Minutes
Board of Assessor's Meeting
July 26, 2010

Members Present: John McSorley and Jason Neuman. Absent: Eugene Reed
Others: Heidi Seaverns.

7:00 PM Chairman McSorley called the meeting to order.

The Board addressed the signature file.
The Board signed an Intent to Cut for Map 49 Lot 1.
The Board signed approval for 2 Current Use applications that they had reviewed previously, Map 58 Lot 8 and Map 17 Lot 5 & 8-2.
Members present signed the 2010 Forest & Land reimbursement form for the State.
The Board will wait until the next meeting to sign the MS-1 extension form, until all members are present.
Members present signed the corrected paperwork for the 2009 abatement for Map 5 Lot 9-36. There was an error in the calculation of the assessment originally. The error was found before the refund check was cut, so the check was for the correct amount. The paperwork signed reflects the correct amounts for the assessment & refund.

Members then discussed the invoice from CNP for $ 6,970 for work completed on the update project. Ms. Seaverns informed the Board that Phil Bodwell had been in Town visiting sale properties. She also updated members on the status of the computers that CNP will be using for remote access. The Board asked Ms. Seaverns to contact CNP and request a progress report for July and verification from CNP that they have obtained the performance bond for the project before forwarding on the invoice to the Selectmen for approval & payment. Ms. Seaverns will make the request of the company via email and forward the report to the Board once received. Ms. Seaverns reported to the Board that she had spoken with Dave Salzer from the Statewide Mosaic Parcel Map project. This project will compile the assessment databases with parcel maps of each Town in the State that elects to participate. Since Nottingham is doing a revaluation, Mr. Salzer will contact Ms. Seaverns in November to obtain the new values once the revaluation is complete. Members reviewed a letter from Nottingham Community Church in regard to their tax exempt status if they rent part of their facility to a non-profit educational organization. Ms. Seaverns told the Board she has asked the DRA monitor to assist her in verifying status of the organization. Once the status is verified, she will inform the Board of the result. Ms. Seaverns informed the Board that she had started to work on an RFP for 2011 assessing services, which she hopes to send out mid October.

Regarding outstanding minutes, the Board will wait until all members are present to approve minutes.

Having no further business,
7:45 PM **Motion:** McSorley, second Neuman to adjourn.
Vote: 2-0 in favor.

Respectfully Submitted,

Heidi Seaverns

Approved as written
10/19/10