice Mayor Cook to accept the consent agenda items 1 through 4. The motion carried 5-0 with voting as follows: Commissioner Engele, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes. Commissioner Hyatt, Yes.

H. OLD BUSINESS

1. Misunderstanding of motion made last commission meeting. (Vice Mayor Cook)

Vice Mayor Mary Lee Cook decided that she would no longer proceed with the matter and consider it closed.

I. NEW BUSINESS

2. RESOLUTION NO. 2011-09

A RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE CITY OF OAK HILL'S HOUSING ASSISTANCE PLAN TO INCLUDE THE PROCEDURES FOR CONDUCTING ENVIRONMENTAL REVIEWS IN ACCORDANCE WITH 24 CFR 58; TO INCLUDE REVISIONS TO THE GREEN REHABILITATION STANDARDS; PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by Commissioner Hyatt and seconded by Commissioner Bittle to accept the Resolution 2011-09. The motion carried 5-0 with voting as follows: Commissioner Engele, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes. Commissioner Hyatt, Yes.

3. RESOLUTION 2011-11

AN RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION FOR THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION 2011 XU BICYCLE/PEDISTRIAN PROJECTS GRANT; PROVIDING FOR TRANSMITTING A CERTIFIED COPY OF THIS RESOLUTION AND THE EXECUTED APPLICATION TO THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by Commissioner Hyatt and seconded by Commissioner Bittle to accept Resolution 2011-11. The motion carried 5-0 with voting as follows: Commissioner Engele, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes. Commissioner Hyatt, Yes.

4. Combining the Waterfront Board and the Economic Development Board. (Commissioner Engele)

The Commission would like a Resolution in regards to what the board's duties are and how many members and what would be the terms and seats and so on. The boards would write the bylaws. All board members should have a background check done.

5. Call back hours for staff and over time (Mayor Darla Lauer)

Since we went back into the records and found out that we did not make a motion to pay employees 2 hours of overtime if they are called back on duty after their shift. We must make a motion now.

Motion was made by Mayor Lauer and seconded by Commissioner Engele to pay two hours of an employee's overtime rate when an employee is call back after their shift. This is paid on the call back not 40 hours or 8 hour day. The motion carried 5-0 with voting as follows: Commissioner Engele, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes. Commissioner Hyatt, Yes.

J. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

K. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

L. ADJOURNMENT 8:30pm

DARLA A. LAUER/MAYOR

ATTEST:

LAURA GOODEARLY, CITY CLERK

APPROVED FOR LEGALITY AND FORM:

SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.