

## Northborough Cultural Council Meeting Minutes

**Date: Thursday August 21<sup>st</sup> 2014**

**Location: Craftworks, 243 W Main St, Northboro: 7PM**

Present: Carl, Yurima, Catherine, Steve and Ande

Previous Minutes- approved as presented.

New Business, including:

Discuss roles and vote officer positions, and Definition of roles

- Carl- Chair,
- Yurima- Asst. Chair and Treasurer,
- Yurima and Carl met to discuss the Chair/Treasurer responsibilities.  
Motion on the floor: to vote Carl as Chair & Yurima as Treasurer; voted and approved. (The co-Chair position is not a valid position.)
- Ande- Secretary – no change to this position
- Catherine- has volunteered to serve as Assistant Secretary – will pick up paperwork/mail at town hall for Yurima and will generally be the 2<sup>nd</sup> signator.
- Steve- Publicity/ PR -  
Motion on the floor: to vote Steve as the Official PR person; voted and approved.

Need for new member search- current members will talk to folks about the Council recruiting new members. Carl will get official resignations from Steve Smith and Myrna.

Treasurer report and update – this will be covered at next meeting – Yurima will get up to speed on this with Jason.

Apple Fest- Involvement for 2014 Carl will check with Michelle about booth space.

We will hand out brochures and have grant applications available.

We are overdue on the survey – thought is to offer the survey at Applefest. Ande will check on getting a copy.

The next meeting will be held on Tuesday Sept 9, 2014 7PM @ Craftworks

Motion to adjourn @ 8PM

Respectfully submitted:

*Ande Lockwood*

Secretary

*Minutes corrected in September to include that Carl would be the newspaper PR contact and Steve Smith did not resign from the committee.*