

REGULAR CITY COMMISSION MEETING

COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759

MARCH 22, 2010
6:00 P.M.
Minutes

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Commissioner Marcello, Present; Mayor Lauer, Present; Vice Mayor Cook, Present; Commissioner Bittle: Excused Absent; Commissioner Hyatt, Present.

B. CITY ADMINISTRATION REPORTS

The Commission tentatively set a Personnel Manual Workshop for Monday, April 26, 2010 at 5:00 p.m. The City Clerk reported that Mr. Raymond Frazee, Sr. had applied to sit on the PLDRC. The Mayor asked for the requested seat and term. The Commission was acceptable to the appointment but requested additional information.

C. CITY ATTORNEY NON-AGENDA ITEMS

Attorney Simpson apologized to the Commission for being unable to attend the last meeting.

D. CITIZEN PARTICIPATION (Non-agenda - 15 Minutes)

Mr. George Trevato introduced himself as running for County Council Seat District 3 and noted that he would be contacting Commissioners to set up meetings to review the needs of the City.

E. CONSENT AGENDA

1. Approval of the Bills and Paid Interim Bills for March 22, 2010
2. Approval of March 8, 2010 Regular Meeting Minutes

A motion was by Commissioner Marcello and seconded by Commissioner Hyatt to approve consent agenda items 1 and 2 with the addition of the \$1,125.00 bill to Jim Smith. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Hyatt, Yes.

F. OLD BUSINESS

1. RESOLUTION NO. 2010-07; A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA ESTABLISHING A YEARLY BASE SALARY FOR THE POLICE CHIEF POSITION; ESTABLISHING A PROBATIONARY PERIOD; AND ESTABLISHING AN EFFECTIVE DATE. (Mayor Lauer)

Attorney Simpson read Resolution No. 2010-07 by title. Commissioner Marcello stated that he was targeting a six month probationary period and a salary range of \$35,000. Following a successful six month review he would suggest the \$37,000 range. Vice Mayor Cook stated that Chief Young does not have the experience and all others had to crawl before they walked. She reported the proposed budget shortfall of \$80,000. She stated that reportedly the City received \$573,808 in ad valorem last year and this year the City has only received \$498,000. Mayor Lauer suggested a 5% increase and a 6 month probationary period. She also asked that training money be placed in the budget. Chief Young stated that Grasso's salary was \$39,500 when he was appointed Chief. She noted that she has put forth a great amount of effort and has dealt with many problems that were left from former Chiefs. She expressed that the proposed salary was objectionable. Vice Mayor voiced her agreement with the Mayor and stated she considered this a training exercise. Vice Mayor Cook responded to Commissioner Marcello that his salary ranges are being compared with cities larger in size than Oak Hill.

A motion was made by Commissioner Marcello to set the Police Chief salary at \$35,042.86 with a probationary period of six months. Following a successful review salary would be increased to \$37,010.06. The motion failed for lack of a second.

Commissioner Hyatt recommended leaving the salary increase open following the 6 month probationary period.

A motion was made by Commissioner Hyatt and seconded by Commissioner Marcello to set the Police Chief Salary at \$35,042.86 with a 6 month probationary period followed by a Commission review. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Hyatt, Yes.

G. NEW BUSINESS

1. ORDINANCE NO. 2010-01; FIRST READING OF AN ORDINANCE FOR THE CITY OF OAK HILL, FLORIDA ADOPTING AMENDMENTS TO THE CITY'S COMPREHENSIVE PLAN; AMENDING CHAPTER 5, THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER RECHARGE ELEMENT TO INCLUDE THE 10 YEAR WATER SUPPLY FACILITIES WORK PLAN AND RELATED AMENDMENTS; AMENDING CHAPTER 9, THE CAPITAL IMPROVEMENTS ELEMENT; AND AMENDING CHAPTER 10, THE INTERGOVERNMENTAL COORDINATION ELEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE. (City Planner Jim Smith)

Attorney Simpson read Ordinance No. 2010-01 by title. City Planner Jim Smith explained that the City's 10 Year Water Supply Facilities Work Plan had been reviewed and approved by all necessary parties including the City Attorney. A sign in sheet was provided for the Citizens to request information.

A motion was made by Commissioner Marcello and seconded by Commissioner Hyatt to approved Ordinance No. 2010-01 at first reading. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Hyatt, Yes.

