



CITY OF OAK HILL

REGULAR CITY COMMISSION MEETING

COMMISSION CHAMBERS - CITY HALL

**234 South US Hwy 1
Oak Hill, FL 32759**

October 25, 2010

6:00 P.M.

AGENDA

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Commissioner Bill Marcello, Present; Mayor Darla A. Lauer, Present; Vice Mayor Mary Lee Cook, Present; Commissioner Kathy Bittle, Present; Commissioner Linda Hyatt, Excused Absent, City Attorney, Not in Attendance.

B. CITY ADMINISTRATION REPORTS

1. **PROCLAMATION NAMING "OAK HILL" SONG AS OFFICIAL CITY ANTHEM.**

Mayor Lauer read and presented the proclamation naming "Oak Hill" song as the official City Anthem. Mayor Lauer read and presented a proclamation from County Council naming Gene Gizzi day October 25, 2010.

2. **Bid Opening November 1, 2010 at 4:30 p.m. – RFP for Grant Administration Services – Small Cities CDBG.**

The City Clerk reported bid opening for the RFP Grant would take place November 1, 2010 at 4:30 in the Commission Chambers. The City Clerk requested that a selection committee be approved by the Commission consisting of the City Clerk/Administrator, Commissioner Kathy Bittle and Citizen Mike Arman. **A motion was made by Commissioner Marcello and seconded by Vice Mayor Cook to appoint Virginia Haas, Commissioner Bittle and Mike Arman as the selection committee for RFP Grant Administration Services for CDBG Small Cities Grant. The motion carried by consensus.**

The City Clerk reported there was a request for another Oak River 5K run scheduled for February 20, 2011. **A motion was made by Commissioner Marcello and seconded**

by Commissioner Bittle to approve the special event request for Oak River 5K run. The motion carried by consensus.

C. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

There was no citizen participation.

D. CITY ATTORNEY NON-AGENDA ITEMS

City Attorney was not present. No Report

E. POLICE DEPARTMENT RELATED ITEMS (Chief Young)

No Report.

F. CITY PLANNER ITEMS

1. Re-Advertisement of Ordinance No. 2010-08

Planner Beamer explained that the wrong legal description had been adopted for the Abrams annexation 2010-08 and stated that it would be resubmitted to the Commission for review and adoption. Mayor Lauer stated that anyone could have missed the error and felt that Ms. Beamer should not have to bear the advertisement costs.

G. CONSENT AGENDA

1. Approval of the Bills and Paid Interim Bills for October 25, 2010
2. Approval of October 11, 2010 Regular Meeting Minutes

Vice Mayor Cook questioned the Police Department expenses in the amount of \$2,133.51 and how that would affect the budget. She questioned the expense to Department of Revenue for unemployment. The City Clerk explained that Mr. Grasso had been injured on the job and therefore was entitled to unemployment. Vice Mayor Cook requested that the minutes be corrected to reflect what actually occurred at the meeting and clarify for the record that the equipment belongs to the Commissioner Bittle of the Parks and Recreation Department.

Minutes were tabled for approval at the next meeting with requested change.

A motion was made by Vice Mayor Cook and seconded by Commissioner Marcello to approve Consent Agenda Item 1 with the addition of two bills. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes.

H. CDBG BUSINESS

- 1. RESOLUTION NO. 2010-23; A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, AUTHORIZING THE CHIEF ELECTED OFFICIAL TO MAKE APPLICATION TO THE STATE OF FLORIDA, DEPARTMENT OF COMMUNITY AFFAIRS, SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT, FY 2010; PROVIDING OFR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. (City Clerk)**

The City Clerk read Resolution No. 2010-23 by title. A motion was made by Commissioner Marcello and seconded by Commissioner Bittle to adopt Resolution No. 2010-23 at first and final reading. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes.

