

**WATER & SEWER COMMISSION  
MEETING MINUTES  
OCTOBER 3, 2007  
7:30 PM**

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**Present:** John Meader, Chairman  
David Pepe  
Bryant Firmin

**Also**

**Present:** Kara Buzanoski, DPW Director  
Andrew Long, 12 Mulligan Way  
Bob Rosenberg, Planning Board

**NEW BUSINESS**

1. Consideration of minutes from the September 5, 2007 meeting.

Commissioner Firmin moved to approve the minutes from September 5, 2007 as amended. Commissioner Pepe seconded. The vote was unanimous in favor.

2. Meet with Andrew Long, 12 Mulligan Way re: pool deck and fence in sewer easement.

Mr. Long was present to request permission from the Commission to install a deck and fence in a sewer easement on his property.

The Commission explained that there would need to be a memorandum of understanding issued which stated that Mr. Long understands that the deck and fence are on a town easement and should the sewer department need to access the easement, they shall do so and are not responsible for damages that occur to the deck and fence. This would be signed and notarized then recorded at the Worcester District Registry of Deeds.

Mr. Long did not have any problems with a memorandum of understanding.

Mrs. Buzanoski will prepare the document.

3. Review revision to Groundwater Protection Bylaw.

Mrs. Buzanoski stated that the present bylaw, which was enacted in 1986 was the model DEP used for a long time. DEP has since changed their model Groundwater Protection Bylaw, which can be less protective than the present bylaw.

Planning Board member Bob Rosenberg was present for this discussion. He stated that he was there to see what this Commission's thoughts were in regards to the bylaw revisions.

The Commission stated that the Groundwater Protection Bylaw is very important for water protection. They would have to review it. They didn't see that it would be possible to have a review completed in time for the next Annual Town Meeting.

4. Review Inflow & Infiltration (I&I) issue.

Mrs. Buzanoski discussed the Avalon/Loop project and the DEP sewer extension permit to extend sewer to the site. There is 140,000 gallons of I&I to be removed. Since there isn't an I&I "bank", there is nothing detailed for the removal of 140,000 gallons. Waterman Design is working with the contractor and will be scheduling smoke testing to see if inflow or infiltration can be determined.

Mrs. Buzanoski to further review.

5. Review drainlayers' license request.

Dominic Tedino - Mrs. Buzanoski stated that Mr. Tedino is working for Ziad Ramadan on the Hudson St project. She received positive references for Mr. Tedino. Commissioner Firmin moved to approve the drainlayers' license for Dominic Tedino. Commissioner Pepe seconded. The vote was unanimous in favor.

6. Review correspondence.

The Commission reviewed information in the correspondence folder.

## **OLD BUSINESS**

1. Review of Assabet River Consortium Study.

Mrs. Buzanoski stated that she met on Monday with the Army Corps of Engineers and CDM to discuss the results of this portion of the study.

CWMP - Marlborough and Northborough were asked to evaluate the amount of requested increase in flow. Looking at the planning period (more than 30 years) it looks that we can reduce our flows 275,000 gallons. The Final Phase 3 is still waiting to be filed.

2. Review and vote of Lyman Street well contracts: Resident Engineer, Zone II Delineation & Construction Contract.

*Resident Engineer* - The Commission reviewed and discussed the contract. Commissioner Firmin moved to approve and execute the contract for resident engineer. Commissioner Pepe seconded. The vote was unanimous in favor.

*Zone II Delineation & Construction Contract* - The Commission reviewed and discussed the contract. Commissioner Pepe moved to approve the contract for Zone II Delineation & Construction. Commissioner Firmin seconded. The vote was unanimous in favor.

### 3. Supervisor's Report.

- Mrs. Buzanoski stated that Doran Crouse, Marlborough Ass't. DPW Commissioner, stopped by to review Northborough's sewer billing. It seems that we have a credit (\$30,000.00) with Marlborough due to a labor charge that was double-billed last year.
- Reviewed Town Accountant's Year End Reconciliation memo.
  - Surplus of: \$36,000 - water
  - \$255,000 - sewer
- Quarterly billing to begin Fiscal 2008. We will need to review the minimum charge.

### **Next Meeting:**

The next regular meeting is scheduled for November 7<sup>th</sup> at 7:30 pm.

### **Adjourn:**

At 9:00 pm, the meeting was adjourned.

Respectfully submitted,

Lynda LePoer  
DPW Administrative Assistant