

**BOARD OF SELECTMEN
MEETING MINUTES - AUGUST 25, 2008**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Fran Bakstran
William Pantazis

*Pledge of Allegiance

WELCOME ADDRESS TO NEW TOWN ADMINISTRATOR

Chairman Rand formally welcomed John Coderre as the newly appointed Town Administrator. Mr. Coderre was appointed by the Board as Town Administrator following Mr. Brenner's retirement.

APPROVAL OF MINUTES – JULY 21, 2008 REGULAR MEETING

Selectman Rutan moved the Board vote to accept the Minutes of the July 21, 2008 Regular Meeting as submitted; Selectman Amberson seconded the motion; all members voted in favor.

7:00 p.m. - PUBLIC HEARING

To act on the following applications for a permit to serve Cordials and Liqueurs pursuant to MGL, Chapter 138, Section 12.

At the April 29, 2008 Annual Town Meeting, the Town voted to accept the provisions of Chapter 138, Section 12, Paragraph 14, (Chapter 481 of the Acts of 1993) to permit the sale of cordials and liqueurs by common victuallers who hold a license to sell wine and malt beverages. Acceptance of this law allows Wine & Malt Beverage License Holders to apply for a separate license to serve cordials and liqueurs.

The Board considered the following two applications:

Yama Zakura – 369 West Main Street

Attorney Michael Edmonds was present on behalf of Yama Zakura.

Selectman Amberson moved the Board vote to approve the application of Yama Zakura Corporation at 369 West Main Street to serve Cordials & Liquors pursuant to Massachusetts General Laws, Chapter 138, Section 12; Selectman Bakstran seconded the motion; all members voted in favor.

Juniper Hill Golf Course – 169 Brigham Street

Dudley Darling was present on behalf of Juniper Hill Golf Course.

Selectman Amberson moved the Board vote to approve the application of Juniper Hill Golf Course, Inc. at 169 Brigham Street to serve Cordials & Liquors pursuant to Massachusetts General Laws, Chapter 138, Section 12; Selectman Bakstran seconded the motion; all members voted in favor.

7:05 p.m. - HEARING

To consider an application for a One-Day License for Wine & Malt Beverages pursuant to MGL, Chapter 138, Section 14, as submitted by Saint Bernadette's Church for premises located at 266 Main Street.

Kim Borreli and Josie Fox were present on behalf of Saint Bernadette's Church to request a One-Day License for the annual Fall Festival. The Fire Chief, Police Chief and Building Inspector have reviewed the application and recommend that it be approved.

Selectman Rutan moved the Board vote to grant a One-Day License for Wine & Malt Beverages to Saint Bernadette's Church for premises located at 266 Main Street on Friday, September 5, 2008 (5 p.m. to 10 p.m.) and Saturday, September 6, 2008 (10 a.m. to 10 p.m.) and to waive the license fee; Selectman Amberson seconded the motion; all members voted in favor.

7:10 p.m. - ALLIE LANE, RECREATION DIRECTOR

Request to close Blake Street on September 20, 2008 from 6 a.m. to 5 p.m. for the Annual Applefest Street Fair.

Recreation Director Alison Lane was present to request the Board's permission to close Blake Street on September 20th from 6 a.m. to 5 p.m. for the annual Applefest Street Fair.

Ms. Lane informed the Board that the fireworks display will not take place this year due to the low number of donations. Only \$11,500 in funds were raised this year compared to last year's \$37,500.

Mr. Coderre commented that in the future, the Town may wish to establish a fundraising group to specifically raise funds for the Applefest Celebration rather than relying on a Town Department to do so.

Selectman Amberson noted his appreciation to Ms. Lane for coordinating this effort. He requested that the Board schedule a discussion on a future agenda to consider how this event will be funded in the future if donations continue to decline.

Selectman Rutan moved the Board vote to close Blake Street from 6 a.m. to 5 p.m. on September 20, 2008 for the Annual Applefest Street Fair with a rain date of September 21, 2008; Selectman Bakstran seconded the motion; all members voted in favor.

7:15 p.m. - HEARING: CONTINENTAL AUTO SALES

To act on the following applications from Continental Auto Sales for premises located at 338 Main Street.

Transfer of Existing Class II License from 200A Southwest Cutoff to 338 Main Street

Robert Grenier was present to inform the Board of his plans to move his auto sales business from 200A Southwest Cutoff to its new location at 338 Main Street.

HEARING: CONTINENTAL AUTO SALES CONT. . .