- 2. Second Public Hearing – Community Development Block Grant (CDBG) (Jordan & Associates)**

Mayor Lauer closed the regular meeting at 6:25 p.m. Mayor Lauer called to order the Second Public Hearing at 6:26 p.m. Ronald Vanzant, Jordan & Associates, stated that the City is required to conduct two public hearings. The purpose of the Second Public hearing is to notify the citizens of Oak Hill of the proposed project and activities and to seek public comment. He advised the City would be applying for a Housing Rehabilitation Grant in the amount of \$650,000, with funds being spent under the activities of Administration, Demolition/Rehabilitation and Temporary Relocation. The City, through the use of grant funds, will commit to rehabilitate a minimum of nine (9) low to moderate income households. Mayor Lauer requested public comment. There were no questions or public comment received.

Mayor Lauer closed the Second Public Hearing at 6:28 p.m.

Mayor Lauer reopened the regular Commission Meeting at 6:29 p.m.

Mayor Lauer passed the gavel to Vice Mayor Cook. A motion was made by Mayor Lauer and seconded by Commissioner Marcello to allow Jordan & Associates to submit the FY2010 Housing Rehabilitation application, as presented, to the Department of Community Affairs on behalf of the City of Oak Hill. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes.

I. OLD BUSINESS

- 1. Discussion: Community Redevelopment Agency (Mayor Lauer)**

Mayor Lauer asked if the Commission would be interested in pursuing further information regarding the Community Redevelopment Agency(CRA). Planner Beamer stated that the County is no longer funding the same amount of money and the City would have to use its own monies. Mayor Lauer stated her interest in the CRA because of the issues with the Waterfront. The Commission requested that Mr. Tony Otte, New Smyrna Beach be contacted to see if he would speak about their CRA.

J. NEW BUSINESS

1. Donation of Copier and Paintings to the Burns Science and Technology Charter School, Inc. (Mayor Lauer)

Mayor Lauer explained that she would like to donate the copier and the paintings to the Burns Science and Technology Charter School, Inc. and open up the walls for local artist paintings. She stated that the City should enter into an agreement in support of the school's efforts. Vice Mayor Cook questioned if the items could be legally donated. Commissioner Marcello stated that it behooves the City to support the Charter School as the school would bring jobs and families to the City. Mayor Lauer asked if Dana Thompson could come speak to the Commission regarding the Charter School process. Mayor Lauer stated that personally she supports the Charter School 100%.

Mr. Gary Bittle announced the Pancake Breakfast and Fall Festival on October 30, 2010 starting at 8 a.m. at Mary DeWees Park.

2. Review and Recommendation of Special Magistrate (City Clerk)

The City Clerk explained that at the last meeting the Commission requested that the past applicants be contacted to see if there was any interest in the Magistrate position. Three resumes were received. Mr. Phillip Lupo and Lillian Clover introduced themselves and gave a brief experience history. Ms. Ela M. Lugo was unable to attend. The Mayor stated that she would meet with Chief Young for further review.

3. **RESOLUTION NO. 2010-25; A RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, APPOINTING MEMBERS TO THE PERSONNEL BOARD TO SERVE THE UNEXPIRED TERM OF EACH SEAT; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.** (City Clerk)

Vice Mayor Cook submitted an application for an additional Personnel Board Member.

A motion was made by Commissioner Marcello and seconded by Vice Mayor Cook to adopt Resolution No. 2010-25 with the addition of a second alternate Mr.

Jeff Bracey. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Bittle, Yes.

K. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

Mr. Mike Arman reported on the RFP ad for freelance grant writers noting that he had received six responses with two being viable.

L. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Bittle reported that she was working on contacting Mr. Earl Lovejoy regarding possibly leasing his property for VIA Hall parking.

Commissioner Marcello reported that tonight would be his final meeting and thanked the Mayor, Commissioners, and staff stating that it was a pleasure working and living in Oak Hill. Mr. Bill McGee stated that the City has benefited from having Mr. Marcello on the Commission and he appreciated his efforts.

M. ADJOURNMENT

There being no further business, the meeting adjourned at 7:03 p.m.

DARLA A. LAUER/MAYOR

ATTEST:

VIRGINIA S. HAAS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:

SCOTT E. SIMPSON, CITY ATTORNEY