

**BOARD OF SELECTMEN
MEETING MINUTES - MARCH 12, 2007**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
William Pantazis, Vice Chairman
Leslie Rutan, Clerk
Jeff Amberson
Fran Bakstran

*Pledge of Allegiance

APPROVAL OF MINUTES – FEBRUARY 12, 2007 REGULAR MEETING

Selectman Pantazis moved the Board vote to accept the Minutes of the February 12, 2007 Regular Meeting as submitted; Selectman Amberson seconded the motion; all members voted in favor.

7:00 p.m. - PUBLIC HEARING

Application of Northborough Church Street Development, LLC for the underground storage of 13 – 1,000 gallon tanks of propane at 344 Church Street.

John DeWolf, Michael Brown and Matthew West of Osterman Propane were present. Mr. DeWolfe informed the Board that this application is for the underground storage of 13 (1,000 gallon) tanks of propane that will service forty dwelling units to be located at 344 Church Street.

Fire Chief Durgin was present and recommended approval of the application with conditions as outlined in his previous memorandum to the Board. The applicants have reviewed the conditions and are agreeable to all of them.

Selectman Bakstran moved the Board vote to approve the application of Northborough Church Street Development, LLC for the underground storage of thirteen (13) – 1,000 gallon tanks of liquid propane for premises located at 344 Church Street, subject to the conditions required by the Fire Chief in the February 26, 2007 Memorandum from the Fire Chief; Selectman Amberson seconded the motion; all members voted in favor.

7:05 p.m. - MARK LEAHY, POLICE CHIEF

Appointment of Police Sergeant.

Police Chief Mark Leahy informed the Board that after 33 years of service with the Northborough Police Department, Sergeant Thomas Martin has submitted a letter of retirement effective July 5, 2007. His last day of work was March 11, 2007. He will use accrued vacation and compensatory time between now and July 5th. Chief Leahy thanked Sergeant Martin for his years of service.

Chief Leahy informed the Board that Detective William Griffin is the next candidate on the promotional list for the rank of Sergeant. He stressed the importance of having a trained supervisor on-duty, particularly with the several new patrolmen that have recently been appointed.

APPOINTMENT OF POLICE SERGEANT CONT. . .

Chief Leahy requested that the Board promote Detective William Griffin to the rank of Sergeant effective immediately. Detective Griffin was present, along with fellow co-workers and members of his family.

Selectman Amberson moved the Board vote to appoint Police Detective William Griffin as Police Sergeant effective March 12, 2007; Selectman Rutan seconded the motion; all members voted in favor.

7:15 p.m. - REVIEW OF TOWN MEETING WARRANT

- Presentation on Library Project.
- Presentation on Senior Center Project.

Presentation on Library Project

Library Trustees Member Mary Crowley made a presentation on the history of the Library and the planning process for the renovation/addition project.

Library Trustees Chairman Michelle Rehill provided the following cost summary of the project:

Town share	\$3,448,051
State grant	<u>2,171,949</u>
Sub-total	\$5,620,000
Fundraising	600,000
New request	<u>1,700,000</u>
 Total	 \$7,920,000

Ms. Rehill also spoke about the needs and benefits of having a newly renovated and expanded Library.

Library Director Jean Langley made a presentation on the proposed time frame regarding the funding and bidding process for the project. If the additional funding is approved at the April Annual Town Meeting, it is anticipated that construction will begin in June of this year.

Following the presentations, questions and comments were heard from members of the Board.

Presentation on Senior Center Project

Senior Center Director Kelly Burke introduced herself and members of the Council on Aging and the Senior Center Building Committee. Also present for the presentation was Assistant Town Administrator John Coderre who also serves on the Senior Center Building Committee.

Presentation on Senior Center Project Cont. . .

Ms. Burke's presentation included a history of the growing senior population; the lack of space within the building as well as in the parking lot; a review of the many programs sponsored by the Senior Center; various fundraising events and the on-going process of bringing this project back before the April Annual Town Meeting.

Following Ms. Burke's presentation, Mr. Coderre provided the following cost summary for the project:

Architectural design	\$ 390,000
Printing final plans and specifications for bidding	30,000
Federal Grant Application - Consultant	5,500
Project construction manager - State requirement	31,500
Demolition of Fish and Game Building, including removal of lead paint and asbestos from building	38,000
Total	\$ 495,000

Review of Town Meeting Warrant

Mr. Brenner provided a brief review on each of the remaining Warrant Articles. Following Mr. Brenner's presentation, several comments and questions were heard from members of the Board.

Chairman Rand noted that today was the last day for citizen's petitions of which none were received.

REPORTSBarry M. Brenner, Town Administrator

- Announced the appointment of Jamie Terry as Northborough's first full-time Health Agent.
- Reported on Town Counsel's opinion on the Regional High School Renovation Project – School Building Assistance Reimbursement. See below for further discussion.

Dawn Rand, Chairman

- Attended the recent retirement party for Sergeant Frank Mueller.
- Announced that the last day to take out nomination papers for the Town Election is Thursday, March 22, 2007.

William Pantazis, Vice Chairman

- Attended the recent retirement party for Sergeant Frank Mueller.
- Announced the recent opening of the Havana House.
- Noted that a burning permit costs only \$5. He requested that a discussion be placed on a future meeting agenda to increase this fee.

