

**Approved Minutes**  
**Nottingham Budget Committee**  
**Thursday January 5, 2012 - 7:00 PM**  
**Nottingham Town Offices Conference Room #1**

	<b>Members</b>	<b>Additional Role</b>	<b>Term Ends</b>
X	Chet Batchelder (elected)	Vice Chair School Survey Rep Alternate	2012
X	Donna Danis (elected)	Chair	2012
x	Michael Koester (elected)	Member at Large School Building Advisory Committee	2014
x	Gail Mills	Member at Large School Survey Rep.	
x	Barbara Scannell (elected)	School Building Advisory Committee Alternate	2013
x	Doug Simmons (elected)	CIP Committee Rep. Alternate	2012
x	Bunny Walder	Appointed Member	2012
X	Rick Morrissey	Appointed Member	2012
x	Peter Perron	Appointed Member CIP Committee Rep	2012
<b>Other Board Membership</b>		<b>Board Representing</b>	
X	Hal Rafter	Selectman Representative	
X	Susan Levenson	School Board Representative	

7:00 Phil English, Michelle Carvalho, Frank Markiewicz, Mary Bonser  
 Call to order and introductions

7:05 Review/approve Minutes: December 15

7:08 approved and reviewed minutes 2 abstain, 9 in favor

7:10 Presentation: School Budget – Final Review with Tax Impact

Frank Markiewicz

2013 rates for each health care plan

Blue choice is driver plan-employer cost remains consistent \$9300 (base line cost for district payment). Mathew Thornton is \$8880-

\$2000 buyout being analyzed presently. Cost saving to district rather than paying out insurance.

Every plan is different. 20 different plans in 3 school districts and SAU.

Barb? % increase that jumps out is a 24% increase.

Frank- budgeted from population not last year's budget. Variance wouldn't give you meaningful numbers

`Column heading are misleading

Now we have a different population than 2 years ago when the budget was done

Donna--41% increase for this contract.

Frank--% is misleading for cost to district

7:25 television broadcast on

### **Appropriation Articles**

3. Tentative collective bargaining agreement for salary and benefits. Increases \$38,733

4. If not passed school board will have 1 meeting to negotiate \$

Donna? 10% limit. BC budget gets put forth at deliberative session; resulting budget cannot be 10% more than BC votes. The 10% is calculated on the total amount recommended by the budget committee (operating budget and warrant articles), less the appropriation related to fixed charges (principal and interest payments on bonds and notes) as well as mandatory assessments imposed by county, state, or Fed governments. (See 32:18 Limitations of Appropriations below).

- 32:18-a establishes a procedure to override the 10% rule on specific bond issue questions. If a warrant article for a bond is not recommended in its entirety by the budget committee, the governing body (School Board) may vote to place the article on the warrant with the phrase "passage of this article shall override the 10% limitation imposed on this appropriation due to the non-recommendation of the budget committee." So, if the Budget Committee recommends the school bond warrant article, this language would not be required and the bond amount would factor into the 10%.

6. \$0 school board to transfer for unreserved funds

\$52,000

## **. Revenue projections**

Tuition lowered to \$6800,

Earnings on investments- \$500

Food \$110,000

Catastrophic aid \$34,000- population eligible has shifted. NH hasn't funded yet.

72% funding that we normally receive is possible

Ed job grant gone.

Pete- e rate \$2500.

Michelle- once e rate has been est. they reduce the cost the district needs to pay.

Bond amortization schedule- 15 yr vs. 20 yr. it is \$500,000 less.

7:45

Potential tax impact of OB tax yr 2013- \$7, 176,700, \$13.35 per \$1000- increase \$ .77/1000 for Operating Budget only.

2012-\$887K (partially unreserved fund balance) down to \$337K. Intent is to have \$0

School board budget adjustments. Pg 12 Sch board services, audit less than expected down \$4K

Joint sch board SAU assessment to school district is correct.

Default budget some substantial decreases in special Ed. Contractual increases and salary increases are included.

Sue-

**Frank will email detailed default budget to Donna**

Mike?-SAU and school dist is not contractual obligation?

Frank- implied.

Donna- sch board owns the default budget

Frank-Each month meeting, budget quite stable. Retirement up in the air. SAU has a very active review of statement.

Hal- this budget is lower than current budget. 96K less than current even if 38K is approved.

Barb- sped is significant decrease, being sent to other towns. No spec. Ed tuition into Nott.

Chet- **\$887,000 breakdown, would be helpful to show taxpayers**

Bunny- pg 5 \$855,000 sped

\$418,000 decrease, where did it go?

