

**BOARD OF SELECTMEN  
MEETING MINUTES - NOVEMBER 10, 2008**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Dawn Rand, Chairman  
Jeff Amberson, Vice Chairman  
Leslie Rutan, Clerk  
Fran Bakstran  
William Pantazis

\*Pledge of Allegiance

**APPROVAL OF MINUTES – OCTOBER 20, 2008 REGULAR MEETING**

Selectman Amberson moved the Board vote to accept the Minutes of the October 20, 2008 Regular Meeting; Selectman Rutan seconded the motion; all members voted in favor.

**7:00 p.m. - PUBLIC HEARING**

Consideration of Application for one Billiard Table as submitted by Havana House for premises located at 261 Main Street.

During the license renewal process, it was discovered that the Havana House had unknowingly had a billiard table without the proper license. A letter was sent to Mr. Yellick notifying him of this and he promptly responded with an application. The Fire Chief, Police Chief and Building Inspector have reviewed the application and corresponding plan and have indicated that the plan is acceptable.

Todd Yellick of the Havana House was present to request the Board's consideration of his application for one billiard table.

Selectman Amberson moved the Board vote to approve the application for one Billiard Table as submitted by Havana House for premises located at 261 Main Street; Selectman Rutan seconded the motion; all members voted in favor.

**REPORTS**

William Pantazis

- Advised Mr. Coderre that the signal light at the corner of Bartlett Street and Route 20 has been knocked down.
- Thanked all who worked and voted in the Presidential Election on November 4<sup>th</sup>.

Fran Bakstran

- Announced that the last of the Fall Brush Days are being held at the Highway Garage Friday and Saturday, November 14<sup>th</sup> & 15<sup>th</sup> between 8:00 am and 12 Noon.
- Announced that the Winter Parking Ban begins on December 1<sup>st</sup>.
- Announced that the Rotary Club is sponsoring its annual Spelling Bee on November 14<sup>th</sup> at 6:30 pm at the Proctor Elementary School.

Fran Bakstran Report Cont...

- Announced that the Northborough Democratic Town Committee will meet on November 17<sup>th</sup> at 7:30 pm at Tom's Gourmet Marketplace.
- Requested information on why the Town's local elections are held on the second Monday in May, when most people generally think of Tuesdays as Election Day.

Leslie Rutan, Clerk

- Agreed with Selectman Bakstran that people think of Tuesdays as Election Day and is happy that this will be looked into.
- Noted that her son is a student at the Melican Middle School and participated in the recent Veterans Day ceremony. Thanked the American Legion Post #234 for their participation in the ceremony.
- Noted that she is very impressed with continuing renovations to the Library. Directed residents to the Library page on the Town website for updates and pictures of the on-going renovations.
- Noted that the Food Pantry is in need of donations. Thanked the local community groups who have held recent food drives. Encouraged residents to donate as well.
- Congratulated Chris Sardella, a 5<sup>th</sup> Grade Teacher at the Zeh School for winning the Milken Educator Award for excellence in teaching.
- Noted her appreciation of the newly installed pedestrian crossing signs in various places throughout Town.

Jeff Amberson, Vice Chairman

- Attended the "Turn up the Heat" Auction sponsored by the Rotary Club to raise funds for fuel assistance.
- Announced that the Rotary Club is sponsoring its annual Spelling Bee on November 14<sup>th</sup> at 6:30 pm at the Proctor Elementary School.
- Reminded people to keep their nearby fire hydrants and sidewalks free of snow this winter.
- Extended his appreciation to all Veterans, as well as those who are currently serving our Country.

Dawn Rand, Chairman

- Noted the resignations of Philip Gott from the Historical Commission and Michael Vulcano from the Parks & Recreation Commission. Requested that letters of appreciation be sent on behalf of the Board.
- Attended the "Turn up the Heat" Auction. Thanked the Rotary Club for sponsoring this important fundraising event.
- Noted that the Lions Club under the sponsorship of St. Mary's Credit Union will be holding their Annual Senior Harvest Dinner on November 12<sup>th</sup> at the High School.

John Coderre, Town Administrator

- Noted that the Flu Clinic that had originally been scheduled for November 6<sup>th</sup> has been rescheduled to Friday, November 14<sup>th</sup> at the Town Hall.
- Announced that the Town Hall will be open for business on Saturday, November 22<sup>nd</sup> from 7:00 a.m. to 12 Noon and will be closed on the day after Thanksgiving, Friday, November 28<sup>th</sup>.

**7:15 p.m. - PUBLIC HEARING**

Cable Television License Renewal with Charter Communications.

Mr. Coderre introduced Attorney Bill August and Cable Access Director Kathy Dalgliesh. Also present and recognized in the audience were members of the Cable Television Advisory Committee and Tom Cohan, the Director of Telecommunications at Charter Communications.

Attorney August and Ms. Dalgliesh provided a summary of the highlights of the Charter Cable License Renewal Agreement. Please see the attached memorandum from Attorney August for detailed information.

Following the presentation, several questions and comments were heard from members of the Board.

Selectman Rutan moved the Board vote, in its statutory capacity as the Cable Television License Issuing Authority, to approve and execute the proposed Charter Communications Cable Television Renewal License, as negotiated by representatives of the Town and Charter Communications, to be effective October 17, 2008; with the foregoing all pursuant to the recommendation of the Northborough Cable Advisory Committee, as voted by said Committee; Selectman Amberson seconded the motion; all members voted in favor.

**7: 40 p.m. - PUBLIC HEARING**

Draft EPA Brownfields Grant Proposal for 167 Bearfoot Road.

Mr. Coderre informed the Board that the Town is preparing to put out to bid the remediation project at the former Fish & Game property. The Town has already received grant funding for this project in the amount of \$200,000. He has recently been made aware that the Town may be eligible for an additional grant for up to a maximum of \$200,000.

Mr. Coderre reviewed the draft EPA Brownfields Cleanup Grant application. This second grant is for 167 Bearfoot Road, the abutting property to the former Fish & Game. He added that it is his intent to apply for the maximum grant amount of 200,000. Tonight's public hearing is part of the obligation to solicit comments on the draft grant application from the community.

Along with the grant application, letters of support from the various land-use Boards and Committees will be included, as well as a letter of support from the Board of Selectmen.

Several questions and comments were heard from members of the Board. Chairman Rand sought comments from members of the audience. There were none.

Selectman Pantazis moved the Board vote to instruct the Town Administrator to draft a letter, on behalf of the Board of Selectmen, supporting the EPA Brownfields Grant as presented; Selectman Rand seconded the motion; all members voted in favor.

**PUBLIC COMMENTS**

None.

**APPROVAL/EXECUTION OF PLOWING AND SANDING AGREEMENTS**

Selectman Pantazis moved the Board vote to approve and execute the plowing and sanding agreements for the 2008/2009 Winter Season for the following private ways:

Harris Avenue  
Maple Lane  
37-55 Green Street  
395-441 Howard Street (Sparrow Lane)  
467-497 Howard Street (Kimberly Lane)  
Dartmouth Drive/Copley Drive

Selectman Bakstran seconded the motion; all members voted in favor.

**APPROVAL/EXECUTION OF CEMETERY DEEDS A790 THROUGH A793**

Selectman Pantazis moved the Board vote to approve and execute Cemetery Deeds A790 through A793; Selectman Amberson seconded the motion; all members voted in favor.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Selectman Rutan moved the Board vote to adjourn; Selectman Bakstran seconded the motion; all members voted in favor.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen