Minutes
Board of Assessor's Meeting
June 9, 2009

Members Present: John McSorley and Eugene Reed. Absent: Jason Neuman
Others: Heidi Seaverns.

8:00 AM Chairman McSorley called the meeting to order.

Motion: McSorley, second Reed to accept the minutes from the meeting on June 1, 2009 as written.
Vote: 2-0 in favor.

The Board next addressed the signature file. The members present decided to wait until their next meeting when the full board would be present to sign documents.

The Board next addressed the correspondence file. There was a memo from the Tax Collector in regard to a property that had sold in March and the new owners do not qualify for the Veteran's Credit. Ms. Seaverns informed the Board members that the deed was signed 3/12/09 but it was not recorded until 5/21/09. The recording date has always been considered the date of ownership. The Board members will research this issue. Next to be reviewed was a memo from Ms. Seaverns regarding an exemption on a property that is not inhabited by the recipient of the exemption. Mr. McSorley mentioned that if there was the intent to return to the house, the exemption should stay in place. There was a memo from Mark Nieder in regard to a pending case before BTLA involving a LUCT requesting the authority to attempt a settlement. Members will review the appeal before granting authority.

Members next discussed a summer meeting schedule. The following schedule will be posted subject to change. Meetings to be held at 7PM on June 29th, July 13th & 27th, August 10th & 24th. Ms. Seaverns will send the notice to all members for their review prior to posting.

Members next reviewed sales analyses from the assessing software from the time period 10/1/08 through the beginning of June. Mr. McSorley will run his own analyses with the information provided and report back to the Board.

Mr. Reed asked when the Board could meet with Mark Nieder. Ms. Seaverns explained that Mr. Nieder has requested a list of topics from the Board that they wish to discuss before scheduling a time to meet. The reasoning for this is that he can come prepared to the meeting and allow adequate time to cover all issues. A partial list includes discussion of the 3 pending cases at BTLA and also his thoughts on updating utility values in 2010. The members will come to the next meeting with their list of items so the meeting can be scheduled prior to sending out the RFP for the statistical update in 2010.

A brief discussion followed about the draft RFP. Mr. Reed relayed the Board's initial questions about the RFP to Ms. Seaverns. The Board will be discussing the RFP at length at their next meeting.

The next meeting is scheduled for June 15, 2009 at 7PM.

Having no further business,
9:10 AM **Motion:** McSorley, second Reed to adjourn.
Vote: 2-0 in favor.

Respectfully Submitted,

Heidi Seaverns

Approved as written
6/15/09