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North Stonington Board of Finance

**Approved**Meeting Minutes

of

Wednesday, April 15, 2015

New Town Hall

North Stonington, CT

1. **Call to Order** Chairman Dan Spring called the meeting to order at 7:32 PM. Charlie Steinhart, Brent Woodward and Emile Pavlovics were present. Mustapha Ratib and Tim Main were absent.
2. **Public Comments and Questions:** No comments or questions.
3. **BOS: Project Updates; Monthly Report:** First Selectman Nick Mullane briefed the BOF on the following issues/projects.

* Supervisory changes in the Hewitt dam contractor organization seems to be having a positive effect on advancing construction completion. Some additional changes in the work scope have been requested by the Town and other tasks having been deleted which may result in no change to the contract cost of $456,000. A meeting is scheduled for April 17, 2015 with the principals to review cost and schedule impacts.
* Boombridge Road bridge completion has slipped again and will now be well into 2017. The reason for the schedule change continues to be drainage issues on the Westerly, RI side that arise from the topography of the land adjacent to the bridge.
* BOF was provided a partial response to questions that had been asked by Charlie Steinhart concerning the state police and highway department. The response did include a trooper shift schedule for the months of February through May of 2015 and information regarding highway department staffing levels, equipment inventories and miscellaneous policies.
* EMS/Firehouse complex site work continues without any major issues or disruption. The as reported date of March 30, 2015 for submitting construction documents has slipped to the end on April 2015. This delay and the domino effect in getting firehouse construction costs from potential contractors may result in increased borrowing costs should pricing not be available by June 15, 2015. A meeting in two weeks time has been scheduled to review the situation. BOF member Emile Pavlovics recommended that should the June 15, 2015 date not be made an alternate plan be in place and ready for execution. Nick Mullane agreed to this approach.
* Neither the water or sewer studies projects are under contract.
* In a letter dated April 8, 2015, the Town terminated its affiliation with the Rossi Law Offices, LTD for tax collection services. Alternate firms are being reviewed for similar services.
* Nick Mullane will be traveling to Washington, DC on April 22, 2015 to attend a Resource Committee meeting on tribal recognition.

The monthly report for March 2015 was reviewed. Nick Mullane will supply additional information regarding spending levels for line items B27.11 and B27.26 that are Town property maintenance labor and contractual services, respectively.

The draft 2015/2016 budget continues to be addressed. Affordable Housing will be removed from the Economic Development Commission section and become a stand-alone item with appropriate funding.

1. **BOE: Permanent School Building Fund:** The BOF was provided a list of projects for the 2015/2016 FY totaling $86,500. Additional information has been requested by the BOS before their approval is granted. It will then be used by the BOF in deciding the final 2015/2016 budget. Nick Mullane was asked to provide backup information for the Gymatorium generator item listed for $35,000.

**5. Previous Minutes:** Dan Spring moved to approve the minutes of April 8, 2015 as amended. The motion was seconded by Emile Pavlovics and carried 4-0-0.

**6. Future Strategies: Budget Preparation 2015-2016**: The Town budget hearing is scheduled for May 11, 2015.

**7. Adjournment:** A motion to adjourn was made by Dan Spring. The motion was seconded by Charlie Steinhart and carried 4-0-0. The meeting was adjourned at 10:15 PM.

Respectfully Submitted,

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Brent B. Woodward

Secretary, Board of Finance