Michelle- 2 graduated, and out of district placement can be in excess of \$100,000

Warrant art #7. Doug ??- Capitol reserve fund, if we have shortfall in revenue, unanticipated. Projections of sped population, uncertainty.

Donna-Unanticipated and extraordinary.

What if more money is needed?

School board thru BC can request money for exceeding bottom line. May not come from tuition. Cat aid would cover something over \$46, 000

8:17

Barb-510 students, (Nov 1<sup>st</sup>) how many-- 79 sped, changes constantly.

8:20 Discussion: Public Hearing Process

BC Public hearing process next Thursday, Jan 12. Go thru Operating Budget (section by section), warrant articles, revenues. Public meeting closes. Vote on altered Operating Budget, presented as motion. Will not vote on sch. addition, that vote will be Jan 19.

Mike- budget form that has sch board column and BC column recommendations

Chet-what are the handouts going to be? Operating Budget, warrant and tax impact to be included. Eliminate default.

Pete- how many copies? 50

Jan 19 MS 27 signing

8:30

Discussion: Recreation Revolving Fund

Revolving fund is over \$100,000. Rec program requests \$8500 from budget. Revolving fund is fed from programs that make money. Programs are subsidized thru a revolving fund, supplies and maintenance.

Doug- how does it relate to strategic plan?

Bunny-doesn't say it will come out of revolving fund.

Pete- nothing comes out of revolving fund in CIP

Mike- doc where revolving fund is established. Lands or other rec purposes (facilities and equipment), not to be considered towns general surplus. CIP committee needs to hear discussion

Chet-When the books close—Money comes out of rev. fund, transferred to other funds, a final reconciliation.

Bunny—a budget that doesn't reflect anything we are talking about.

Mary- Janet's first 10 year plan. Each year improvement of where funds are going.

Rick- like a slush fund. Similar to conservation committee, who protected there monies. More integrated attempt.

Hal- A process rec or con. com. goes through. Cost justification . A request is made and approval is sought, BOS approves or not.

Mary-RSA voted on by town vote.

Mike- fees paid by participants. Not BC or any other oversight groups business, not tax payer money.

Gail- rec revolving fund ought to pay its own way. Offset the cost for non fee programs

Mike- a core amt of services is free for the public to participate; this is typical of most towns.

## 8:50 **Committee/Department Reports**

### – CIP: Pete/Doug

CIP committee report- reflects current debt thru 2018

Current debt-

One bond for community center.

Projects by line item give funding source. Bond value estimated by previous data.

Sch const. Bond \$3,526,000 est. \$200,000 thru 2018. New way to present info.

New community center 2017

New highway dept building

Fire engine

Ambulance \$190,000-2013 (revenue from ambulance pays for this)

Bridge at town pit-bond \$190,000 -2013

Rec dept- projects in ten year plan offsets by one year, 2013

### – **BOS: Hal – update on Town Asst. Position Request**

He will create job description, pending. **Check with Charlie tomorrow. Get to BC for Thursday next week**

Varity gives wide range that doesn't explain Jan 19<sup>th</sup>- meet to Charlie.

Pete—we ought to justify employees working for this town.

Mary- In my 11 years as selectman, Charlie's work has doubled. Not time for in depth report that BC requests. Lee property requires time. BOS to buy 2 pieces of property, NRCS has deeds, requiring time. Heidi, part time, Marge, Tracy part time, Charlie has no times for grants, which he is good at. 64 sq miles of this town. New addition to office staff is needed.

Bunny--appreciate Charlie's value to town. I've seen 5 descriptions of job

. Provide a job description.

Gail- proves that there is a need for it.

Rick—Lee property, Charlie said town is trying to get out from underneath this property. Delegation of authority is important.

Chet—go online for job spec. Is the salary the appropriate level? State dept human services.

BOS voted to purchase Merriam and Daggett property

Mike-**Jan 13 7pm public hearing at cafeteria on bond issue**. If not passed this year what is escalation in future?

- School: Sue
- School Building Committee: Michael/Barb
- Survey: Gail/Chet

Letter to parents sent out.

Rick--- Warrant articles included in proposed budget.

Donna- please run again

Hal-BOS position open

Gail- Trust of the trust position open

School board position open

9:33      Round table / Adjourn

### **Upcoming meetings**

Jan 12 - BC public hearing

Jan 13 public hearing on bond issue at school

Jan 25-Feb2—BC members up for reelection, check with town clerk