Minutes
Nottingham Selectmen's Meeting
October 7, 2013

6:30 PM Chair Rafter opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Hal Rafter, Mark Carpenter & Mary Bonser

Others: Charles A. Brown – Town Administrator, Ed Viel, Gary Anderson, Dee-Ann Decker, and Lynn Crowell.

MANIFEST SIGNATURE:

Motion: by Ms. Bonser, second by Mr. Carpenter to approve the 10/01/2013 manifests.

Vote: 3 – 0 in favor.

OUTSTANDING MINUTES:

Motion: by Mr. Carpenter, second by Ms. Bonser to approve the minutes of September 9, 2013.

Discussion and corrections followed. Page 2 line 57, change accepted to considered, line 79 remove comma after Trust. Page 3 line 92, change finding to find. Page 4 line 138, change participating to participate, line 155 is an action item. Mr. Brown informed the Board that Town counsel needs to have more specifics related to items regarding a denial of the Rymes application. The process should be a letter or memo from the Fire Chief stating his findings to the Building Inspector in order for the Building Inspector to issue his decision on the application.

Mr. Carpenter **amended his motion** to accept the minutes of September 9, 2013 as amended.

Vote: 3 – 0 in favor

Motion: by Ms. Bonser, second by Mr. Carpenter to approve the minutes of September 23, 2013.

Page 1 line 29 change hopped to hoped. Page 2 line 48, change Mr. Carpenter feels to the Selectmen feel. Line 43, change upgraded "to" to upgraded in. Motion changed to approved as amended, **Vote:** 3 – 0 in favor.

Town Administrator Reports, 2014 budgets are coming in from departments everyone is waiting for BOS guidance on salary such as COLA and merit. Will bring up during budget discussion. Police department is waiting for pricing on the new year models of Explorer and Taurus. The Recreation Department had a successful Soup Supper last weekend. The new ambulance is in service.

Board of Selectmen Department/Board/Committee Reports:

Mr. Carpenter spoke with Don Cinfo last week and has been told the recycling building roof needs replacement. Mr. Brown will send out a formal RFP.

Mr. Rafter gave an update from the Planning Board. Regarding the "Crossings" subdivision road, there maybe a gravel section in the middle depending on any government easement funding received. There was also discussion about gates and other concerns along the road. The Fire and Highway Departments do not like the idea of gates or a partial gravel surface in the road.

Mr. Rafter asked Mr. Brown about the utility pole license request from PSNH. Mr. Brown responded that this is a normal request. This particular request is to remove one pole and replace it in the same vicinity.

Motion: Bonser, second Carpenter to approve request.

Vote: 3-0 in favor

Appointments:

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Chair Rafter recognized the Recycling Committee, Dee Ann Decker handed out a report to the Board and explained the assessments the Committee has made to this point. The Committee members then began discussion regarding the headings on the report. Awareness, Challenges, Enforcement and Consideration of long term goals. The committee's next meeting will be October 15, 2013 @ 5:00 PM. The Selectmen wish to be informed of the Committee's activity but do not require the Committee to bring everything before them in order to implement ideas. The Selectmen or Town Administrator will need to approve expenditures. They will work on new recycling stickers, a brochure and clear bag samples to begin implementation on January 1, 2014. We will plan on budgeting for new signage for the Center. The Committee will return to update the Board in one month, November 4, 2013. Discussion ended @7:58 PM.

Next Chair Rafter recognized Lynn Crowell. Ms. Crowell has requested that the Selectmen consider issuing an Easement Deed to clear up a Right of Way (ROW) issue that was discovered when the Crowells did a lot line adjust on their property in 2010. Since that time they have put their property up for sale and the Title company has red flagged the property because a corner the garage is 2.5 feet over the property line and on the Town's ROW. It seems that the road ended up in a different location than where it was originally laid out back in the 1950's. The garage is 20' from the road as was the intent when built and does not interfere with or obstruct the ROW in any way. Mr. Brown had forwarded the documentation to the Town attorney for an opinion this evening but has been informed the attorney will not be available until October 10th.

Motion: Bonser, second Carpenter to approve the Crowell's request subject to review by the attorney and any possible edits the attorney may suggest. **Vote**: 3-0 in favor.

General Business:

Ms. Bonser extended congratulations to the PLIA and Tom Duffy for their work and recent partnership with NHDES. Ms. Bonser asked that we put the recent Summary Decision regarding Pawtuckaway Lake Drawdown on the Town's website. It was suggested a link to the PLIA site would provide more information regarding all lake issues.

Next, Mr. Brown asked the Board for direction on how they expect salaries should be handled in the 2014 budget. This is the biggest question coming from the Department Heads as they work on the initial budget for submittal to Mr. Brown. After some discussion it was decided to begin with a 3% COLA and the Board will consider recommendations for merit increases on an individual basis.

ADJOURNMENT: Having no further business,

8:33 PM **Motion:** by, Mr. Carpenter second by Ms. Bonser to adjourn.

Vote: 3 – 0 in favor.

Respectfully Submitted,

Charles A. Brown