Minutes
Board of Assessor's Meeting
August 16, 2010

Members Present: John McSorley (arrived at 7:35PM), Jason Neuman and Eugene Reed
Guests: Bill Netishen.
Others: Heidi Seaverns.

7:08 PM Acting Chairman Neuman called the meeting to order.

Mr. Netishen asked about the status of the revaluation and what the timeline was for the project. Mr. Reed stated that the measure & list for the sale properties had been completed. Ms. Seaverns went on to explain that CNP had not completed the data entry for those properties as of today's date. Once that was complete, CNP would be sending out a letter to those property owners that they had not made contact with during the initial round of visits. She explained that preliminary values are due to the BOA by September 3, 2010 with preliminary hearings after that. There will be an evening session of hearings as well as a Saturday session. Ms. Seaverns stated that she had informed CNP that Nottingham Day, Saturday September 18, would not be an acceptable hearing date for obvious reasons. Final values are due on or before October 1, 2010. Mr. Netishen thanked the Board for the update. Chair McSorley arrived at 7:35PM.

The Board then addressed the signature file.
The Board signed an Intent to Cut for both Map 38 Lot 22 & Map 26 Lot 3 (taxes are current on both properties).
Ms. Seaverns asked the members to sign the MS-1 extension form for 2010. She had prepared two forms-one with a 10/14/10 date and one with a 10/21/10. She explained that reason she had prepared two forms with different dates is that she preferred not to have to file another extension after the initial one was filed. After some discussion,
Motion: McSorley, second Reed to sign the MS-1 extension form for 2010 with a date of October 21, 2010 for submission of the MS-1.
Vote: 3-0 in favor.

Mr. Reed expressed an interest in reviewing the field cards from the sales review that CNP had done for the update. Other members had no problem with Mr. Reed reviewing the cards. Ms. Seaverns will email Cheryl to set up a date & time toward the end of the week for Mr. Reed to go to their office to review the cards. She will copy the Board on the email.

Ms. Seaverns asked the Board about the invoice from Seacoast Computer ($210) for connecting computers to the network for CNP's remote access during the revaluation. These costs were not in the contract and she believes CNP should be paying for them. After some discussion, the Board decided that the $ 210 in technical costs be deducted from the next CNP invoice.

The Board will act on their outstanding minutes at their next meeting.

Having no further business,
7:55 PM **Motion:** McSorley, second Neuman to adjourn.
Vote: 3-0 in favor.

Respectfully Submitted,
Heidi Seaverns

Approved as written
10/19/10