

**Town of Norwell  
Government Study Committee  
February 16, 2011**

In attendance: Paula White, Betsy Gordon, Don Shute, Dan Collins, Eric Russo

- 1) Administrative Issues – The current draft of the town charter revision is with the town’s Counsel. The committee has decided to cancel February 17<sup>th</sup> and February 24<sup>th</sup> meetings. March 3<sup>rd</sup> will be our next meeting.  
Betsy Gordon asked everyone to pencil in March 7<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup> and 22<sup>nd</sup>.
- 2) The committee voted unanimously to accept the minutes of January 6<sup>th</sup>, January 10<sup>th</sup>, January 19<sup>th</sup>, and January 27<sup>th</sup>. We are awaiting minutes for January 24<sup>th</sup>.
- 3) The committee worked to revise the executive summary.
- 4) Paula White is to ensure that the revised executive summary and the current draft of the charter revision be posted on the town’s website under this committee’s link.
- 5) The committee then wrote a memo that will be distributed to all town boards inviting them to the March 7<sup>th</sup> meeting to review the proposed town charter revision.
- 6) The committee agreed that the appointment of the fire and police chiefs and the role of the Town Administrator in that process is a topic that should be discussed and researched in the future. Other areas that the committee thought should be further researched includes stipends, term limits, consolidation of departments, hiring of an HR director, and reorganization of committees and boards.
- 7) Next Meeting – March 3<sup>rd</sup>