

**WATER & SEWER COMMISSION  
MEETING MINUTES  
APRIL 4, 2007  
7:30 PM**

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**Present:** John Meader, Chairman  
Bryant Firmin  
David Pepe

**Also**

**Present:** Kara Buzanoski, DPW Director  
Michael Berbarian  
David Berbarian

**NEW BUSINESS**

1. Consideration of minutes from the January 3, and March 7, 2007 meetings.

Commissioner Pepe moved to approve the minutes from January 3, 2007 as amended. Commissioner Firmin seconded. The vote was unanimous in favor.

Commissioner Firmin moved to approve the minutes from March 7, 2007 as amended. Commissioner Meader seconded. The vote was two in favor. Commissioner Pepe abstained as he was absent from the meeting.

2. 7:30 pm - Michael Berbarian re: Haitsma property.

Mr. Berbarian came to ask the Commission about planting the Commissions' land again. Mrs. Buzanoski stated that the Town is in the process of selling a portion of the Haitsma property and unfortunately the section that the Berbarians are looking at is part of that piece. Michael Berbarian stated that he would still be interested and would take the chance if the property is sold. Maybe they could work out a deal with the buyer and if that is not possible, they will be willing to take that loss.

Commissioner Meader asked if their insurance paperwork was in order. Mrs. Buzanoski replied yes. Commissioner Meader also inquired about a Memorandum of Understanding.

Mrs. Buzanoski knows of two other farmers in town who may be interested in using the land. She will contact them by the end of the week and let the Commission know if there is any other interest.

3. Review final draft of Rate Study, vote rate increases.

The Commissioners discussed the final draft of the Rate Study.

Commissioner Meader stated that it seems that Option 2 for Water uses 5% in retained earnings and Option 3 for Sewer would use less of retained earnings, which would leave more funds for future capital expenses.

The Commission voted as follows:

Commissioner Meader moved to implement water and sewer rates as follows: Water Rate Increase Option II and Sewer Rate Increase Option III as presented in the Water & Sewer Rates Review prepared by Financial Advisory Associates, dated March 9, 2007. Commissioner Pepe seconded. The vote was unanimous in favor.

*\*Copies of the Water & Sewer Rates Increase Analysis are attached.*

4. Review of drainlayers' license requests.

Two requests were reviewed:

- 1) Steven Burlingame - SJB Construction, 23 J. Hammond Rd., Charlton, MA  
Mrs. Buzanoski stated that she received positive references from Charlton and Cherry Valley and would recommend approval of this license.  
Commissioner Pepe moved to approve the drainlayers application for Steven Burlingame, SJC Construction. Commissioner Firmin seconded. The vote was unanimous in favor.
- 2) EJ 's Excavating - Edwin J. Sowden, 15 King Street, Northborough, MA  
Mr. Sowden previously worked with Heritage Excavating, who has good references. Due to the fact that Mr. Sowden does not hold a license in any other town, Mrs. Buzanoski recommended this license on a per job basis.  
Commissioner Pepe moved to approve the drainlayers application for Edwin J. Sowden, EJ's Excavating on a per job basis. Commissioner Firmin seconded.  
The vote was unanimous in favor.

5. Review Correspondence.

Correspondence was reviewed.

## **OLD BUSINESS**

### 1. Review of Assabet River Consortium Study.

Bryant Firmin stated that DEP has asked Marlborough to submit the anti-degregation evaluation at the same time as the Phase 3 submittal to MEPA. Mrs. Buzanoski noted that all the Phase 3 documents will be submitted together from all the Towns through the Project Manager, Earth Tech.

### 2. Supervisor's Report.

- SRF Loan for the Assabet River Consortium Study - The Treasurer has completed the paperwork to extend our previous SRF loan to the full amount of \$500,000, making the current available balance \$170,000.
- Northborough Reservoir Dam - Will be discussed at the next meeting.
- Intermunicipal Sewer Agreement with Marlborough - Marlborough has asked about beginning negotiations for the next Intermunicipal Agreement. We will need decide on a consultant for the Town. The current agreement expires January 1, 2010.
- Reminder that Town Meeting is April 23, 2007.

### **Next Meeting:**

The next regular meeting will be June 6<sup>th</sup> at 7:30 pm.

### **Adjourn:**

At 8:45 pm, the meeting was adjourned.

Respectfully submitted,

Lynda LePoer  
DPW Administrative Assistant