

Town of North Stonington

SCHOOL MODERNIZATION BUILDING COMMITTEE

North Stonington New Town Hall

Monday July 25, 2016

Meeting Minutes

1. Call to order (7:30 pm Bob Carlson, Mike Anderson, Pamela Potemri, Mike Urgo, Dave Sellins, Mark Perkins, Sam Cherenzia, Jay Peterson)
2. Public Comment- none
3. Correspondence- Mike Urgo shared a communication from the contact at the Department of Education regarding the language in the resolution specific to the roof. Shawn Murphy is consulting with legal council and will update the Committee accordingly.
4. Approval of minutes- meeting minutes Google Drive folder was shared for review and approval of any outstanding minutes.
5. Discussion of matrix to rank architects- Committee discussed their thoughts on each of the proposals and rated each as an "x" for did not include, a "g" for good and "b" for bad.

6. Executive Session proposed to narrow Architect interviews from 8 to 4 per the RFP- Motion- Mike Urgo, Second- Pamela Potemri, vote 8-0-0 @ 8:00 pm; Came out of Executive Session @ 10:00 pm; Resulting vote 7-0-1 (Potemri abstained)
7. Discussion on Environmental Service needs- Jay Peterson reported out on his findings on requirements for USDA loan- Aquifer impact study must be done before locking in interest rate; will likely cost over \$10,000 and therefore must go out to bid; should be able to do this without final footprint of building; and for the Department of Education- Phase 1 information must include an environmental site assessment report and a completed form SCG0503 (one line is currently missing) prior to approval. Work done for the USDA requirements are not reimbursable expenses
8. Discussion about conflict of interest policy- Mike Anderson is continuing to explore a conflict of interest policy for the committee to review
9. Future strategies- exploration of securing secretarial services for future committee meetings
10. Public Comment
11. Proposed Executive Session
12. Adjournment- 10:24 pm