

**Minutes
Nottingham Selectmen's Meeting
August 12, 2013**

6:30 PM Chair Rafter opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Hal Rafter, Mark Carpenter and Mary Bonser

Others: Charles A. Brown – Town Administrator, Dawn Wirkkala – Secretary

MANIFEST SIGNATURE:

Motion: by Mr. Carpenter, second by Ms. Bonser to approve the 8/12/2013 manifest.

Vote: 3 – 0 in favor.

OUTSTANDING MINUTES:

Motion: by Ms. Bonser, second by Mr. Carpenter to approve the minutes of the July 15, 2013 meeting as written.

Vote: 3 – 0 in favor.

Motion: Ms. Bonser, second by Mr. Carpenter to approve the minutes of the July 29, 2013 meeting as amended.

Vote: 3 – 0 in favor.

Motion: by Ms. Bonser, second by Mr. Carpenter to approve the minutes of the July 29, 2013 non-public meeting as amended.

Vote: 3 – 0 in favor.

Town Administrator Reports, General Business/Review Items, Signature Items:

Highway: Mr. Brown stated the bridge project is moving along well toward completion. Installation of the footings is complete and bridge sections are being put into place and being secured. A lot of fill and stone will be put back to restore the natural water flow and there is still a lot of physical labor work that will need completion. The engineer stated he was happy and expects a positive report from NH DES.

Ms. Bonser asked about the railings for the bridge. Mr. Brown stated he received a bid but it has not been reviewed with the engineer; information about the cost would be presented at the next Selectmen's meeting.

Chair Rafter asked about a work completion date. Mr. Brown stated it hasn't been determined.

Mr. Brown stated citizens have called with concerns about other road work being unfinished. The work on the bridge is the current priority and will be completed before any other remaining road work and/or residual clean up.

Police: Mr. Brown reported there are no issues.

Town Office: Mr. Brown reported the office was having phone troubles and a call has been placed to the phone company for repairs. The main office phone line has had static preventing staff from hearing callers. Phone and fax trouble started this past weekend at the Fire Department, continued to the Police Department and into the main office.

Mr. Carpenter asked about the phone providers and consideration of swapping for better service.

Mr. Brown stated he would consider another vendor because of the ongoing trouble.

Mr. Brown reported he had a significant number of emails and regular correspondence to review now that he is back from vacation.

Recreation: Mr. Brown reported this is the last week of summer camp.

CIP Reports: Mr. Brown reported the department heads have received the blank CIP forms to complete and responses should be arriving soon.

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USA Springs: Mr. Brown reported town counsel is responding to correspondence received from the Roswell attorney, who is indicating there is monetary value they can claim by removing and selling the steel located in the building on the property. However, the Town lien is on the building and the land, and the steel is part of the building. The steel is not personal property, could not easily be removed, and is considered part of the real estate.

The Selectmen and Mr. Brown expressed questions of how a sale of anything on the property can take place with the ongoing bankruptcy case, is the bankruptcy court aware of what Roswell is proposing, and would the funds from a possible sale become part of the bankruptcy case to pay the debts including back taxes to the Town.

Mr. Brown stated Mr. Albert reported he has submitted the final application for the Aquatic Resource Mitigation Fund as he tries to receive grant money to help pay for the wetlands work needed with installation of the new pit bridge.

Signature File: The Fire Chief submitted a Deputy Warden form for Selectmen signature.

Motion: by Ms. Bonser, second by Mr. Carpenter to appoint John Bollhardt as a Deputy Warden for the Nottingham Fire and Rescue Department.

Vote: 3 – 0 in favor.

Board of Selectmen Department/Board/Committee Reports:

Recycle Center: Mr. Carpenter reported three people have expressed interest in joining the Recycle Sub-committee, but additional members are welcome. The Selectmen agreed their task is to suggest methods of increasing the amount of recycling taking place, with minimal or no extra cost at the recycle center, additional materials to recycle could be considered, but the intent is to try and increase the recycle income to offset payments to dispose of the amount of waste. There should not be any additional work or hours added to center staff. The Selectmen requested the sub-committee members be invited to the August 26 Selectmen meeting for a group start up. The Selectmen agreed someone from the Recycle Center could also participate to provide input regarding the practical application of the sub-committee suggestions.

Mr. Carpenter asked to continue discussion on how to implement the new annual Recycle Center and Beach tag at the next meeting. The Selectmen agree there should be an annual tag, but it should not be considered as new revenue; income should be enough to pay for the cost of materials.

Channel 22 Audio: Mr. Carpenter stated audio problems have been reported during live airing of meetings. Ms. Wirkkala reported she increased the audio setting on the equipment, thought it might be an issue on Comcast end, but the audio from the recordings are very clear and loud. Mr. Carpenter stated additional review of the system will take place to determine where corrections are needed.