Leslie Rutan, Clerk

- Noted that the Interview Committee met with applicants for the Council on Aging and the Open Space Committee. See below for appointments.
- Welcomed Liam Dempsey as the newest member of the Library Children's Room staff.
- Thanked all department heads for their efforts in preparing their budgets and for meeting with Appropriations Committee.
- Congratulated the High School Destination Imagination Team and the Jazz One Band for their recent accomplishments.
- In response to recent requests to post meeting minutes of the various Town Boards, Committees and Commissions, she informed the public that the minutes that are currently posted on the Town's website are for the Board of Selectmen, Appropriations and Financial Planning Committees, the Planning Board, the Zoning Board of Appeals and the Water & Sewer Commission.
- Congratulated Frank Mueller on his recent retirement.

Jeff Amberson

- Attended the retirement party for Sergeant Frank Mueller. The event was very well attended. Thanked Frank and his family for their dedication to the Town.
- Met with Troop 101 of the Boy Scouts of America to talk to them about their constitutional rights and their obligations as citizens of this Country. The Boy Scouts were working toward achieving their 1st Class Rank Advancement. Thanked everyone who continues to support this organization.
- Attended the recent Pancake Breakfast sponsored by the Rotary Club.
- Attended a meeting at the Birchwood Adult Community to discuss their concerns regarding rising taxes and its effect on those with fixed incomes. At his request, Assistant Town Administrator John Coderre coordinated an informational meeting where Treasurer/Collector June Hubbard-Ward and Arthur Holmes met with about 90 residents to review in detail the State and Local Programs that are available to help them. Thanked Ms. Hubbard-Ward and Mr. Holmes for their efforts.
- Noted that it's not too late to take out papers for the Town Election. Encouraged residents to get involved.
- Town Meeting – April 23rd is your chance to be heard.

Fran Bakstran

- Announced the grand opening of Wild Birds Unlimited on Saturday, March 17th.
- Noted that the Historical Commission has hired a consultant to begin the cataloging of approximately 150 historical properties in Town.
- Received another complaint about the defective drawstrings on the Town's trash bags. Informed the public that the supplier has been notified and that the new batch of bags should not have this problem.
- Thanked Assistant Town Clerk Hillary Hamilton and wished her luck after her retirement.
- Thanked the Fire Chief for another successful grant application.
- Requested that Planning Board Chairman Rick Leif be invited to make a presentation at the Board's next meeting on the zoning article that is being brought to Town Meeting as a result of the Zoning Sub-committee's recommendation.

Fran Bakstran Report Cont. . .

- Expressed her appreciation to Sergeant Tom Martin for his years of service.
- Attended a recent Boy Scout Court of Honor ceremony. Congratulated Patrick Border and Ryan Halpin.

**REGIONAL HIGH SCHOOL RENOVATION PROJECT –
SBA REIMBURSEMENT**

Under his report, Mr. Brenner provided a brief summary of Town Counsel's recent opinion on the Regional High School Renovation Project – School Building Assistance Reimbursement. Town Counsel has concurred with the positions voiced previously by the Chairman of the Financial Planning Committee, members of the Financial Planning and Appropriations Committees and the Board of Selectmen in terms of how the reimbursement should be allocated.

Mr. Brenner suggested that a joint meeting be scheduled between the Board of Selectmen and finance committees from each member town to share Town Counsel's opinion.

Members of the Board discussed the importance of sharing Town Counsel's opinion and to not go into the meeting expecting to negotiate. The Board agreed to schedule the joint meeting for some time in April. In the meantime, Mr. Brenner will forward a copy of Town Counsel's opinion to the School Superintendent and the Southborough Board of Selectmen.

APPOINTMENT TO THE COUNCIL ON AGING

Selectman Rutan moved the Board vote to appoint Alan Gustafson to the Council on Aging for a three-year term; Selectman Bakstran seconded the motion; all members voted in favor.

APPOINTMENT TO THE OPEN SPACE COMM. - ALTERNATE MEMBER

Selectman Rutan moved the Board vote to appoint Dan Clark as Alternate Member to the Open Space Committee for a three-year term; Selectman Bakstran seconded the motion; all members voted in favor.

CLOSE WARRANT FOR TOWN MEETING

Selectman Pantazis moved the Board vote to close the Warrant for the April 23, 2007 Annual Town Meeting; Selectman Bakstran seconded the motion; all members voted in favor.

SCHEDULE PUBLIC HEARING FOR STREET ACCEPTANCES

Selectman Rutan moved the Board vote to schedule a Public Hearing on March 26, 2007 to consider the following Street Acceptances: Buckhill Road, Stirrup Brook Lane and Jenkins Drive; Selectman Amberson seconded the motion; all members voted in favor.

**RENEWAL OF SEASONAL ALL ALCOHOLIC BEVERAGE LICENSE
JUNIPER HILL GOLF COURSE AT 202 BRIGHAM STREET (PAVILION)**

Selectman Amberson moved the Board vote to approve the application of Juniper Hill Golf Course for the renewal of its Seasonal Alcoholic Beverages Restaurant License for premises located at 202 Brigham Street – Pavilion; Selectman Rutan seconded the motion; all members voted in favor.

ZONING STUDY SUBCOMMITTEE STATUS REPORT

Selectman Bakstran noted that the Zoning Study Subcommittee is moving forward with their plan to present amended regulations that relate to the Industrial B Use Regulations at the Annual Town Meeting. The Subcommittee is also working on amendments to the site plan approval process.

8:40 p.m. – EXECUTIVE SESSION

Selectman Bakstran moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 39, Subsection 23B, Subsection 3, Personnel Matter; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Bakstran	“aye”	Pantazis	“aye”
Amberson	“aye”	Rand	“aye”
Rutan	“aye”		

Chairman Rand announced that the Board would return from Executive Session only to adjourn.

8:55 p.m. – RETURN TO OPEN MEETING

ADJOURNMENT

Selectman Pantazis moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen