

Chairperson Sam Demeritt opened the meeting at 7:03. Other members in attendance were Raelene Shippee-Rice, Cheryl Smith, Susan Mooney, Terry Bonser, Alternate, and Johan Kerkhove, alternate. Kristen Lamb arrived at 7:10. Bonser was seated for Debra Kimball and Kerkhove was seated for Noel Carlson.

This was the first meeting televised over the public access channel. The Commission welcomes this opportunity to extend information about Conservation Commission activities and deliberations into the community by this medium.

**Conservation Easement Monitoring:** The 2014 schedule for monitoring the conservation easements (CE) that Nottingham is responsible for follows:

- **Highlands Residential Development** – Nineteen (19) properties have deed restrictions on portions of their lots that address permitted and non-permitted uses of these areas. Monitoring date was November 8 to commence at 8:00 AM. Kerkhove, Bonser, Mooney and Demeritt divided the properties into two groups and each group of two walked their assigned parcels. The monitoring was completed by 10:30. Mooney wrote and mailed the required notice to all landowners. The notice indicated that the start date was the 8th but would extend into the following weekend to accommodate for inclement weather. In addition, each notice contained the deed restriction document as it is filed at the Rockingham Registry of Deeds. There were a couple of apparent violations and Mooney will write a letter on behalf of the Commission and the Town to the land owners and cc to the Board of Selectmen the details of these observations. All monitoring forms will be placed into the files and Mooney will write the monitoring report.
- **Terninko:** Mr. John Terninko owns 107 acres on Case Road identified as Map 9, Lot 11 for which Nottingham holds the easement deed. The monitoring was conducted on November 10 at 3:00 PM. Prior to 3:00, Celia Abrams, volunteer and John Terninko, land owner, walked the clear cut area that was done to prepare New England Cottontail habitat, a project in partnership with Cooperative Extension. When joined by Mooney at 3:00 all walked over trails and some of the perimeter. Everything was in order. The monitoring was completed by 4:30. Mooney will write the monitoring report and place the monitoring forms into the files. The Commission is grateful for the company and assistance of Abrams and Terninko.

- **Mendums:** There are two easement parcels totaling 34.64 acres owned by the Mendums Landing Association that extend into Nottingham forming the “legs” of an upside down U shaped property. Nottingham holds the CE deed for these parcels along Route 4 identified as Tax Map 7/1, 2, 3, 4, & 6 (11.16 acres) called Mendums East and Tax Mas 2/ 20 through to 27 (23.48 acres) called Mendums West. Additional green areas that include an undeveloped road increase the protected area to a total of 58.8 acres located in Nottingham. Monitoring is scheduled for November 11 at 8:00, and will be conducted by Demeritt, Mooney, Kimball and Lamb. The East and West areas will be divided between the two groups of two. Mooney contacted the Association by phone and by letter. Mooney will write the monitoring report and both monitoring forms will be placed into the files.
- **Friend:** Deb Kimball and Celia Abrams monitored the Friend CE on November 9. Deb will report on this easement at the next meeting.
- **Kimball Family Forest:** Shippee-Rice and Lamb will conduct the easement monitoring on November 13 at 8 AM. The report will be given at the next meeting.

#### **Correspondence:**

- Received a copy of the Expedited Wetland Impact Application reviewed and approved at the last Commission meeting. The Property is located at 62 Garland Road and is identified as Tax map 15, Lot 1-6. Mr. Peter Landry detailed the Application with the Commission at that time for an impact of 330 square feet of wetland for the construction of a driveway.
- Dated 10-13-14; Wetlands File # 2014-02561, an Approval from NHDES to Cindy and Thomas Comita of Northwood to fill 1496 square feet of wetland identified as Tax Map 39, Lot 25-1 to install a 24” X 15” HDPE culvert to serve a single family lot. There were 16 site-specific conditions and 8 general conditions to be followed during the project.
- Dated 11-4-14, from NHDES, our copy of the Permit by Notification to repair and/or replace an existing retaining wall located at 49 Barderry Lane and identified as Map 63, Lot 13.
- Three Intents to Cut
  1. Tax Map 4, Lot 1-1, Route 4, of 32 acres, to cut 20;
  2. Tax Map 54, Lot 4, Raymond Road, of 45 acres, to cut 35;
  3. Tax map 46, lot 4-8, Stevens Hill Road, of 72 acres, to cut 50.

- Dated 10-8-14, to Board of Selectmen (BOS) from the Division of Forests and Lands re: timber harvest of 103 acres located in Pawtuckaway State Park slated for 2015. Transport of logs and chips will not be over Nottingham town roads.
- Publication received: *Bylines* from the NHDES.

**NH Association of Conservation Commissions (NHACC):** The annual dues for the NHACC will be increased to \$303 for next year. The *NHACC News* was received and a survey was included. Demeritt will complete the survey and return it.

**Bear-Paw Regional Greenways (BPRG):** Demeritt reported that there would be a Round Table event on December 2 at the office in Deerfield. In the near future a member of the Board of Directors will attend a Commission meeting to review the new maps available to the communities in the BPRG area.

**Meeting with the BOS:** The quarterly meeting is scheduled for December 1 at 7:00 PM. Demeritt will confirm this date with the Board.

#### Meeting Minutes:

- The minutes of 7-14-14 were accepted as amended. Smith so moved; the motion was seconded by Shippee-Rice and all seven (7) votes were in favor.
- The minutes of 8-11-14 were accepted as amended. Smith so moved; Shippee-Rice seconded the motion; there were five (5) yeas and two (2) abstentions.
- The minutes of 8-26-14 were accepted as amended. The motion was made by Smith and seconded by Lamb. There were five (5) votes in favor and two (2) abstentions.
- The minutes of 9-8-14 were accepted as amended. Lamb made the motion that was seconded by Smith. There were seven (7) votes in favor.
- The minutes of 9-16 -14 were accepted as amended. The motion was made by Smith and seconded by Lamb. There were six (6) yeas and one (1) abstention.
- The minutes of 9-23-14 were accepted as read. The motion was made by Smith and seconded by Shippee-Rice. Six (6) votes were in favor and there was one (1) abstention.
- The minutes of 10-7-14 were accepted as corrected. The motion was made by Smith and seconded by Shippee-Rice. All seven (7) votes were in favor.

- The minutes of 10-20-14 were accepted as corrected. The motion was made by Smith and seconded by Shippee-Rice. All seven (7) votes were in favor.

Note: There are three sets of minutes that cover non- public sessions that will be reviewed at the January meeting while in non-public session.

Note: Smith suggested that the BOS meetings in which the Commission participated should be copied and placed into the Commission's minutes on file.

**Workshop of October 29,2014:** This gathering of Commission members was not opened as a formal meeting but instead was conducted as a work session to gather materials and plan for easement monitoring duties. During this time, addresses were updated, dates and times were scheduled, and assignments for contact notices and the participants were determined.

**By-Laws and Rules of Procedure, Draft #2:** In the interest of time, continued work on the Four Generals' Greenway map will be scheduled for January, so the Commission can continue to work on the **By-Laws** at this time. Edits were made and Mooney will compose Draft #3 and send to Commission members for their continued review.

Lamb stated that she is still listed as an alternate on the Town's Web Page although the correction was requested earlier in the year. Demeritt will follow up.

Shippee-Rice left at 9:00.

Mooney moved to adjourn the meeting. Lamb seconded the motion; six (6) votes were in favor. The meeting was adjourned at 9:05.

Respectfully submitted,

Susan P. Mooney, Secretary

These minutes were accepted as corrected at the meeting held on 2-9-2015.