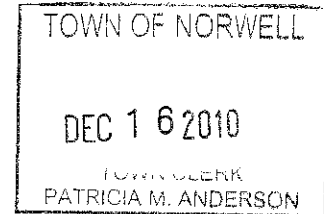


Town of Norwell
BOARD OF APPEALS
Business Meeting Minutes

MEETING DATE: December 8, 2010
TIME SCHEDULED: 7:00 P.M.
LOCATION: Town Hall, Building Office
MEMBERS PRESENT: Lois S. Barbour, Chair
David Lee Turner
Thomas P. Harrison
Michael E. Kiernan, Clerk
Philip Y. Brown, Vice Chair
MEMBERS ABSENT:
OTHERS IN ATTENDANCE: None



The business meeting was called to order at approximately 7:00 P.M.

MINUTES: Upon a motion duly made and seconded, members present **VOTED** unanimously to approve minutes for the business meeting and executive session on 11/17/10 with reading of the minutes waived.

INVOICES: None presented

STATUS UPDATES:

JPE Public Document Request: The Board received a public document request on 11/12/10 from Bill Dolan, a unit-owner at Jacobs Pond Estates (JPE), with an additional request, dated 11/22/10, mailed to the Chair and others, but not officially submitted to the office. A fax regarding the original request was sent to Town Hall on 12/2/10 by the Public Records Division of the office of the Secretary of the Commonwealth to the ZBA Chair, of which the Board was not aware until the emailed response was forwarded by Jim Boudreau the next morning. Bob Galvin hand-wrote a response on the original fax, which had been of some concern to another member. The Chair, therefore, telephoned the Public Records office, which assured her the faxed response had been received, and the Board need do nothing further relative to Mr. Dolan's request.

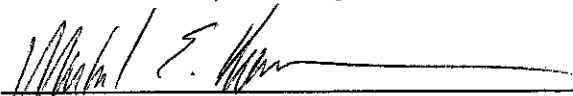
Damon Farm: The scope of services proposal, originally submitted by John Chessia in September 2010, is anticipated to be signed by Jim Boudreau, although a copy of the signed contract for completion of its files has not yet been received.

Tiffany Road Scope of Services: A scope of services draft has been received from PSC and forwarded to Town Counsel and the Town Administrator. Members discussed the per meeting charge of \$550 and felt it likely with preparation and travel time that amount could be justified, but would leave the final decision on contract cost to the Town's Chief Procurement Officer.

ADJOURNMENT: The meeting was adjourned shortly after 7:35 P.M. with members proceeding to the public hearings, scheduled to begin at 7:45 P.M.

Next Scheduled Meeting: January 12, 2011

These minutes have been approved with reading of the minutes waived by unanimous vote of the Board of Appeals at a public meeting duly held on December 15, 2010, in accordance with M.G.L. c. 40A, Section 11, and the Massachusetts Open Meeting Law.

Signed: 
As Clerk of the Board of Appeals

Date: 12/15/10

Copy filed with: Office of the Town Clerk