Minutes
Board of Assessor's Meeting
June 29, 2009

Members Present: John McSorley, Eugene Reed and Jason Neuman
Others: Heidi Seaverns.

7:00 PM Chairman McSorley called the meeting to order.

Regarding outstanding minutes,
Motion: McSorley, second Neuman to accept as written the minutes of the meeting on June 15, 2009.
Vote: 3-0 in favor.

Ms. Seaverns asked the Board to revise their meeting schedule for August. Currently, the Board is scheduled to meet on August 10 and August 24. Ms. Seaverns had already informed the Board she is unable to attend the meeting on the 24th. She asked the Board to change that date to either August 17th or August 31st. The reason for the requested change is Ms. Seaverns would like to be in attendance at that later meeting in August as she will have the MS-1 for the Board to sign. Board members discussed the schedule and decided to meet once in August on August 17th. They will return to their every other week meeting schedule in September. Ms. Seaverns thanked the Board and will make the posting changes for new date.

Ms. Seaverns informed the Board that she had heard from Mark Nieder's office and he will be able to meet with the Board on Thursday July 2nd. Mr. Neuman will be unable to attend the meeting or participate via conference call. Ms. Seaverns will contact the office and set the meeting up for Thursday July 2nd at either 8 or 8:30AM.

The Board addressed the correspondence file.
The Board reviewed a letter from Stephan Hamilton, Director of DRA Property Appraisal Division that granted the Board's request to change Nottingham's Assessment Review year from 2011 to 2010 to coincide with the next update of values. The Board next looked at a letter from a taxpayer questioning the assessment of her property in terms of market value. Ms. Seaverns will send the individual a letter with explanation of the abatement process and an abatement application. The Board discussed the LGC Conference which will be held November 18-20 this year in Manchester. Chair McSorley inquired about the availability of funds to allow the members to attend. Ms. Seaverns stated that she would look at the budget to see if funds were available and that no funds had been appropriated for training and conferences this year. Last item to be discussed was the Veteran's Tax Credit on Map 1 Lot 188. The current owners had purchased the property in March of 2009 but the deed was not recorded until May of 2009. Chair McSorley received an opinion from LGC indicating that it would be appropriate to remove the credit for 2009. After some discussion,
Motion: McSorley, second Reed to remove the Veteran's Tax Credit on Map 1 Lot 188 for the 209 tax year.
Vote: 3-0 in favor.
Chair McSorley reported to the members that he had discussed the renting of a church building to the SAU with DRA. It is felt that this rental agreement does not affect the tax exempt status of the Church, since both entities are tax exempt. Ms. Seaverns will communicate this information to the Town Administrator. The last item of business was the letter drafted by Mr. Reed to the

Tax Collector in regard to a property whose ownership is in question (all parties involved are deceased).
Motion: McSorley, second Neuman to accept the letter as written and send to the Tax Collector.
Vote: 3-0 in favor.
The Board next addressed the signature file.
The Board signed the warrant and certification sheets for a Timber Tax Levy for 2008 Tax year for Map 4 Lot 4-1. This is the last outstanding Timber operation for the tax year 2008-2009.
The Board signed a Current Use application for Map 56 Lot 2 which will put 12.5 acres into Current Use.
Board members then began review & discussion of the outstanding abatement applications for 2008 and recommendations from CNP.
Motion: Reed, second Neuman to approve the abatement for Map 24 Lot 108 based on review and Mark Nieder's recommendation.
Vote: 3-0 in favor.
Motion: McSorley, second Reed to deny the abatement for Map 70, Lots 30 & 33 based on review and Mark Nieder's recommendation.
Vote: 3-0 in favor.
Motion: McSorley, second Reed to deny the abatement for Map 68, Lot 98 based on review and Mark Nieder's recommendation. This is a pending case before BTLA (2007) and if any changes are made to the assessment as a result of the case, they will carry forward to 2008 automatically.
Vote: 3-0 in favor.
Motion: McSorley, second Reed to approve the abatement for Map 63 Lot 42 based on review and Mark Nieder's recommendation.
Vote: 3-0 in favor.
Motion: McSorley, second Neuman to approve the abatement for Map 63 Lot 63 based on review and Mark Nieder's recommendation.
Vote: 3-0 in favor.
The Board discussed at length two of the remaining applications- Map 9 Lots 7-12 & 7-13 and Map 69 Lot 103. The discussion centered on the issue of adding taxable information to the card as a result of an abatement visit. Ms. Seaverns will make an inquiry in regard to the timing of the building of a shed on Map 9 Lot 7-12. Board members will discuss this issue with Mark Nieder at their meeting on Thursday. They will act on these applications after discussion with Mr. Nieder. The discussion about the other application, Map 68 Lot 90, centered on the land value. The Board will also discuss this with Mr. Nieder and act on the application after discussion.

Next to be discussed was the draft RFP for the statistical update of values in 2010. The only outstanding issue is whether or not to include utilities in the update. This topic is on the list of topics the Board will be discussing with Mr. Nieder. After making that determination, the Board hopes to finalize the RFP at that meeting. If the RFP is finalized at that meeting, it will be mailed to prospective bidders July 6th with a proposal due date of August 12th.

Having no further business,
9:04 PM **Motion:** McSorley, second Neuman to adjourn.
Vote: 3-0 in favor.

Respectfully Submitted,
Heidi Seaverns

Accepted as written
7/13/09