

Minutes
Nottingham Selectmen's Meeting
August 27, 2015

5:30 PM Chair Bonser opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Mary Bonser, Donna Danis and Mark Carpenter

Others: Town Administrator Chris Sterndale, Secretary Dawn Calley-Murdough,

MANIFEST SIGNATURE:

Motion: by Ms. Danis, second by Mr. Carpenter to approve the August 17, 2015 accounts payable and August 18, 2015 payroll manifests.

Vote: 3 – 0 in favor.

OUTSTANDING MINUTES:

Motion: Mr. Carpenter, second Ms. Danis to approve the minutes of the July 27, 2015 meeting as amended.

Vote: 3 – 0 in favor.

Motion: Mr. Carpenter, second Ms. Danis to approve the minutes of the August 10, 2015 meeting as amended.

Vote: 3 – 0 in favor.

SELECTMEN BOARD/COMMITTEE/LIASON REPORTS:

Planning Board: Ms. Danis reported there was a compliance hearing for the Maple Ridge (formerly presented as Oak Ridge & The Crossings) case #P013-002-SUB to determine if the conditions for special approval were completed and it was confirmed the special conditions were met.

Chair Bonser stated the case is from 2013 and asked how long the applicants can take to meet special conditions. Ms. Danis stated she would ask but assumed the Planning Board was following applicable timelines.

The hearing for the updated sub-division regulations will take place on September 23, 2015 for public comments and the document will be made available on the website.

Two members of the Nottingham Planning Board will attend a Town of Raymond multi-town Planning Board meeting.

MPEC: Ms. Danis reported the property development RFP has been completed for the initial concept and was sent out this week to a list of engineers.

Pawtuckaway Lake: Ms. Danis reported a single plant milfoil infestation has been found on the lake near the Horse Island boat launch. NHDES responded quickly providing markers to identify and mark off the area to avoid, and divers have already gone out to try and remove the plants, and they are planning another dive for further review. The Weed Watchers, which is a NH State Lake program and locally organized by Nottingham resident Steve Soreff, found the infestation very quickly and notified NHDES for assistance.

The Fundy boat launch is covered seven days a week with boat and trailer monitoring, as it has higher daily activity but the Horse Island boat launch has had coverage typically during the busy camping times as there is not enough staff to cover both full time. NHDES has provided a lot of additional assistance and coverage in protecting the lake from milfoil infestation with all their recent work with the changes in drawdown procedures, and will provide additional help to determine if the problem has spread to other parts of the lake.

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Ms. Danis reminded everyone that milfoil is a serious problem and both public and private boat launches should be watched carefully.

TOWN ADMINISTRATOR/DEPARTMENT REPORTS, MAIL & SIGN ITEMS:

Recommended Legislative Changes: Mr. Sterndale reported he heard from the Chair of the Legislative Election Committee expressing interest in pursuing law changes to allow independent ballot clerks. The issue regarding partisan ballot clerks is something the legislature is aware of and she hopes to consider adding changes, hoping there is the ability to add new statutory language in a current bill. Ms. Dean-Bailey also stated she is willing to provide support to the change as well.

The Selectmen should have further conversation about legislative changes regarding petition warrant articles being changed during the deliberative session.

Recreation: Nottingham Day will take place on September 19, 2015.

Recycling Center: The staff and two remaining volunteers at the Recycling Center have reported they are having issues with keeping the Swap Shop clean. Items have begun to start overflowing outside, and there has been an increase in the amount of items that don't belong inside the shop, such as electronics. Additional volunteers are needed immediately to establish a consistent cleaning group.

The Selectmen decided they wanted notices asking for volunteers and reminding citizens about the rules for the swap shop posted in multiple locations, including the Nottingham Newsletter. The Selectmen also stated the agreement of keeping the swap shop was that it would be kept clean and monitored by volunteers or it could be closed.

Budget Forms: Mr. Sterndale reviewed the data on the NH Department of Revenue Administration (DRA) forms MS-434 Revised Estimated Revenues and MS-1 Summary inventory of (Property) Valuation; both the MS-434 and MS-1 are currently due to the DRA on September 1st and will be filed timely.

The MS-434 indicates revenues at a higher amount than the amount originally estimated at the beginning of the year. A big part of the increase is due to the sale of tax deeded property and an unknown state refund from the 2010 flood, there were also higher received amounts for vehicle registration and building permits.

The MS-1 Summary Inventory of (Property) Valuation indicates the total town wide value has increased an approximate 9% after the 2015 Revaluation. Mr. Sterndale reported Utility values have increased, but he isn't familiar enough with the information to fully discuss the change.

Before a town can even get into the queue to receive the new tax rate, the DRA requires information be submitted from the Town, the School/SAU #44, and NH Department of Education (DOE). The Town has filed all information currently required and is set to file the revenue and property valuation information due September 1st on time. Mr. Sterndale reported information was received that the School/SAU #44 plans to file an extension regarding their forms and information which is also due on September 1st. The DRA will provide the County tax rate information and will coordinate with DOE for the state school portion.

Tax Collector Lien Date: The Tax Collector sent a memo asking to delay the lien execution date until September 21, 2015.

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Motion: by Chair Bonser, second by Ms. Danis to delay the lien execution date until September 21, 2015 for the tax collector.

Vote: 3 – 0 in favor.

APPOINTMENTS: NONE

GENERAL BUSINESS:

Tax Deeded Property Bid Review: Mr. Sterndale reviewed the bids he received and made a recommendation to accept one.

Motion: by Mr. Carpenter, second by Ms. Danis to authorize the Town Administrator to proceed with the sale of the town-owned parcel of land on Rogier Place, Map 1 Lot 72 for \$750.00.

Vote: 3 – 0 in favor.

Mr. Sterndale would continue to work on the other parcels listed for sale and would provide additional information as it becomes available at future meetings.

Library Trustee Appointment: Mr. Sterndale reviewed the received letter requesting replacement of trustee Kathleen Matthews, who recently resigned, by Ms. Allison Friend-Gray who is a current alternate trustee.

Motion: by Ms. Danis, second by Mr. Carpenter to appoint Allison Friend-Gray as a Library Trustee, to fill the vacant term ending in 2018.

Vote: 3 – 0 in favor.

Sale of Highway Equipment: Mr. Sterndale reviewed the bids received for the 1995 International Dump Truck and Sander. Three bids were received and Mr. Fernald is satisfied with the bids.

Scott Horner from Byfield MA submitted the highest bid of \$2,502.00 for the dump truck. Deerfield Sand & Gravel from Deerfield NH submitted the highest bid of \$3,100.00 for the sander.

Motion: by Mr. Carpenter to approve the sale of the 1995 International Dump Truck and sander to the highest bidders.

Vote: 3 – 0 in favor.

ADJOURNMENT: Having no further business,

6:01 PM Motion: by Mr. Carpenter, second by Ms. Danis to adjourn.

Vote: 3 – 0 in favor.

Respectfully Submitted,

Dawn Calley-Murdough