

**NOTTINGHAM PLANNING BOARD**

**September 5, 2012**

**PUBLIC SESSION**

*Approved & Amended*

**Type of Meeting:** Public Hearing for the Adoption of the Master Plan.

**Method of Notification:** Posted at the Nottingham Municipal Building & Nottingham Post Office

**Meeting Location:** Nottingham Municipal Building

**PB Members Present:** Arthur Stockus, Chair; Troy Osgood, Vice Chair; Susan Mooney, Secretary & MP Committee Member; Hal Rafter, Selectmen's Rep.; Other members: John Morin, Ed Viel, Dirk Grotenhuis; Robert "Buzz" Davies, Alt. Member (not seated); Cheryl Smith, Alt. Member (not seated).

**PB Members Absent:** Traci Chauvey, Alt. Member.

**Others Present:** Paul Colby, Building Inspector/Code Administrator; Master Plan Committee Members: Mike Russo, Charlene Andersen, and Skip Seaverns; Selectmen: Mary Bonser, and Mark Carpenter; Jack Mettee, Mettee Planning Associates.

**Others Absent:** Lisa Sears, Land Use Clerk.

Chair Stockus called the public hearing to order at 7:05pm. Introductions were made. Mr. Davies and Ms. Smith were not seated. Mrs. Sears was not present but compiled these minutes from audiotape (damaged and not always audible), and with notes and assistance provided by Ms. Mooney.

**Review and Adoption of the Master Plan**

Ms. Andersen gave a brief history of the Master Plan Update Committee (MPC) that included a search for a consultant and request for proposal (RFP). Professional planner Jack Mettee, AIC, of Mettee Planning Associates was chosen in part because of his familiarity with Nottingham as a facilitator for the 2009 Housing and Conservation Planning Project (HCPP). She introduced the members of the committee noting their three-year commitment to this project that included soliciting public input for all chapters and providing energy usages surveys at Nottingham Day. The Master Plan document's format and content is markedly different from the previous document. The HCPP Phase I study provided new data on housing, energy, transportation, etc., that was included in the master plan update. Some information from the previous versions of the master plan was retained. An Implementation Guide contains the action items from each of the eight chapters that prioritizes and assigns a lead (i.e.: PB or BOS, etc.) for each item. This Guide will serve as a working tool to address the action items by each lead agency.

Chair Stockus reviewed each chapter's action items and took public input on them. Ms. Anderson presented valuable commentary on the work completed by the committee and history to each chapter as well. She related that there were added emphases on open space,

water resources and forested lands. Members of the Historical Society worked with the Committee for the Historical Resources Chapter and that the Recreation department's 10 Year Plan was incorporated into the Community Facilities and Services Chapter. Although there are eight Chapters, some of them new and recommended by RSA 674:2, many chapters are interconnected such as housing, transportation, economic trends and natural resources.

Mr. Carpenter noted Action item T. 1.5 and stated that the Board of Selectmen (BOS) does not have the authority to "Reduce speeds on Route 4, NH Routes 152 and 156..." Ms. Andersen replied that it is the intent that the BOS would take the lead and contact the NH DOT re: this item.

Ms. Bonser referred to Action item T. 1.6 and asked that "Emergency Way" be included in the road category designation. Mr. Seaverns replied that "Minor, Collector and Arterial" are state classifications and that the state has identified each of the town roads as such. Ms. Andersen acknowledged Mr. Seaverns' effort to gather information and pull together the Community Facilities and Services Chapter.

Ms. Bonser and Mr. Carpenter asked that the Public Hearing for public input be continued to a later date so that the public will have time to read the updated Master Plan that was just made available for review. The BOS also asked that there be a workshop in which the BOS and Master Plan Committee can review the document together.

Discussion was on holding a workshop and continuing this public hearing to a later date. The BOS will hold a workshop meeting with the PB Master Plan Committee on September 20 at 5:30 pm.

**MOTION by Ms. Mooney** to continue the public hearing for the adoption of this proposed Master Plan on October 10, 2012 at 7:00 pm.

**SECOND by Mr. Morin**

**VOTE 7-Aye. 0- Opposed 0- Abstained MOTION PASSED**

There was a brief discussion on who should post the BOS/PB workshop and if a quorum of the PB members and/or Master Plan Committee members would be required. Ms. Bonser will check with the Town Administrator on the proper posting and procedures.

Chairman Stockus closed the Public Hearing at 8:15, thus adjourning the meeting.

**Respectfully Submitted,**

**Lisa L. Sears, Land Use Clerk**

*These minutes are subject to approval at a regularly scheduled Planning Board meeting at which time the above minutes are corrected or accepted.*