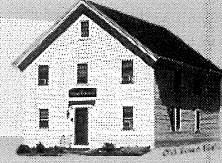




Town of *North Stonington*  
Connecticut



**North Stonington Board of Finance**

**Draft Meeting Minutes of**

**Wednesday November 2nd, 2016**

**New Town Hall @ 7:30pm**

**North Stonington, CT**

1. **Call to Order;** Call to order @ 7:33pm
  
2. **Roll Call:**
  - a) Vice Chairman Charlie Steinhart, Secretary Tim Pelland, Emile Pavlovics and Carolyn Howell, Mustapha Ratib, Alt. Bob Testa.
  - b) Absent; Chairman Tim Main and Alt. Chris Hundt.
  - c) Alternate seated; Alt. Bob Testa seated for Chairman Tim Main.
  
3. **Pledge to the Flag;** Completed
  
4. **Public Comment and/or Questions;** None
  
5. **Communications;**

Tax Collector Report and Draft Audit presented.

The Town Auditor is scheduled for the next BOF meeting to go over Draft Audit. Emile mentioned inviting other boards and commissions to be present. In order to do so, possible to reschedule for the 30<sup>th</sup> of November was discussed for a Special Meeting. Currently there is 10.4% in the Reserve Fund. Also the BOF received a list of codes from Municode to be added to existing codes. Carolyn asked if these codes should be part of a policy. Emile said if the BOF had a list of codes available, this could be added to it.

6. **BOF Action On FY 2017/ 2018 Budget Letter ;**

Discussion at last meeting about letter and if there were no issues, Charlie will sign and get it out to the Selectman. Then the BOF can start to schedule boards to come in and discuss Budget.

Things discussed was meeting with Tri-Boards added to letter. Emile asked if the board was happy with the wording "Strive for 0% increase".

Bob said anyone requesting major increases would have to have good reason.

Last year Carolyn said the BOF did not give direction, but this year we're trying to be proactive and give some direction.

Motion for approval of letter as amended regarding 2017/2018 and for Vice Chairman Charlie Steinhart to sign for Chairman Tim Main made by Bob Testa. Seconded by Carolyn Howell. Vote - 6-0-0

Mustapha asked if letter will be available online so public can view it.

Charlie said that he will request it to be online. He also said the letter will go to the First Selectman and the BOE as a means of better communication.

7. **Annual Report Update;**

Charlie reported only half of the Boards and Commissions have submitted something and noted that the BOF had also not submitted anything to date. The deadline was November 2nd, 2016. Charlie will create a draft letter and send it to BOF members for approval. Carolyn will send something for the BOF towards the Annual Report.

Emile moved to authorize second letter and Carolyn to send letter for the BOF for the Annual Report. Bob seconded. Vote - 6-0-0

8. **Review of Previous Minutes;**

8/31/16 -Approved -

Were approved at previous meeting that the Town Clerk asked about.

10/5/16 - Emile motioned to approve as amended.

Charlie seconded Vote 3-0-3.

Charlie, Bob, Emile = Yes

Tim, Mustapha, Carolyn abstained.

10/19/16 - Motion made by Carolyn to approve as amended.

Charlie seconded. Vote - 5-0-1

Charlie, Emile, Tim, Mustapha, Carolyn, = Yes

Bob abstained.

**9. Public Comments and Questions; None**

Charlie did mention that Shawn sent an email for the Town Meeting on the Budget will be on the 14<sup>th</sup> of November and the referendum on the 28<sup>th</sup> of November. Also reviewing the Draft Budget, members of the BOF did notice some things that are questionable overspent line items. Emile asked what the BOF can do about it. Bob will contact the State about overspent line items to see what statute or rule this will fall under.

**10. Adjournment;**

Tim Main motioned to adjourn.

Charlie seconded.

Approved 6-0-0.

Adjourned 8:48 pm.

Next meeting is at 7:30pm on November 16th, 2016

**Submitted By: Tim Pelland**

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