

Minutes
Nottingham Selectmen's Meeting
March 17, 2014

6:30 PM Mr. Carpenter opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Mark Carpenter, Mary Bonser and Donna Danis

Others: Charles A. Brown – Town Administrator

The first order of business; **Motion:** Bonser, second Danis to elect Mark Carpenter as the Chairman of the Board. **Vote:** 3-0 in favor.

Mr. Carpenter and Ms. Bonser welcomed Ms. Danis to the Board. As a part of her orientation, the Board discussed available workshops that are available for elected officials, and which may be helpful to Donna as a new Selectperson.

General Business:

Mr. Brown asked the Board to review the annual contract for State Park security for the upcoming season and to vote on a Certificate of Vote naming the Chief of Police, Gunnar Foss as the authority sign the contract on behalf of the Town.

Motion: Bonser, second Danis to authorize Police Chief, Gunnar Foss to sign the contract with the State of New Hampshire for security at Pawtuckaway State Park for the upcoming season, through June 30, 2015, **Vote:** 3-0 in favor.

Regarding an addition in Bank fees charged to the Town for verification of double signature accounts, the Board took the following internal policy action while agreeing that the bank will only require a single signature.

Motion: Bonser, second Danis to create a policy that requires 2 signatures on Town checks. One signature shall be that of the Treasurer or Deputy Treasurer, the second shall be that of a Selectman. **Vote:** 3-0 in favor.

In regard to a written request from the Tax Collector Bill Garnett, the following action was taken,

Motion: Bonser, second Danis, to appoint Heidi Seaverns as the Deputy Tax Collector to coincide with the Tax Collector's term into March 2017. **Vote:** 3- 0 in favor.

Next the Board discussed committee assignments. Ms. Bonser requested the Planning Board, Ms. Danis indicated she would be comfortable with the Budget Committee. Mr. Carpenter will make himself available to fill in vacancies if Ms. Bonser or Ms. Danis can not attend a scheduled meeting.

Motion: Bonser second Carpenter to designate Mary Bonser as the Selectmen's representative to the Planning Board and Donna Danis as the Selectmen's representative to the Budget Committee. **Vote:** 3-0 in favor.

The Board will discuss department liaison assignment at a future meeting. The March 24th Selectmen's Meeting will be canceled.

NON-PUBLIC SESSION: The Board entered non-public under RSA 91-A:3 II(a)

7:30 PM Motion: by Chair Carpenter, second by Ms. Bonser to enter non-public under RSA 91-A:3 II(a)

Roll Call Vote: Bonser – Yea, Carpenter – Yea, Danis – Yea. 3 – 0 in favor.

Mr. Brown presented the Board with his "Notice of Retirement" effective June 1, 2014.

Motion: Ms. Bonser, second by Mr. Carpenter to exit the non-public session at 8:06 pm.

Vote: 3 – 0 in favor.

Motion: Ms. Bonser, second by Mr. Carpenter to seal the non-public discussion other than Mr. Brown's "Notice of Retirement".

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Vote: 3 – 0 in favor.

ADJOURNMENT: Having no further business,

8:07 PM **Motion:** by Mr. Carpenter, second by Ms. Bonser to adjourn.

Vote: 3 – 0 in favor.

Respectfully Submitted,

Charles A. Brown