

Nottingham Planning Board
October 8th 2014

Accepted: 10-22-2014

Members Present: Arthur Stockus, Chairman; John Morin, CIP Rep; Mary Bonser, BOS Rep; Charlene Andersen; Susan Mooney, Secretary; Robert “Buzz” Davies, Alternate; Gary Anderson, Alternate

Members Absent: Eduard Viel, Vice-Chairman; Teresa Bascom, Alternate; Dirk Grotenhuis, SRPC Rep; JoAnna Arendarczyk, Land Use Clerk

Others Present: Paul Colby, Code Administrator; Sue Serino, Assessing Coordinator (acting secretary)

Alternates seated and voting:

- Mr. Davies for Mr. Viel
- Mr. Anderson for Mr. Grotenhuis

Call to Order at: 7:00pm

Public Meeting

- Discuss the Budget for 2015
 - Mr. Colby reviewed the budget worksheet with the Board- providing the budget on the screen, via the projector, for the television viewers as well
 - Planner - \$8200 remaining at this time
 - ☐ Board discussed updating Subdivision Regulations and/or the Site Plan Regulations
 - ☐ Land Use Clerk will request a quote from Mr. Mettee for updating one or both of the regulations
 - ☐ Quote to be received by the next Planning Board meeting October 22, 2014.
 - Postage - \$32.00 remaining at this time
 - Printing- keep at \$10.00
 - Conferences- agreed to keep at \$500.00
 - Publications- The bookkeeper will correct the figure
 - ☐ All RSA books were charged to the Planning Board
 - ☐ Land Use Clerk will determine actual figure per board
 - Registry of Deeds- keep at \$200.00
 - Advertising- keep at \$1,000.00 for Public Hearings for Ordinance changes
 - Office Supplies- \$300.00
 - Equipment- \$200.00
 - Mileage- increase \$250.00 due to trainings and delivery of Deeds
 - Master plan- Town Map- place holder \$10.00
 - Plan/Legal Services- keep at \$750.00
 - Legal/Engineer Reimbursement-off setting Revenue- and Road Bonds/Escrow- off setting Revenue - \$0
 - Miscellaneous- keep \$10.00
 - Impact fees- \$0 no need to spend this year

Mr. Chairman asked Mr. Colby to request an offsetting revenue side of the budget.

- Reimbursed through Applicant Fees- (estimates provided by Mr. Colby)

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- 100% Registry of Deeds
- 80%-90% of postage
- 50% mileage- trips to registry
- 100% Legal engineering and Escrow
- Discussion regarding the potential sale of Town owned property
 - Mr. Colby used the projector to provide the Board members and the television viewers with the tax maps (*See attached list and notes*)
 - The Town Administrator requested input from the Planning Board
 - Mrs. Mooney indicated that the Conservation Commission had viewed the list and recommended to the Town Administrator that four parcels be retained by the town for green space and conservation values.
- Steep Slope Ordinance Draft 4
 - The Board agreed to discuss at the next meeting
 - Mr. Colby informed the Board that some of the additions, deletions and edits discussed with Mr. Mettee were either not done or did not include recommended suggestions.
- Discuss scheduling the Public Hearings for the proposed ordinances
 - The Board decided after a discussion:
 - Schedule one (1) Public Hearing for both proposed ordinances
 - Schedule for December 10, 2014
 - If needed continue Public Hearing December 17, 2014
 - ☐ Check calendar for available room
 - ☐ If not available continue hearing January 14, 2015
 - ☐ February 3, 2015 is the last day to hold the Public Hearing

Board of Selectman Update

- Budget season is coming up
- Looking at the sale of Town Owned property

Staff/ Board Members Update

- Next meeting- October 22, 2014
 - Informal conceptual meeting with Ken Sach's
- Agenda's and Minutes are not up to date on the Town's website
 - Mr. Colby informed the Board members that the Land Use Clerk sends those to another staff member for posting but will discuss the issue with the Clerk.
- Reminder that Elections are coming up
- Municipal Law Lecture Series reminder
 - Mileage Reimbursement Request form is available in the office if needed
 - Any points to discuss from attendees
 - no attendees were present
- Sign Rheaume plans

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- Conservation Commission met regarding the White's Woods Subdivision and voted to approve the plans
- Joint meeting with the Zoning Board of Adjustment
 - Discussion regarding the steps an applicant must meet with the Zoning Board of Adjustment before the Planning Board
 - Land Use Clerk will schedule the meeting

Minutes

- September 24, 2014
 - Will be discussed at the next meeting due to the absence of Mrs. Arendarczyk

Adjournment

Motion made by: Mr. Morin

Seconded by: Mrs. Bonser

Vote: 7-0-0 motion passed

Adjourned at: 8:19pm

Respectfully submitted,

JoAnna Arendarczyk

Land Use Clerk

Meeting notes taken by Sue Serino,

Assessing Coordinator (*acting secretary*)