

Minutes
Board of Assessor's Meeting
November 16, 2009

Members Present: John McSorley, Eugene Reed and Jason Neuman

Others: Heidi Seaverns.

7:06 PM Chairman McSorley called the meeting to order.

The Board addressed the signature file.

Board members reviewed and signed 5 abatements for corrections to tax cards as a result of information obtained through the data verification process. Members requested that Ms. Seaverns provide each tax payer with an abatement application addressing the physical data corrections that need to be made so there is paperwork on file to back up the adjustments made. Ms. Seaverns will mail those applications to the taxpayers of the following lots:
Map 71 Lot 67; Map 12 Lot 16; Map 20 Lot 6-7; Map 18 Lot 3-3 and Map 71 Lot 30.
Board members reviewed and signed off on an invoice for the 2010 assessing software support.

Regarding outstanding minutes,

Motion: McSorley, second Reed to accept as written the minutes of the meeting on October 26, 2009.

Vote: 3-0 in favor.

Members informed Ms. Seaverns that the minutes of the October 5th meeting had been approved at their meeting on November 2nd. Mr. Reed will provide those minutes to members and Ms. Seaverns.

The Board then discussed the budget process. Ms. Seaverns reported to the Board that she had asked the Town Administrator about the BOA meeting with the Budget Committee. He suggested that Ms. Seaverns contact the Chairman of the Budget Committee and make the offer of the BOA's attendance at one of the committee's meetings with the Town Department Heads which are scheduled for December 3 & 10, 2009. Members requested that Ms. Seaverns contact the Chairman. The members will review and discuss the budget at their next meeting.

Ms. Seaverns reported to the Board that most of the inquiries received by the office and the Tax Collector as a result of tax bills being sent out revolved around the market value vs. assessed value. Mr. Reed informed the members that he was in the process of updating the educational presentation in regard to this subject and would let the members know as soon as it was finished. Ms. Seaverns asked the Board about the warrant article that directed the Town to mail both old & new cards to taxpayers whenever there is a change in value. If the Board intended to adhere to this provision, all tax payers would need to be mailed old & preliminary value cards as a result of the update in 2010. She went on to explain that this would be expensive as well as very time consuming. Mr. Reed author of that warrant article stated it was not his intention for this process to be done during an update. There was a brief discussion about this and the Board will discuss it further at a future meeting.

Having no further business,

7:50 PM **Motion** McSorley, Reed second to adjourn.

Vote: 3-0 in favor.

Respectfully Submitted,
Heidi Seaverns

Approved as written
11/30/09