

**Center for Emergency services
North Stonington
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North Stonington, Connecticut 06359
860-535-2877
Fire.EMS.comm@nsvfc.org**

Meeting Minutes of January 30, 2017

ATTENDANCE:

*Committee: Chairman Ryan Burdick, Paul Kowack, Bob Shabunia, Charles Steinhart V
Other: First Selectman Shawn Murphy, Selectman Nik Mullane, Project Manager Michael Faenza,
Committee Secretary Kati Murphy, Mark Tate*

CALL TO ORDER @ 6:02 PM by Chairman Burdick

INVOICES:

Silver Petrucelli invoice #16-2505 - \$188.82

MOTION to approve made by Charles Steinhart, second by Paul Kowack.

All in favor, motion passed.

Kati Murphy invoice #121 - \$57.25

MOTION to approve made by Charles Steinhart, second by Paul Kowack.

(It was noted that on the agenda there was in error in the amount of this invoice. Agenda read \$7.25)

MINUTES:

MOTION to approve minutes of January 19, 2017 made by Charles Steinhart, second by Paul Kowack.

All in favor, motion passed.

Paul wanted to be sure that concerns were noted relative to the absence of Ambulance Association representation at meetings. So noted by Committee.

CORRESPONDENCE:

Tactical Communications estimate

Gary Baron email relative to meeting room conflicts

Committee acknowledged receipt of the above

OLD BUSINESS:

Tactical Communications had forwarded and estimate for radio tower design and installation, along with estimates for associated antenna and equipment upgrades. The total estimate of \$206k is beyond the limits of what the project budget will support. After lengthy discussion it was decided upon by Committee that as much of the current radio equipment as possible will be reused and relocated to the new building. Committee directed Michael Faenza to contact Tactical Communications informing them of this decision, and directing Tactical Communications to proceed with the design of a base that will support a 50' tower. The cost for this not to exceed \$2750 and the drawings will include the stamp of a licensed professional engineer.

Shawn asked Michael whether the tower could all be kept separate, then make a decision whether or not to move forward with a bid schedule. Michael responded that if Tactical were to provide a price just for the tower and engineering, providing the tower is sized correctly, anyone could put the equipment on the tower. His concern was in making sure the tower is sized correctly so any vendor could put equipment on it.

It will take Tactical's engineer approximately 5 working days from the date of order to complete the design. It will then take Tactical an additional 2 weeks to provide a budget. Without knowing the cost of the tower the total project estimate is not known.

It was suggested to Michael that anything having to do with the tower and radio, with the exception of the conduit, be left out of the bid and proceed with the bid process. Shawn asked Michael if he was concerned about determining whether there were enough funds available to go out to bid. A cost for the tower is needed to make that determination. Michael indicated that he did not want to be in a situation where we have a building without the tower and radio system.

Charlie stated that an additional meeting with Tactical should be scheduled to review Committee's wishes.

Committee member Paul Kowack questioned if the members are satisfied with the Ambulance Association component of the design/construction drawing details. Responsible members knowledgeable of the Ambulance requirements replied in the affirmative. This subject will continue to be questioned by Paul Kowack until leadership in the Ambulance is resolved and assigned a responsible position on the project committee.

Chairman Burdick addressed Gary Baron's email regarding Committee's occasional Thursday meetings that conflict with the nights Boy Scouts meet. Committee agreed that locations for the occasional Thursday meetings could be accommodated at other locations, as needed.

Michael asked if he should be directing David Stein to proceed with the Issue to Bid drawings. Shawn pointed out that both estimates were over budget. Shawn's question to Michael was whether or not Silver Petrucelli would have to be paid an additional sum if the bids come in over. Shawn would like an endorsement in writing from Silver Petrucelli that the project can be successfully bid. Nick Mullane suggested reviewing this with Town Counsel.

If Silver Petrucelli is not comfortable that the project will be within budget, Bob Shabunia would like to see suggestions from them for areas of reduction that will get the project to within or under budget. David Stein will be at the next Committee meeting. David needs one week to complete all revisions to drawings in order to have the Issue to Bid drawings. Michael would like at least 2 days to review those drawings to ensure that all of the Committee's changes have been incorporated.

Shawn stated that we would not wait for engineering or estimate on the tower to go out for bid. That would be issued as an addendum if the information is not available at the time of bidding. Shawn does not want to hold up the process because of the radios.

Bob Shabunia had a list of areas for reduction he wanted to review with the Committee. Landscaping was one area he felt where there could be reductions. Reducing the depth of the concrete slabs had previously been discussed, but never sent to Silver Petrucelli. There were several items in the kitchen Bob mentioned, along with items for reduction in the public rest rooms and bunk rooms. Shawn suggested that if Committee wanted to take this route then each item should be addressed individually

and perhaps it would be better to look at some of the larger items rather than nickel and diming the smaller ones.

David Stein will be at the next Committee meeting to discuss questions and concerns relative to the project being ready and within budget.

MOTION was made by Charles Steinhart V, second by Bob Shabunia, to direct Michael Faenza to contact Tactical Communications and direct them to move forward with the design of the base for a 50' tower, the amount not to exceed \$2750. Drawing to be stamped by a licensed professional engineers.

All favor, motion passed.

PUBLIC COMMENT:

None

ADJOURN:

MOTION to adjourn made by Charles Steinhart V, second by Paul Kowack.

All in favor, motion passed. Meeting adjourned at 7:32

The next meeting is scheduled for Monday, February 6, 2017 @ 6:00