

Minutes
Board of Assessor's Meeting
September 8, 2009

Members Present: John McSorley and Jason Neuman. Members absent: Gene Reed.

Others: Heidi Seaverns.

7:00 PM Chairman McSorley called the meeting to order.

Mr. Neuman informed the Chairman that Mr. Reed had called him to let him know he would not be attending the meeting this evening due to an injury.

The Board addressed the correspondence file.

The Board members reviewed a Community Action Report from Lionel MacEachern (NHDRA). Members reviewed an email from Attorney Boldt in regard to a BTLA appeal for Habitat for Humanity. Ms. Seaverns gave members a copy of the memo from Mark Nieder in regard to making a settlement offer in this case. The Board had asked Mr. Nieder to hold off on making the offer until they had had more time to research the case. After a brief discussion, the members present asked Ms. Seaverns to contact Mr. Reed and if he had no objections, to contact Mark Nieder and ask him to contact the attorney to make the settlement offer. The members next reviewed a letter from the owner of Cedar Waters Village indicating that they would have no one available to go around with someone from Commerford, Nieder, Perkins, LLC (CNP) to review properties chosen for data verification until after Labor Day. Board members instructed Ms. Seaverns to contact CNP and have them try to arrange a time for a visit for inspection of those properties. The last item reviewed was a memo from the Town Administrator regarding a resident filing for a Veteran's credit who had never completed a PA 29. Ms. Seaverns will send another letter along with another form for the resident to complete.

The Board then addressed the signature file.

Ms. Seaverns reviewed the MS 1 with the members present and asked the Board to sign the MS 1 form for submission to DRA. She explained that during the review process for exemptions, there was one individual that no longer met the income requirements. After some discussion, Board members present stated the exemption should be removed for 2009 and they then signed the form.

Board members then reviewed and signed an Intent to Cut for Map 76 Lot 2 for which a bond has been posted and an Intent to Cut for Map 40 Lot 5-18 (taxes current) and a denial for a Veteran's Credit (no qualifying award received) for Map 45 Lot 6.

Board members next acted on a Land Use Change Tax

Motion: McSorley, second Neuman to assess Land Use Change Tax in the amount of \$ 7000 to Map 1 Lot 70B.

Vote: 2-0 in favor.

At this point, Board members discussed the 3 proposals received for the update in 2010. They decided to speak with representatives from both Cross Country Appraisal Group and from Commerford, Nieder Perkins, LLC at their next meeting on September 21, 2009. Ms. Seaverns will contact the contractors and arrange ½ hour time slots for each contractor. Chair McSorley asked if the contractors could come with a list of individuals that would be involved in the project as well as information such as how much time the supervisor would be on the project.

Ms. Seaverns gave each member a copy of the 2010 Budget Guidelines as well as a printed budget worksheet for their review. She went on to explain that in year's past, she had prepared the budget with an explanation for the Town Administrator. The Town Administrator gave the salary recommendations and the budget then went to the Selectmen for review/approval.

Regarding outstanding minutes,

Motion: McSorley, second Neuman to accept as written the minutes of the meeting on August 17, 2009.

Vote: 2-0 in favor.

Having no further business,

7:55 PM **Motion:** McSorley, second Neuman to adjourn.

Vote: 2-0 in favor.

Respectfully Submitted,

Heidi Seaverns

Approved as written
9/21/09