

**Center for Emergency Services
North Stonington
40 Main Street
North Stonington, Connecticut 06359
860-535-2877
Fire.EMS.comm@nsvfc.org**

Meeting Minutes of December 12, 2016

ATTENDANCE:

COMMITTEE: Charles Steinhart V, Bob Shabunia, Paul Kowack

Other: First Selectman Shawn Murphy

CALL TO ORDER

Call to order at 6:08 PM by Charles Steinhart V

INVOICES FOR PAYMENT:

Silver Petrucelli invoice # 16-2302 - \$1575.00

MOTION to table until 12. 19 made by Bob Shabunia, second by Paul Kowack

All in favor, motion passed.

K. Murphy invoice # 117 - \$24.75

MOTION to approve made by Paul Kowack, second by Charles Steinhart

All in favor. Invoice approved.

MINUTES:

Correspondence:

Dec. 6 – Correspondence between M. Faenza and J. Rossman regarding test borings

Dec. 6/Dec. 7 –M. Faenza and D. Stein to Committee regarding open items in need of resolution.

Dec. 7 – M. Faenza to D. Stein regarding estimating services of PAC

Dec. 7 D. Stein to M. Faenza in response to estimating.

Dec. 7 – M. Faenza to D. Moffat of Tactical Communications regarding radio/tower requirements

Dec. 8 – M. Faenza to Committee regarding Dec. 7 meeting with USDA

Discussion:

12/06: Jim Rossman had provided information to Michael Faenza regarding test borings. Bob Shabunia still has questions as to the accuracy and clarity of the information and he would like to discuss the matter with CREC. Committee is hoping for resolution on this matter at the 12/19 meeting.

12/06-12/07: Bid estimate – Bob Shabunia stated that to his recollection, the only information sent by SP&A to the Committee was a square foot cost on the building. Committee never saw detailed sheets that SP&A says they prepared to generate the square footage numbers. SP&A told Committee prior to last bid that the project was over budget, but they did not provide backup to confirm. Shawn stated that SP&A recently provided to CREC the detail of their cost estimate during the previous bid attempt.

Bob asked if going forward Committee will be getting sufficient budget detail from SP&A or does Committee follow CREC recommendation of an independent estimator. Shawn went on to say that in his 12/7 email, David Stein did not agree with the contract requiring them to provide an estimate, but in good faith, SP&A would be providing a detailed Architects Estimate, at SP&'s expense. David gave an approximately 3 week time line for completion. To validate David Stein's numbers CREC is still proposing Committee still move forward with the independent estimator that they have recommended. This is something that USDA and DECD are going to want to see.

MOTION to accept the proposal of the independent estimator PACS (not to exceed \$5000) was made by Charles Steinhart V, second by Paul Kowack. All in favor, motion passed. Shawn will respond to the estimator in the morning and get the paperwork started.

12/07: Communication with Tactical Communication regarding antenna location/size. David Moffat had been waiting for the building floor plan. Charlie will confirm that he has it now. This will be bid separately from the building. The site plan needs final approval from Planning & Zoning and the tower location has to be added onto the site plan. Charlie stated that once David Moffat maps out location and size of the tower the information can be forwarded to SP&A. Camera and IT drops will require a separate vendor. SP&A had previously been provided with locations for all IT drops/connections. This item needs to be reviewed to ensure that information was carried over to current plans.

12/08: CREC meeting w/USDA
Defer discussion to 12/19 meeting.

Public Comment:
No

Old Business:

Paul Kowack is preparing project status summary for publication in the North Stonington Quarterly, as well as posting to the Town's website. Paul will send to Committee for review prior to submitting for posting.

DECD has forwarded their contract documents to Town Counsel for review. CREC is meeting with DECD on 12/13 and will brief Committee on 12/19.

Charlie wanted to know who is monitoring CREC. He has seen a lot of correspondence going out from them. Shawn stated that CREC is following up on Committee's concerns. They will be attending the 12/19 meeting to update Committee. Bob expressed the opinion that CREC should CC Kati Murphy on any correspondence and she in turn will forward to Committee.

State approval has been received for the water project. Shawn hopes to be bidding soon, with a late winter start date.

Status of the Building Code Waiver is not known. It was believed that CREC stated they would take the initiative to follow up on this. Will discuss at the 12/19 meeting.

Bob stated that Committee needs to look at the sketch Peter Springsteel had made of the IT drops and review against the drawings and the spec book.

Committee has scheduled a workshop for Thursday, December 15 @ 6:00 PM to continue review of specs and drawings.

MOTION to adjourn made by Paul Kowack, second by Charlie Steinhart
Meeting adjourned at 6:37 PM

Next regular meeting is scheduled for Monday, December 19, 2016 @ 6:00 PM