

Minutes
Board of Assessor's Meeting
October 26, 2009

Members Present: John McSorley, Eugene Reed and Jason Neuman
Others: Heidi Seaverns.

6:04 PM Chairman McSorley called the meeting to order.

The Board addressed the signature file.

The Board reviewed the Second Issue Tax warrant as provided.

Motion: McSorley, second Neuman to sign the second issue Tax Warrant for 2009.

Vote: 3-0 in favor.

Board members next acted on a Timber Tax Levy

Motion: McSorley, second Neuman to assess Timber Tax Levy in the amount of \$ 706.66 to Map 62 Lot 5-2.

Vote: 3-0 in favor.

Board members then reviewed and signed the Intent to Cut form for Map 54 Lot 4 (taxes current).

Board members will register for LGC Conference (November 18-20) online and will request that the Town receive the invoice for payment.

Next item to be discussed was the assessing budget for 2010. Ms. Seaverns asked the members if they had thought about the data verification process for 2010. A brief discussion followed about data verification in general and the quality of the physical data in the assessing system.

Following the discussion

Motion: Reed, second McSorley to forego data verification process for the 2010 tax year only in the interest of cost control given the additional cost of the update and the confidence in the assessing data.

Vote: 3-0 in favor.

Ms. Seaverns will finalize the budget and email copies of it to the Board members so they can review prior to the next meeting. Board members will discuss the 2010 budget and set a date for their presentation at their next meeting. On a related note, Ms. Seaverns informed the Board that she would not be able to attend the November 2, 2009. After some discussion, Mr. Reed agreed to take minutes of that meeting. Ms. Seaverns will make arrangements for the posting of the meeting as well as opening Conference Room # 2 that night.

Board members asked if they should attend the Budget Committee meeting when the Assessing budget was discussed. Ms. Seaverns will make that inquiry of the Town Administrator and report back to the Board.

Ms. Seaverns asked what would happen if funding for the update was removed from the budget on the floor at Town Meeting. She explained that she felt the Board should be prepared for this scenario given the current economic climate. Chair McSorley explained that if that happened, NH Department of Revenue Administration would petition the BTLA to order the Town to update their values. As a result of the petition, BTLA could order that a full revaluation be done and the Town would be responsible for funding it. BTLA could also order that an update be done and if that was the case, the Town would still be responsible for funding that.

Mr. Reed provided a bound copy of the ASB manual “Understanding NH Property Taxes” for the office to have.

Having no further business,

6:50 PM **Motion** McSorley, Neuman second to adjourn.

Vote: 3-0 in favor.

Respectfully Submitted,

Heidi Seaverns

Approved as written
11/16/09