

**WATER & SEWER COMMISSION
MEETING MINUTES
NOVEMBER 7, 2007
7:30 PM**

Present: John Meader, Chairman
David Pepe
Bryant Firmin

Also

Present: Kara Buzanoski, DPW Director

NEW BUSINESS

1. Consideration of minutes from the October 3, 2007 meeting.

Commissioner Firmin moved to approve the minutes from October 3, 2007. Commissioner Pepe seconded. The vote was unanimous in favor.

2. Review revision to Groundwater Protection Bylaw.

The Commission continued to review the revisions. They decided to leave this on the agenda as a discussion item. They decided that review of the bylaw is too extensive to have ready for the next Annual Town Meeting.

As a Groundwater Advisory Board member, Commissioner Firmin will continue to update this board.

3. Review Inflow & Infiltration (I&I) program.

Mrs. Buzanoski had a meeting with Paula Thompson from Waterman Design, Bob Moss representing Avalon Bay, Brian Shea with FST and Paul Corbosiero the Water & Sewer Foreman.

DEP is requiring the developer of the Avalon/Loop project to remove 140,000 gallons of I&I from our system. \$200,000.00 is going to be paid by the developer to do the I & I study. Smoke testing has been completed in the Bearfoot/Goddard/Forbes Rd area. There were no leaks discovered. The next step is flow metering, but due to the time of year, that will have to wait until spring. There may be a possibility of putting a TV camera in the trunk line to see if there is flow coming in at inappropriate places.

In hopes of moving along the approval process, the developer is looking to do what he can do at this time of year.

Paul Corbosiero suggested that the meter in the Hudson St. sewer pump station be replaced. This is the original meter. It could be a source of inaccurate volumes. The new meter will be paid for by the developer of the Avalon/Loop project.

4. Review drainlayers' license request.

There were no requests.

5. Review correspondence.

The Commission reviewed correspondence.

OLD BUSINESS

1. Review of Assabet River Consortium Study.

The Final Phase 3 is at MEPA. Our public hearing is scheduled for Thursday, November 15th in Marlborough in the High School library, 7:300 pm.

2. Review of Lyman Street well.

Mrs. Buzanoski stated the building is under construction. The masons are finishing up on the outside and the electricians are working inside. Also, as part of the contract, there will also be a new meter pit installed at the Edmund Hill Tank pit, which they have started to work on.

3. Supervisor's Report.

- Mrs. Buzanoski had the Memorandum of Understanding for 12 Mulligan Way for Commissioner Meader to sign regarding placing pool decking and fence in the sewer easement. Commissioner Meader reviewed and signed the document.
- The bills are out and due December 4th.
- We need to review how to adjust the minimum charge. There has always been a minimum charge on the bill. We need to decide if we will continue with a minimum charge on the quarterly billing. Mrs. Buzanoski stated that there have been many calls regarding the minimum charge. We need to review the number of accounts and ask Kathy Griffin to look into this further.
- The Senior Center plans are being designed. There will be a sewer extension to the site, which will go over or under the MWRA aqueduct on Bearfoot Road.

Next Meeting:

The next regular meeting is scheduled for December 5th at 7:30 pm.

Adjourn:

At 9:00 pm, the meeting was adjourned.

Respectfully submitted,

Lynda LePoer
DPW Administrative Assistant