Mr. Grenier is requesting that the license allow for up to (53) vehicles to be stored on the property per the parking plan that was submitted with the application (44 for display; 6 for customer parking and 3 for employee parking).

The parking plan has been reviewed by the Police Chief, Fire Chief and the Building Inspector. All recommend approval, with the exception of the Fire Chief who recommends approval providing that a fire lane be established around the entire building.

Selectman Pantazis moved the Board vote to approve the application of Continental Auto Sales to transfer an existing Class II License from 200A Southwest Cutoff to 338 Main Street providing that a fire lane be established around the entire building per the order of the Fire Chief as stated in his memo dated July 28, 2008 and that the license allow for up to (53) vehicles to be stored on the property per the parking plan that was submitted with the application (44 for display; 6 for customer parking and 3 for employee parking); Selectman Amberson seconded the motion; all members voted in favor.

Class I License for 338 Main Street

Mr. Grenier was present to request a Class I License to sell “new” scooters/motorcycles as an authorized agent of RedStreak Motors, Inc. He asked for permission to park up to 6 scooters/motorcycles for display purposes per the parking plan that was submitted with the application. The customer parking and employee parking will fall under his Class II License at the same location.

Selectman Pantazis moved the Board vote to approve the application of Continental Auto Sales for a Class I License for premises located 338 Main Street and that the license allow for the display of up to (6) scooters/motorcycles per the parking plan that was submitted with the application; Selectman Rutan seconded the motion; all members voted in favor.

7:20 p.m. - FRED LITCHFIELD, TOWN ENGINEERExecution of Order of Taking for Fairway Drive and Mulligan Way

Town Engineer Fred Litchfield presented the Board with the Acceptance and Deed documents for Fairway Drive and Mulligan Way in accordance with Article 22 of the 2008 Annual Town Meeting.

Selectman Bakstran moved the Board vote to execute the Order of Taking for Fairway Drive and Mulligan Way as approved and authorized by Article 22 of the April 2008 Annual Town Meeting, subject to the draft of a fee ownership document by Town Counsel which states that the fee ownership interest is to be taken, and subject to existing easements; Selectman Pantazis seconded the motion; all members voted in favor.

Execution of Order of Taking for Winn Terrace

Town Engineer Fred Litchfield presented the Board with each of the (8) Acceptance and Deed documents for Winn Terrace in accordance with Article 23 of the 2008 Annual Town Meeting.

Execution of Order of Taking for Winn Terrace Cont. . .

Mr. Litchfield informed the Board that although it was originally anticipated that Winn Terrace would be taken by eminent domain, this approach was changed in order to avoid some litigation and to accommodate the desire of some of the residents to give their rights to the Town on their own terms.

Selectman Bakstran moved the Board vote to execute the Order of Taking for Winn Terrace as approved and authorized by Article 23 of the April 2008 Annual Town Meeting, subject to the draft of a fee ownership document by Town Counsel which states that the fee ownership interest is to be taken, and subject to existing easements; Selectman Rutan seconded the motion; all members voted in favor.

7:25 p.m. - KARA BUZANOSKI, DPW DIRECTOR
Update on Whitney Street Paving.

DPW Director Kara Buzanoski was present along with David Franchi, the developer of the Lawrence Place Condo project to provide an update on the Whitney Street paving project.

Following a presentation by Ms. Buzanoski on the history of the project, Mr. Franchi informed the Board that there is one sewer lateral that needs to be completed at 24 Whitney Street. Before digging down 20 feet deep in 12-15 feet of rock, a pre-blast survey needed to be completed by all homeowners on Whitney Street. That process was held up by some of the residents not wanting to complete the survey. Mr. Franchi informed the Board that he expects to begin this project on Wednesday and estimated that it will be completed within the next three weeks. Mr. Franchi committed to complete the last sewer lateral, then mill and pave the road by the end of September.

Selectman Rutan clarified that this project was held up for a number of reasons, one of them being that not all of the homeowners cooperated with the pre-blast survey. She noted for the record that it was important for the public to be aware of this fact.

Following the presentation, several questions and comments were heard from members of the Board and the audience.

REPORTS

William Pantazis

- Welcomed John Coderre as the new Town Administrator.
- Reminded residents that school starts on September 27th. Please drive safely and keep an eye out for children.
- Noted that the City of Framingham has an "Adopt an Island" program where local landscaping and other businesses will adopt an island or an intersection in their name and agree to the landscaping and maintenance of the location. Mr. Coderre will forward this suggestion to the DPW Director to see if it could be a worthwhile program in Northborough.

