

Center for Emergency services
North Stonington
40 Main Street
North Stonington, Connecticut 06359
860-535-2877
Fire.EMS.comm@nsvfc.org

Meeting Minutes of May 26, 2016

ATTENDANCE:

COMMITTEE: Chairman Brian Elias, Vice Chair Ryan Burdick, Charles Steinhart V, Paul Kowack

OTHER: First Selectman Shawn Murphy, Project Manager Peter Springsteel, Committee Secretary Kati Murphy,

CALL TO ORDER

Call to order at 6:14 PM by Chairman Brian Elias

Invoices for Payment:

K. Murphy invoice #90-\$90.75

MOTION to approve made by Paul Kowack, second by Ryan Burdick

All in favor, motion passed.

Minutes

May 16, 2016

MOTION to approve made by Ryan Burdick, second by Paul Kowack

All in favor, motion passed.

Correspondence:

Via e-mail to Committee:

Bob Shabunia's suggestions relative to radio/day room

Correspondence from Gary Baron, President North Stonington Volunteer Fire Company (NSVFC).

There was some discussion relative to Bob's suggestion of a window from the radio room to the entry vestibule and also a wall separating the radio room area from the day room area. There could be some space/code constraints. There may be some tweaking of the design involved.

Gary's correspondence was a request from NSVFC to be kept in the loop relative to progress/status of project. Kati will scan the letter and forward to Committee member.

PUBLIC COMMENT:

None

OLD BUSINESS

AIA Agreement has been approved by USDA and signed by the Town.

Peter Springsteel has been in contact with Norman St. Jean at USDA, relative to the USDA loan. There are forms that need to be completed for this. Peter will be in contact with Robin Roohr regarding the necessary paperwork.

Paul Kowack asked how close to having a bid document Committee is. Peter stated that project is still on schedule to be bid late July. However, review of schematics needs to be done diligently and quickly and any comments for Silver Petrucelli should be ready by next meeting. Silver Petrucelli has already sent back drawings with the tweaks from Committee's first review.

Relative to Bob Shabunia's recent suggestion, Peter will let Silver Petrucelli know that Committee would like to add a small window that can be opened, from the Radio Room to the vestibule. SP&A will need to ensure that the vestibule is appropriately sized. Committee agreed at this time to avoid a wall dividing radio room/day room. This could be added sometime later, if needed.

Brian asked if Committee was comfortable having Peter give Silver Petrucelli the OK to add the window. All were ok with this.

Charlie Steinhart had questions regarding reduction of bay space. He asked that if bids came in low, would USDA allow the 5th bay to be added using a change order. This would be the number 1 priority should bids come in under budget. Peter stated that this would be allowed by USDA, but the price may not be as low as we'd like it to be. Peter stated that it could also be done as an add alternate in the bid package. Peter will discuss with Silver Petrucelli, this was not included in the recent pricing for additional services

MOTION was made by Charlie Steinhart to discuss with Silver Petrucelli the addition of an add alternate to the bid package for a 5th bay only.

Second by Paul Kowack. All in favor, motion passed.

Paul had questions regarding Silver Petrucelli's additional pricing. Peter noted that the figures submitted by Silver Petrucelli have been reviewed in detail and approved by USDA. Paul indicated that he will be speaking with David Stein of Silver Petrucelli for his own clarification and to review details.

Review of Action items included at the end of this document, dated 5/26, in green.

Paul questioned whether or not Committee has impeded the late July bid schedule. Peter has not been told that we have. Peter will reiterated with David Stein that Committee believes we are still on the time table Silver Petrucelli provided in their April 14 correspondence.

NEW BUSINESS:

Shawn brought information to the Committee relative to modular construction technology as a more cost effective construction method. Peter felt it was a worthwhile idea to put forward with Silver Petrucelli.

Charlie asked if modular contractors could bid on project as plans are now. Peter indicated that as long as they meet spec and code, but there are different levels of modular construction. He went on to say that it is worth getting into the spec that we are open to alternative means and methods of construction.

Shawn's comment was that if the bid were put out with the current plan, then that's the size building you would be getting. His thought was to design something larger, using modular techniques, so that a larger building is achieved at a better cost.

Peter will speak with David Stein to consider this concept.

ADJOURN:

Motion to adjourn made by Charles Steinhart V, second by Paul Kowack.

All in favor, motion passed. Meeting adjourned at 7:29 PM

Next meeting is scheduled for Thursday, June 2 at 6:00 PM

Status of Action Items:

- Prepare press release/communication regarding current status of NSES Building.
To be sent to local papers, as well as posted on Town website.
Lead: Charlie and Brian for May 2 meeting
5/9: Further edits were made. Should be ready in a day or so to go to Selectmen for review prior to publication
5/16: under review with Selectmen's office
5/26: Has been reviewed by Selectmen's Office. Will be posted on Town website and sent to local papers and the next edition of the North Stonington Quarterly.
- Develop NTE to be targeted by Silver Petrucelli that considers \$6.3m total project cost
Lead: Paul and Peter for May 2 meeting
Updated AIA document w/SP&A in process. New USDA loan application in process
5/9: awaiting USDA approval of Silver Petrucelli agreement.
5/16: status unchanged.
5/26: Approved and signed by all parties – Action complete and can be removed from list.
- Recommendations for additional Committee member
All ASAP
5/9: Paul will make reach out, if someone can get individual's contact information
5/16: no action at this time
5/26: no action at this time – leave open for now
- Development of long-term plan for transitioning current buildings
Lead: Charlie and Brian – on-going
On-going
- Request Town Treasurer provide updated table of rates, based upon new interest rate from USDA.
Lead: Bob and Selectmen for May 2 meeting.
Bob continuing with this
5/16 – Bob is continuing

- Use of additional \$300k from state
Will require TM/Referendum approval if Committee wants to add to the \$3.360 appropriation. Committee may consider pursuing these funds at a later date and will leave as a pending Action Item.
On the back burner for the time being.
5/26: Will wait until bids are in to take action. If Committee is going to request these funds be added to the appropriation, request will be made to the Selectmen's office approximately 2 weeks after bid opening.
- Peter to contact Town Counsel relative to AIA Agreement and Silver Petrucelli Agreement and report back to Committee for May 23 meeting.
- **5/26: To be discussed at the June 2 meeting.**
- Fine tuning spending schedule
Peter/Paul – on going
05/26: Peter e-mailed expenditure analysis to Committee on 5/26