

# NORTHBOROUGH HISTORICAL COMMISSION

## Meeting Minutes Wednesday August 21, 2013

Present: Norm Corbin, Stephen Anderson, Debra Comeau, Brian Smith, Amy White, Stephanie Stockman, and Bruce Chute

Guest: Marie Nieber

Meeting called to order by Chairman at 7:05PM.

- Approval of Previous Meeting Minutes
  - Norm Corbin made a motion to approve the July 2013 meeting minutes. It was seconded by Amy White. It was accepted by 6 members and 1 abstained.
- Demolition Delay Status
  - 61-65 West Main St
    - Brian received a letter from architect Clay Smook and he is waiting to hear back from Mr. Vogel and his partner before proceeding with more design work. The NHC's concern with the development of this property is the incorporation of historical architectural design to the property.
- Projects Status
  - Rock Hill Indian Trail Sign
    - Fred Litchfield will follow-up with this property owner.
  - Mary Goodnow Site
    - Sign Repair
      - The sign is ready to be installed, and the NHC is waiting for the state of Massachusetts to install the sign.
    - MHC Letter
      - The letter is ready to be mailed. Before submitting the letter, the NHC needs a letter of endorsement from The Pheasant Hill Condominium Association. Debra will follow up.
  - Cemeteries
    - Howard Street Cemetery
      - A first draft for the NHR application is in process.
      - Norm submitted the CPC application for \$6,000.00 for an NHR professional to complete the NHR application.
      - Master Preservation Plan Part 1 is complete. Debra will submit the paperwork for payment.
    - Brigham Street Marker Preservation and Repairs
      - Debra will contact Kai.
- Signs for Assabet Park and The Aqueduct

- Norm Corbin made a motion that we order the sign for the Wachusset Aqueduct with the edits the NHC made this evening. Amy White seconded the motion, and it was passed unanimously.
- Norm Corbin made a motion that the NHC order the sign for Assabet Park with the edits the NHC made this evening. Steve Anderson seconded the motion, and it was passed unanimously.
- The NHC will need an additional 370.00 for the signs.
- CPA funding requests
  - Four applications were completed and submitted.
- 2013 Applefest Booth
  - There will be information at the booth about the cemeteries in Northborough. Beth Finch McCarthy confirmed 35 burials at Brigham Street. Debra will bring various photos of the Brigham Street Cemetery, including a GIS map. There will be sign-up sheets for more information about Brigham Street, and for future volunteering at the cemetery.
  - The NHC will borrow a table, tent, sand bags, and chairs from Marie Nieber.
- 250<sup>th</sup> town anniversary – Brian sent an email to the Community Affairs Committee, and he is waiting to hear back from them.
- Historical District Commission
  - Steve suggested that an amendment be made to the NHC by-law. The by-law should be changed so that the NHC also becomes the Northborough Historic District Commission
  - Steve will contact Kathy Joubert and the default that is in place for the Northborough Historic District Commission.
  - Steve will write a draft for the NHC rules.
  - Marie Nieber would like to be included on this information.
- New Business
  - Single House historic district
    - Marie Nieber is researching a single house historic district for her home.
    - The first step in this process is to find out if it is possible to create a study committee? The Board of Selectman has to appoint the study committee.
      - Brian will speak to Dawn Rand (NHC liaison) about the Northborough Historic District Commission.
  - Mass Historical preservation conference in Lexington
    - Norm, Debra, and Brian will attend.
  - Cold Harbor Bridge Repair
    - This is on hold. The town is not ready to begin repairing the bridge. They are waiting for pricing quotes.
  - Letters of appreciation
    - Norm will write letters to Juniper Hills Golf Course, and The Livermore House on Green Street.
  - Demolished House List

- Marie Nieber created a list of houses in Northborough that have been inventoried and demolished. Norm will add missing items that he is aware of. A letter including this list will be sent to Michael Steinitz at MHC.

**Adjournment**

- Steve Anderson made the motion and it was seconded by Brian Smith to adjourn the meeting at 9:00PM. The motion was accepted unanimously.

Respectfully Submitted,

Stephanie Stockman