Fran Bakstran

- Noted that the Interview Committee met with several applicants for the Youth Commission and the Board of Library Trustees prior to tonight's meeting. See below for appointments.
- Reminded residents that the State Primary Election is on September 16, 2008.
- Noted that the Northborough Democratic Town Committee will hold their annual breakfast meeting on September 6th at 8 a.m. where retiring Representative Pam Resor will be honored.
- Announced that the Rotary Club will be sponsoring their Spelling Bee on November 14th. They are looking for both teams and sponsors.

Leslie Rutan, Clerk

- Attended the recent National Night Out and thanked the Police and Fire Departments for their efforts in coordinating the event.
- Thanked the Northborough/Southborough District School Office for the distribution of their annual District Newsletter.
- Thanked the School Superintendent and the Northborough School Committee for their efforts in being granted the approvals for the Lincoln Street School roof replacement.
- Thanked the DPW Department for the brush cutting that has been done at certain intersections throughout Town in response to her earlier request.

Jeff Amberson, Vice Chairman

- Attended the National Night Out and thanked all who participated in the event.
- Attended the groundbreaking ceremony for the Senior Center last week. Noted the hard work of so many volunteers who helped make this happen. Added that the project is on schedule and on budget.
- Attended a meeting at the Lincoln Street School where Representative Naughton and Lt. Governor Murray were there to meet with residents and various Town staff. The meeting was very well attended.
- Reminded residents that the State Primary Election will be held on September 16th.

Dawn Rand

- Thanked the Police Dept for their recent update on the purchase and installation of defibrillators in the cruisers thanks to a very generous donation by Nicholas Michaels.
- Thanked the Town Treasurer for her response to a recent resident inquiry about tax payment envelopes. Announced that starting with the preliminary FY 2010 tax bills, two envelopes (rather than just one) will be included for making the quarterly tax payments.
- Attended the groundbreaking ceremony for the Senior Center. Thanked everyone for their hard work.

John Coderre, Town Administrator

- Expressed his appreciation to the Board of Selectmen and stated that he was looking forward to working with them.

APPOINTMENTS TO THE YOUTH COMMISSION

Selectman Bakstran moved the Board vote to appoint Lori Mott to the Youth Commission for a partial three-year term; Selectman Amberson seconded the motion; all members voted in favor.

Selectman Bakstran moved the Board vote to appoint Sylvia Pabreza to the Youth Commission for a partial two-year term; Selectman Amberson seconded the motion; all members voted in favor.

APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

Selectman Bakstran moved the Board vote to appoint Lara Weaver to the Board of Library Trustees for a partial two-year term; Selectman Amberson seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

BOARD OF SELECTMEN MEETING SCHEDULE FOR SEPT-DEC.

Selectman Rutan moved the Board vote to schedule the Board of Selectmen Meetings for the months of September through December as follows:

September 8 and 29

October 20

November 10 and 24

December 8 and 22

Selectman Bakstran seconded the motion; all members voted in favor.

APPOINTMENT OF ELECTION OFFICERS

Selectman Bakstran moved the Board vote to appoint those individuals who appear on the 2008/2009 Election Officer List for a term beginning September 1, 2008 and ending August 31, 2009 as submitted by Town Clerk Andrew Dowd; Selectman Rutan seconded the motion; all members voted in favor.

APPROVAL/EXECUTION OF STATE PRIMARY ELECTION WARRANT

Selectman Bakstran moved the Board vote to approve and execute the September 16, 2008 State Primary Election Warrant; Selectman Rutan seconded the motion; all members voted in favor.

APPROVAL/EXECUTION OF CEMETERY DEEDS A779 - A781

Selectman Pantazis moved the Board vote to approve and execute Cemetery Deeds A779 - A781; Selectman Bakstran seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

8:05 p.m. – EXECUTIVE SESSION

Selectman Amberson moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 39, Subsection 23B, Subsection 3, Collective Bargaining; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

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| Pantazis | “aye” | Rutan | “aye” |
| Amberson | “aye” | Rand | “aye” |
| Bakstran | “aye” | | |

Chairman Rand announced that the Board would return from Executive Session only to adjourn.

8:45 p.m. – RETURN TO OPEN MEETING

ADJOURNMENT

Selectman Amberson moved the Board vote to adjourn; Selectman Bakstran seconded the motion; all members voted in favor.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen