

**Finance Committee
North Reading Town Hall, Room 5
Wednesday, February 25, 2013**

Present: Ms. Hurlbut, Mr. Johnson, Mr. Veneziano (7:30), Mr. Kelliher, Mr. Pulver and Mr. Koppelman

Absent: Mr. Wolpin and Mr. Duffy

Guest: Ms. Pavao, Finance Director

Chair opened the meeting at 7:05pm. Ms. Hurlbut read aloud the Communication Policy agreement that was given to all members present.

Mr. Pulver moved to accept the Communication Policy agreement as given out at the 2/25/13 meeting. Mr. Kelliher seconded the motion. Discussion: Mr. Johnson felt it wasn't necessary. Ms. Hurlbut explained that it doesn't mean that you can't discuss things with people in Town Hall, but that you can only speak for the Finance Committee if asked to do so. **It was voted unanimously in favor.**

Ms. Pavao presented the budget books to members and they spent the rest of the meeting reviewing the Fire Department Budget in an attempt to prepare for their meeting with the Fire Department at their joint meeting Saturday, March 2nd with the Board of Selectmen. (Between this meeting and today's date the Saturday's meeting date has been changed to Saturday, March 9th at 8am) Ms. Hurlbut asked members to review the DPW budget for Wednesday, February 27th.

Future meetings dates and agendas were discussed. Members will meet and discuss the following budgets: On March 6th: Moderator, FinCom, Legal Services, BOS, T.A., Info. Systems; on March 13th Finance Director, Accounting, Assessing, Treasurer, Code Enforcement, Emergency Mgt., and Board of Health; April 3rd Town Clerk, Veteran's, Council on Aging, Library, Parks & Recreation, ConCom, CPC, & ZBA. There was some discussion that the School Dept. budget would be discussed April 11th.

Mr. Veneziano moved to adjourn the meeting at 8:30 pm. Mr. Johnson seconded: voted 6-0.

Approved _____ Date _____