300th Birthday Committee: Mr. Brown reported Mr. Joe Welch indicated he is willing to volunteer for the first group of celebration planning.

Recreation: Ms. Bonser reported summer camp is ending with a penny carnival on August 16th for all residents; bring your pennies and enjoy the games. Next week is Drama Camp with the Nottingham Theater Project showing of Princess and the Pea and appreciation is expressed for those who participated in the yard sale. The Summer Concert Series has only two more concerts.

Nottingham Day is September 21 and everyone is welcome to bring the family and participate.

Ms Bonser stated a request has been received to put up a sign posting a Marriage Seminar hosted by a local church. The Selectmen agreed to allow the board to put on the side of the road below the Town Offices.

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NH DES/Lamprey River Water Management Plan Review Meeting: Ms. Bonser reported NH DES would hold a meeting to review the changes made to the plan and answer any additional questions on August 27, 2013 at 6:00 pm in Conference Room #1 at the Municipal Offices.

Citizen Award: Ms. Bonser reported Mr. Tom Duffy has received a volunteer of the year award from the NH Lakes Association. The Selectmen agreed to send a card acknowledging the award and presentation of the award was requested to take place on Nottingham Day.

Planning Board:

Motion: by Ms. Bonser, second by Chair Rafter to nominate Mr. Carpenter as the Planning Board alternate for the remainder of the term.

Vote: 3 – 0 in favor.

Mr. Carpenter stated he would be willing to accept the nomination and asked about the upcoming Planning Board agenda and asked about information he should be aware of.

Chair Rafter reviewed the agenda and cases that would be discussed, including one new case and the continued discussion regarding plan changes to development with the multiple phase plan and concerns about the cul-de-sacs. The Police and Fire Chiefs have been requested to attend and discuss the road plan. The Selectmen agreed their opinion is to consider citizen safety over possible conservation of land and oppose the multi level cul-de-sac. Chair Rafter stated Mr. Carpenter should update the Planning Board on the status of the pit bridge and USA Springs.

Master Plan List: Ms. Bonser requested that Mr. Brown and Ms. Wirkkala review the suggested items on the list for those items that might be resolved easily and quickly.

The Selectmen reviewed the list of items as previously discussed and decided each Selectman would work on specific items per suggestions and bring progress reports on recommendations. Chair Rafter would research and establish the possible benefits in creating water districts and the estimated cost to address the invasive weed issue.

Ms. Bonser would work toward permanently preserving Pawtuckaway State Park

Mr. Carpenter asked to have a meeting with the Conservation Commission to discuss the land use change tax/Conservation Commission funding.

Mr. Brown and Ms. Wirkkala would work on the historical site maps, updating the Town maps located in the Community Center hallway, mapping and establishing a maintenance plan for the cisterns and dry hydrants. Some of the information can be reviewed with existing department or groups that may currently oversee the information. Mr. Brown and Ms. Wirkkala indicated some information was received about the dry hydrants.

Discussion took place about the possibility of changing the speed limit and Mr. Brown reported that Chief Foss stated he didn't believe the state would support reducing the speed limit.

Discussion took place about having additional roads with the Scenic Roads classification. The Selectmen agreed they would not seek to change any more roads to scenic roads, as it adds additional levels of oversight. The Planning Board has held a couple of Scenic Road hearings regarding changes and no one has shown up expressing concern about the changes.

Board of Assessor Meeting: Chair Rafter stated the meeting reviewed the status of assessing work, review any established issues and if things were going along smoothly and a review of the sales to assessment statistics took place. There were a few scheduling complaints earlier in the year but they appear to be resolved.

Chair Rafter asked if the meetings need to continue. Mr. Carpenter stated he requested the meetings based on the public response with the last contract signing; things appear to be going well and quarterly meetings can be discontinued as long as there is the agreement to hold meetings on an as needed basis.

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Discussion took place about the sales and the number of properties sold above and below the assessment; Mr. Carpenter stated he determined the numbers are approximately 50/50 from the prior four quarters.

Second Camera: Chair Rafter stated if a camera were installed we would also need microphones and other equipment. Mr. Carpenter stated he estimates the cost for all needed equipment to be approximately \$8,000.00.

School Board Meeting: The next joint session meeting will be August 21 at 7:00 pm.

Coastal Mapping: Ms. Bonser asked to meet and talk with Mr. Viel, who attended the UNH meeting that reviewed the map changes.

Complaint: Mr. Brown stated a complaint has been received about a rebel flag hanging on a PSNH pole but is in the town right of way and additional information will be requested prior to making any requests. The Selectmen agreed the poles are not Town property and may not be able to become involved in what is considered an issue between neighbors.

ADJOURNMENT: Having no further business,

8:11 PM **Motion:** by Mr. Carpenter, second by Ms. Bonser to adjourn.

Vote: 3 – 0 in favor.

Respectfully Submitted,

Dawn Wirkkala