2. ORDINANCE NO. 2010-02; FIRST READING OF AN ORDINANCE FOR THE CITY OF OAK HILL, FLORIDA AMENDING THE CITY'S UNIFIED LAND DEVELOPMENT REGULATIONS, BY REVISING THE FOLLOWING PARAGRAPHS OF SECTION 24-587, B-1, GENERAL COMMERCIAL CLASSIFICATION: PARAGRAPH (B), PERMITTED PRINCIPAL USES AND STRUCTURES, BY ADDING HOTELS AND MOTELS; PARAGRAPH (D) TO READ PERMITTED ACCESSORY USES AND STRUCTURES AND LISTING THOSE AS ANY ACCESSORY USE CUSTOMARILY INCIDENTAL TO A PERMITTED PRINCIPAL USE AND OPEN, COVERED OUTSIDE STORAGE AREAS PROVIDED A 6', OPAQUE FENCE IS PROVIDED ALONG ALL SIDES OF THE STRUCTURE TO SCREEN STORED MATERIALS FROM VISION; RE-LETTERING EXISTING PARAGRAPHS (D) THROUGH (H) TO READ (E) THROUGH (I); PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE. (Attorney Scott Simpson)

Attorney Simpson read Ordinance No. 2010-02 by title. City Planner Jim Smith summarized the changes to the LDR as adding permitted use of Hotel/Motel and accessory structures in B1. The ordinance also includes screening of structure.

A motion was made by Commissioner Marcello and seconded by Vice Mayor Cook to approve Ordinance No. 2010-02 at first reading. A motion was made by Commissioner Marcello and seconded by Commissioner Hyatt to approve Ordinance No. 2010-01 at first reading. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Hyatt, Yes.

3. RESOLUTION NO. 2010-08; A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA ESTABLISHING A PROMOTION FOR OFFICER MANUEL N. PEREZ FROM POLICE OFFICER TO POLICE SERGEANT; ESTABLISHING AN HOURLY RATE; AND ESTABLISHING AN EFFECTIVE DATE. (Chief Young)

Attorney Simpson read Resolution No. 2010-08 by Title. Chief Young reported many changes in the Department. She stated that Officer Perez has shown more effort and put in more time and would like him promoted to Sergeant.

A motion was made by Commissioner Marcello and seconded by Commissioner Hyatt to adopt Resolution No. 2010-08. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Hyatt, Yes. Chief Young presented Sergeant Perez with the 2009 MAAD Plaque for recognition of his efforts in deterring drunk driving.

4. RESOLUTION NO. 2010-09; A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, APPOINTING BRANDY ALEXANDER SUTHERIN FROM PART-TIME POLICE OFFICER TO FULL TIME POLICE OFFICER; ESTABLISHING AN HOURLY RATE; AND ESTABLISHING AN EFFECTIVE DATE. (Chief Young)

Attorney Simpson read Resolution No. 2010-09 by title. Chief Young stated with the requested changes shifts would now be fully covered thereby eliminating any overtime. The Officers would now be able to schedule for vacations and trainings.

A motion was made by Commissioner Marcello and seconded by Commissioner Hyatt to adopt Resolution No. 2010-09. The motion carried 4-0 with voting as follows: Commissioner Marcello, Yes; Mayor Lauer, Yes; Vice Mayor Cook, Yes; Commissioner Hyatt, Yes.

5. PLDRC Request for Legislative Annexation (Mayor Lauer)

Mayor Lauer reported that Legislative Annexation had been brought to her attention by one of the PLDRC members. Attorney Simpson stated that he had been involved in a legislative annexation and it was not that costly. He explained that the first step would be to come to a mutual agreement with the County and Edgewater on what Oak Hill's boundaries could look like. He noted that this process is normally started in the fall with a bill submitted by November. The Commission agreed to find out the status of the current Interlocal Annexation Agreement and complete that process prior to proceeding with a legislative annexation.

H. BOARDS & COMMITTEES – NO REPORTS

EZDA (Enterprise Zone Development Agency)
Economic Development Board
Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board
Historical Preservation Board
Grant Committee

I. POLICE DEPARTMENT RELATED ITEMS (Chief Young) – No Report

J. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Hyatt reported that Community Trust had their first successful fundraiser. She also reported that volunteers gathered at the old New Smyrna Beach High School and collected items worth over \$100,000 for the school.

Commissioner Marcello reported that 4 of the directional signs will be moved as the contract with Signco was unable to be terminated.

K. ADJOURNMENT

There being no further business, the meeting adjourned at 6:51 p.m.

DARLA A. LAUER/MAYOR

ATTEST:

VIRGINIA S. HAAS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:

SCOTT E. SIMPSON, CITY ATTORNEY