

**Norwell Board of Selectmen  
Meeting Minutes  
June 27, 2012**

Gregg McBride opened the meeting and introduced Ellen Allen, David DeCoste and Town Administrator James Boudreau. The meeting with the ZBA had been postponed. *MOTION: Ellen Allen moved that the Board approve the agenda as amended. Seconded by David DeCoste and unanimously voted.*

**CITIZEN COMMENTS** – A question was asked why the meeting with the Zoning Board about the Jacob's Pond Estates fee had been postponed the last two weeks. Gregg McBride explained that not all members involved in the discussions had been able to attend. This was on the Selectmen's agenda, but not the ZBA's agenda.

**APPROVAL OF MINUTES** – March 14, 2012

*MOTION: Ellen Allen moved to approve the March 14, 2012 open session meeting minutes as written. Seconded and passed. David DeCoste abstained since he was not on the Board at that time.*

**COMMITTEE INTERVIEWS / APPOINTMENTS**

**7:45 Ann Buchanan** – CPC Applicant – not in attendance

**7:55 Maria Molla** – Marie Molla briefed the Board of Selectmen on why she is interested in serving on the Community Preservation Committee (CPC) and what she could bring to that Committee. The Board will take this under advisement until the other applicants are interviewed.

**OLD BUSINESS**

**Farm Agreement** – Gregg McBride explained that having Farm Agreements in writing rather than just "handshake" agreements would protect both the Farmers and the Town.

**2012 Re-appointments to Committees, Boards & Commissions** – David DeCoste asked to hold the Veterans Agent appointment. *MOTION: Ellen Allen moved to appoint the following members as listed below. Seconded by David DeCoste and unanimously approved.*

<b><u>Name</u></b>	<b><u>Appointed to:</u></b>	<b><u>Term Ending</u></b>
George P. Williams	Permanent Building & Maintenance Committee	June 30, 2015
Frederick D. Hayes	Permanent Building & Maintenance Committee	June 30, 2015
Eric Russo	Government Study Committee	June 30, 2015
Wendy M. Bawabe	Norwell Historical Commission	June 30, 2015
Marjorie J. Dorney	Recycling Committee	June 30, 2015
Matthew Keegan	Town Technology Committee (Superintendent designee)	June 30, 2013

**NEW BUSINESS**

**Car Wash Request** – Norwell High School National Honor Society, Amanda Keenan  
*MOTION: Ellen Allen moved to approve the request for a Car Wash to be held at the east side of Town Hall on Saturday, July 7, 2012 from 12:00 noon to 4:00 PM for the Norwell High School National Honor Society, with a rain date of July 14, 2012. Seconded by David DeCoste and unanimously passed.*

**Remote Participation Policy** – The Attorney General's office has made changes to the Open Meeting Laws that would allow remote participation. There are specific guidelines about remote participation: the off-site participant would not count towards the required quorum, input from the remote participant must be clearly audible to all board members and the audience, and video is not necessary. The Board of Selectmen would need to formally adopt this and the Town Administrator's Office would need to set guidelines on when and how this should be utilized. *MOTION: Ellen Allen moved that the Board adopt the Attorney General's Regulations, 940 CMR 29.10 to permit remote participation in certain circumstances at public meetings. Seconded by David DeCoste and passed.*

**Delegation of Warrant Signing** – Gregg McBride addressed a concern that David DeCoste raised regarding the failure to post an agenda on the Town Website 48 hours in advance of the meeting. Gregg McBride explained that it had been properly posted in the halls and sent electronically to individuals who requested electronic copies of agendas, so it had been posted in a legal and timely manner. Gregg McBride explained that the Selectmen are posted for Tuesdays and Wednesdays to sign the Warrants. With the new Charter change, the Selectmen are allowed to delegate Warrant signing to the Town Administrator. Ellen Allen stated that the Selectmen have the right to remove this authority at another time, such as if a new Town Administrator were hired. David DeCoste said he was not in favor of delegating authority because he finds value in looking at Warrants. Jim Boudreau said that he did not care whether he or the Board signs the Warrants. The Board decided to discuss this further at a future meeting.

**Electronic Board Packets** – Ellen Allen suggested that the Board start receiving Electronic Board Packets as PDF files a few days in advance of meetings to allow the Board more time to review upcoming agenda items. Gregg McBride said this topic would be discussed at a future meeting.

**Selectmen Liaisons** – Ellen Allen said that the Town has some larger projects/issues and that she feels it would be helpful to have a Selectman Liaison as the "go to" person for each of them. Examples would be the Police Station, the Affordable Housing Trust, Planning Board/Economic Development Committee, and Communication including Virtual Town Hall/website and Cable TV. David DeCoste suggested that a list be compiled and that Liaison assignments be discussed at the next meeting.

**Summer Schedule** – Gregg McBride suggested that the Board not meet next week and consider meeting only every other week for the Summer. Ellen Allen said she is not available for 3 Wednesdays in August, but could participate remotely for one of them on August 22<sup>nd</sup>.

**UPCOMING MEETINGS:**

July 11, 2013

**ANNOUNCEMENTS:**

4<sup>th</sup> of July Road Race will not be held this year.

**ADJOURNMENT** – Motion was made to adjourn by Ellen Allen, seconded by David DeCoste and unanimously voted.

  
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Board of Selectmen