

**WATER & SEWER COMMISSION
MEETING MINUTES
SEPTEMBER 5, 2007
7:30 PM**

Present: John Meader, Chairman
David Pepe
Bryant Firmin

Also

Present: Kara Buzanoski, DPW Director
Leslie Rutan, Board of Selectmen Liaison

NEW BUSINESS

1. Consideration of minutes from the June 2 & July 18, 2007 meetings.

Commissioner Pepe moved to approve the minutes from June 2, 2007. Commissioner Meader seconded. The vote was two in favor.

Commissioner Firmin moved to approve the minutes from July 18, 2007 as amended. Commissioner Meader seconded. The vote was two in favor.

2. Meeting with Mike Roberts of Avalon Bay and Marshall Gould re: betterments for Avalon apartments.

At the request of Marshall Gould, this has been postponed to a future meeting.

3. Review request of 24 Lincoln Street to defer 2nd sewer betterment.

Mrs. Buzanoski stated that there was a lateral left for this parcel, however this lot does not conform to zoning requirements. The owners have agreed that, if in the future there is a request for a variance to build on this lot, there will be a sewer betterment due on this property at the then-current betterment rate.

The Commission unanimously agreed to not assess a 2nd sewer betterment on the non-conforming lot at 24 Lincoln Street to be assessed in the future if a building is allowed to be constructed on the parcel.

4. Review of sewer extension request for 87 Lincoln Street.

The Commission required further information before they could vote on this. Because it is out of the sewer master plan, the status of their septic system must be determined with the Board of Health. It has been the previous policy of this Commission to contact the Board of Health regarding the septic system:

Is the septic system in failure? If so, documentation of the failure from the Board of Health.

Is it the Board of Health's opinion that there is no other feasible alternative?

If so, documentation from the Board of Health of their opinion.

Mrs. Buzanoski to further review.

5. Review of request to defer sewer betterment for 4 Woodlawn Road.

Received a request to defer the sewer betterment for 4 Woodlawn Road based on elderly/fixed income. Mrs. Buzanoski noted that the betterment goes with the property not the owner. Further review of the account showed that the house is owned by a trust and not an individual. The Commission was not in favor of this request.

Commissioner Firmin moved the Commission not defer the sewer betterment for 44 Woodlawn Road. Commissioner Pepe seconded. The vote was unanimous in favor.

6. Vote to bill quarterly.

Commissioner Pepe moved to have the water & sewer billing cycle changed from semi-annual to quarterly billing. Commissioner Firmin seconded. The vote was unanimous in favor.

7. Review of drainlayers' license requests.

There were no requests.

8. Review Correspondence.

Correspondence was reviewed.

OLD BUSINESS

1. Review of Assabet River Consortium Study.

Mrs. Buzanoski informed the Commission that she has just received the draft sediment study from CDM. She will have discs made for the Commissioners to review.

The draft Phase III has been approved by MEPA. We are working on the final Phase III documents.

Questions were raised about Northborough's proposed flows, as a result they have been reduced by 250,000 gallons/day. Therefore the agreement with Marlborough may be different than what we are permitted for.

2. Review and vote of Lyman Street well contracts: Resident Engineer, Zone II Delineation & Construction Contract.

Lyman Street Well Contract - The Commission voted and executed the contract with Winston Builders.

Resident Engineer - The Commission had questions and deferred this to next month.

Zone II Delineation & Construction Contract - The Commission had questions and deferred this to next month.

3. Supervisor's Report.

- Mrs. Buzanoski noted that the Planning Board is revising the zoning bylaw. Their consultant has made proposed revisions to the Groundwater Protection Bylaw. She has e-mailed the Commission the proposed revisions. It will be discussed at the next meeting.

Next Meeting:

The next regular meeting is scheduled for October 3rd at 7:30 pm.

Adjourn:

At 9:00 pm, the meeting was adjourned.

Respectfully submitted,

Lynda LePoer
DPW Administrative Assistant