

MINUTES

Financial Planning Committee

March 13, 2008

Conference Room B, Town Hall  
63 Main Street, Northborough

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Present: Chair James Halpin  
Vice Chair Jason Perreault  
David DeVries  
Roger Leland  
Michael Hodge  
Chris Kowal

Also Present: Town Administrator  
Assistant Town Administrator

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Meeting convened by Chair at 7:00 p.m. in Conference Room B.

Approval of March 6, 2008 Meeting Minutes

Approval of minutes of the March 6, 2008 meeting was moved by D. DeVries; seconded by R. Leland; and carried unanimously.

The Town Administrator left the meeting at 7:30 p.m. to attend the Appropriations Committee Meeting

Recommendations on Capital Improvement Projects

Committee assigned Priority Rankings and made recommendations on the following projects for FY 2009:

<u>Project</u>	<u>Ranking</u>	<u>Motion</u>
Fire Dept. - Car 1 replacement	2	D. DeVries moved; seconded by R. Leland; recommend approval of project; passed unanimously
Senior Center	3	D. DeVries moved; seconded by R. Leland; recommend approval of project; passed unanimously
119 Colburn St. remediation project	1 *	D. DeVries moved; seconded by R. Leland; recommend approval of project; passed 5-0-1 with M. Hodge abstaining

\* Committee assigned #1 Priority Ranking due to the project being a health/safety issue as well as a State Mandated Project.

DPW - Dump Truck replacement	2	D. DeVries moved; seconded by C. Kowal; recommend approval; passed unanimously
DPW - Fuel tank replacement	1	C. Kowal moved; seconded by D. DeVries; recommend approval; passed unanimously
Cemetery - 1 ton dump	2	C. Kowal moved; seconded by R. Leland; recommend approval; passed unanimously
Brigham Street well	4	D. DeVries moved; seconded by R. Leland; recommend approval; passed unanimously

The Committee discussed scheduling a work session after Town Meeting to review next year's ranking categories, and possibly creating a new category for projects funded outside property taxes.

Water meter replacements		Passed over since funding is out of water enterprise fund; no action needed
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Water Utility Truck	2	D. DeVries moved; seconded by R. Leland; recommend approval; passed unanimously
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School projects:

Melican Gym Floor	1	D. DeVries moved; seconded by R. Leland. M. Hodge voted against because he was of the opinion that it should be in the operating budget. He agreed with the #1 priority rank. C. Kowal voted against as well for same reason. 4 yes; 2 no
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Furniture replacement	*	R. Leland moved approval of project; D. DeVries seconded; 0-6 against recommendation
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\* Committee declined assigning a priority ranking since it is not a capital project by the Committee's description.

Lincoln Street floor tile	1	D. DeVries moved; seconded by R. Leland.
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- Committee discussed the need to explain that this is a contingency project if the entire school remodel doesn't go forward.
- M. Hodge indicated his concern that this type of floor project will continue to recur. He feels in the future, it should be part of planned maintenance expense and carried to the operating budget.

- J. Perreault suggested next year the Committee request what the Schools' operating budget spent on capital renovations/improvements for the previous years.

Lincoln Street roof 1 D. DeVries moved; seconded by R. Leland; recommend approval; passed unanimously

- J. Perreault indicated this is also a contingency article if the add/ren project does not proceed.
- Committee questioned how the roof would be addressed if the add/ren project is approved, but work doesn't begin immediately. What will be done? By agreement, the Committee Chair will send a memo to the Superintendent to obtain more clarification.

Lincoln Street add/ren project 4 D. DeVries moved; seconded by R. Leland; 2 yes (J. Perreault & J. Halpin); 4 no

- Committee discussed how this project may play out with MSBA in terms of timing and process.
- D. DeVries discussed the need to have more information and details on this project.

Any other business to come before the Committee

Committee by agreement decided to take up the Community Preservation Committee projects next week.

Next meeting is Thursday, March 20<sup>th</sup>.

Barry Brenner returned at 9:20 p.m.

B. Brenner indicated that the Cemetery Truck is funded by Cemetery Trust Funds, not bonds, so the Financial Planning Report will indicate this in the explanation as in years past.

Adjournment

M. Hodge moved to adjourn; seconded by D. DeVries; all unanimous. Adjourned at 9:25 p.m.