

**Minutes approved**  
**Nottingham Budget Committee**  
**Thursday February 9, 2012 - 7:00 PM**  
**Nottingham Town Offices Conference Room #1**

	Members	Additional Role	Term Ends
X	Chet Batchelder (elected)	Vice Chair School Survey Rep Alternate	2012
X	Donna Danis (elected)	Chair	2012
x	Michael Koester (elected)	Member at Large School Building Advisory Committee	2014
x	Gail Mills	Member at Large School Survey Rep.	
x	Barbara Scannell (elected)	School Building Advisory Committee Alternate	2013
x	Doug Simmons (elected)	CIP Committee Rep. Alternate	2012
x	Bunny Walder	Appointed Member	2012
X	Rick Morrissey	Appointed Member	2012
x	Peter Perron	Appointed Member CIP Committee Rep	2012
X	Hal Rafter	Selectman Representative	
X	Susan Levenson	School Board Representative	

7:00pm Call to order and introductions

7:05 Review/approve Minutes: January 19 motion to amend and accept. 8 approve, 1  
abstain

7:15 Town Budget Public Hearing

Article #8-Raise and appropriate

General Government

- Executive – request 16% increase, due to 2% salary increase and request for new admin position,
- Charlie described position . Office secretary II position. Additional position to 2 part time positions now. 40 hr. at 19.25/hr.
- Chris Mills- Tracy was hired 2 years ago as part time, Working up to lead and replace Charlie. Form a committee to address ??. Retirement, 2 executive salaries, are town qualifying for new position, transition time for Charlie leaving,

are # that show increase and work load, LGC offer insight, A committee should be the hiring and choosing candidate. Town may expand town office hrs. 40 hrs year round.

- Gary – a secretarial position not intended to replace Charlie.
- Charlie- everyone works together. 90% of time on their own. Maintain the same dynamic, some more than regular office duties.
- Mary-\$20,000 secretarial staff budget. Essential if we are to meet the needs of the town
- Salary range- \$17-19.25
- Charlene- Full time position request 2 years ago. Population hasn't increased . Should part time might become fulltime. Grant writing could be contracted or volunteers. Does BC have enough data to decide.
- This year heat out at old town hall, IT problems, garage collapse, change light bulbs.
- Mike-what has changed in last 2 years?
- Tracking on spreadsheet, population doesn't have much effect. Woen report. Submittal for budget. Wants same format from each dept.
- Bunny-part time position into full position, Heidi to full time. Would help considerably.

Voter reg. and vital stats up 25% due to 5 voting days and salary increases.

Acct and auditing- 4% increase. Auditing up \$3200. Is there a list of qualifications we need to address? How do we control cash intake? Procedures and protocols , purchasing policy,Sue.

Reevaluation of property- contract assessor costs down.

Legal expense-

Personnel – retirement police and fire up. BCBS new plan cost up 12% increase, deductible and copay 1<sup>st</sup> \$500 town pays catastrophic copay for employees. = 11% decrease.

Insurance companies is a new trend. Is that still a cost savings. Yes.

Planning and zoning –no encumbrance made.

Gov bldgs- 6% increase . Dame bldg. steeple. Replace with wood. \$14,500, still in question.

- Maintainance to new bldg also , pumping, alarms, lighting repairs,. Use of bldg, require additional costs. Help to cover costs.

Cemetery- Lots are where they think they are. Road upgrade at south side cemetery.

From trust funds

Insurance not otherwise allocated- workers comp , property liability,

Advertising and regional association- Strafford planning board sets per capita

Police-cruiser new equipment

Fire- 1 new full time fire fighter. Economy dictates a need . Salary \$40,000

estimated. \$17.98 starting pay. Provide better coverage in peak time. 3 shifts Mon – Fri.

8:20pm.

Call personnel 6pm -6am on weekends. Is there data to show where stipend has been spent. 50% addition to full time staff. Evaluation needed. Stipend paid on point system. Roster filled out so there is data. \$30,000 stipend pot.

Vehicle maintainance

Bldg inspection-

Highway dept.-decrease , grader paid off. Most little storms take more resources than big ones sometimes. Shim coat how do we have same \$ figure. Holding costs down because of economy. Any item in highway dept. has been that way for a long time.

Recycling- down slightly, lines here moved to gov. bldgs. Collection fees reduced.

Health-

Library- increase in salary 2% up, miscalculation the year before. Hrs. increase. Maintainance.

Conservation- slight decrease.

Revenues- cable franchise fees? From Charlene -\$21,660 not showing on revenues. 50% goes into this fund.

286,000. Unreserved fund balance, not in liquid assests.

Article 9---\$192,000 for permitting of river crossing into the town's gravel pit and Holding the line

Article 10= trucks for the highway dept \$50,000. \$177,771 in fund presently

Art 11- fire rescue vehicles purchase, \$108,512 present.

Art 12- ambulance funding

Art 13- property 229 Mill Pond Rd, boundry survey and pay NH for lien on deed. \$14,200. For deed to land

Art 14- capitol reserve fund so assesments are done every 5 years. \$20,000.

Art 15-social service agencies raise 25,251

Art 16= land use change tax, 50% of money into fund.

Ann Archey- a great balance of bldg. and conservation. Allow CC to keep all \$. \$407,000. 2010-\$22,500,

One project can take all the money.

CC requires public hearing. Quick turn around, public hearing with BOS and CC , final vote to .

Art 17 - \$4000 boat launch invasive species from lake to lake.

Donna manages successful program. NH lakes trains, Therese Thompson mentoring younger hosts.

9:35pm Public Hearing Close and Budget Committee Recommendations on Budget

9:45pm Reconvene

Mike-subsidies of BCBS deductible , full absolute max. on line items

**Bunny-Line 01-4130.10-016 to half time position to \$ 38,500. Gail 2<sup>nd</sup>.**

HR I need a full time position to be fulfilled. Harsh reality but that's business, to eliminate a half time person.

Gail- buy us some time. Where is this job going to go.? What Charlie needs.

Pete-enough money so Charlie can manage staff. Can make part time a full time.

Hal-work sufficient to justify full time position. Part time position is a very pool of applicants.

Rick-increase tax basis considerably. Charlie ought to get full time

Bunny-part time quality is not what Hal states.

**9 yes, 2 nay Motion passes.**

Mike motion to reduce -01-4150.01-018 to \$1000 from

8 yes, 3 nay motion passes.

Mike motion to reduce 01-4150.10-034 to \$500

11yes -0

Motion to reduce 01-4150.10- 037 \$1000 to \$500

8 yes-3 no

Reduce 01-4155.10-638 to \$7000

10:20 motion withdrawn

01-4210.10.037 \$1000 to \$500

7-4 passed

Discussion

01-4210.10.010 new employee at fire/emt

CIP may serve as a employee planning tool to be budgeted. Projected hiring.

01-4611.10\$230 ammend

10-0-1

Chet-Revenue est as identified in

10-0-1

Chet-BC recommends Art 8 as amended to \$3,371,804

10-1 recommended

10:50pm

Hal- motion to amend construction- reconstruction \$200,000 from \$192,690

1-10 failed

Art 14

Recommend

	Aye	Nay	Abstain
Art 8	10	1	
9	11	0	
10	10	1	
11	9	2	
12	11	0	
13	10	1	
14	7	4	
15	10		1
16	7	4	
17	10		1

11:35pm Round table / Adjourn