

Minutes
Nottingham Selectmen's Workshop
September 20, 2012

6:30 PM Chair Bonser opened the meeting.

Members Present: Mary Bonser, Hal Rafter and Mark Carpenter.

Others: Charles A. Brown, Town Administrator, Dawn Wirkkala, Charlene Andersen, Susan Mooney, Skip Seaverns, Chris Mills, Cheryl Smith

GENERAL BUSINESS/REVIEW:

The Board of Selectmen and members of the Master Plan Sub-Committee met to review information regarding the draft 2011 Master Plan.

There was general agreement about the Master Plan moving forward with Planning Board approval, with some minor corrections and all other issues becoming actions items for future correction.

Action Items:

- Utilize and include the most current version of Census Data from 2010.
- Update all charts and information to the current year information, to include: tax rate, assessed values, unemployment figures, more volunteer options for both public and private groups, and income data.
- Establish trending for new construction data to get a more accurate picture of municipal residential growth.
- Update of expectation of the use of some but not all LUCT funds.
- Clarify task to conserve Pawtuckaway Lake, to include a regional review, and include surrounding communities in its conservation plans.
- Further clarify and update the Consumptive Water Use Plan language, working with the specific information indicated as a requirement per Attorney Donovan and NH DES.
- Updating the Town Bridge Inventory with the most current FSR Ratings.
- Have Town Department Heads become responsible for updating specific areas on the report on an annual basis, during budget cycle, for total number of employees and/or services provided.
- Update the list of road work on an annual basis by utilizing plans of the Road Agent.
- Having the Master Plan available in both hard copy and electronic versions, to include both as a complete document and per chapter versions.
- Change global warming language to climate change.

Mr. Carpenter stated he would volunteer to be the Selectmen representative and work with the Master Plan Sub-Committee to complete some of the action items. It was stated the Planning Board will continue to make updates as well as members of the Sub-Committee.

Mr. Carpenter stated he wanted to work in a way to update the Master Plan on an annual basis, in an effort to use it for guidance for current actions.

ADJOURNMENT: Having no further business,

7:30 PM **Motion:** by Mr. Rafter, second by Mr. Carpenter to adjourn.

Vote: 3 - 0 in favor.

Respectfully Submitted,

Dawn Wirkkala